

**City Council Regular Meeting  
AGENDA ITEM**

NUMBER: 17

**SUBJECT:**

Services Agreement with City Towing dba Quality Towing, Sunrise Towing, Inc., and Ken Lehman Enterprises, Inc. dba South Strip Towing aka SST for Citywide Towing Services to Fleet Vehicles for a (3) Three-Year Term with a (2) Two Possible (1) One-Year Extensions at the City Manager's Discretion in a Total Amount Not to Exceed \$146,523; and City Manager or His Designee to Effectuate Extensions. (Citywide) (For Possible Action; Recommendation – Approve and Authorize)

**REQUESTED BY:**

Dale Daffern, Director of Public Works

**WARD:**

(Citywide)

**RECOMMENDATION OR RECOMMEND MOTION:**

That City Council approve the services agreement with City Towing dba Quality Towing, Sunrise Towing, Inc., and Ken Lehman Enterprises, Inc. dba South Strip Towing aka SST for Citywide towing services to Fleet vehicles for a three-year term with two (2) possible one-year extensions at the City's discretion with a total value not to exceed \$146,523 with all extensions and that it authorize the City Manager to extend the term of the agreement for up to an additional two (2) one-year periods upon written notice. (For Possible Action).

**FISCAL IMPACT:**

Two-year Services Agreement with City Towing DBA Quality Towing at \$24,000 per fiscal year with the option of renewal for an additional two, one-year periods.

Amount: \$146,523

**EXPLANATION:** This amount is approved in the annual Fleet Operations' Service and Supplies budget for Other Services expenditures.

**ACCOUNT NUMBER:**

750-160113-430632

**STAFF COMMENTS AND BACKGROUND INFORMATION:**

Fleet is estimated to have received towing related services at least 10 to 14 times per month, as needed for vehicles throughout its entire fleet. Services received include flat tire changes, dead battery issues, accident or incident, and vehicle malfunction tows to the City's Central Garage.

Fleet Operations establishes a budget for supplies and services such as towing services each fiscal year. The funding utilized in this agreement has already been set aside and spending patterns for multiple years support these costs.

September 14, 2023 ends the prior agreement period including extensions.

Staff solicited quotes from Big Valley Towing, Ewing Brothers Towing, and City Towing, which provided a quote for City Towing dba Quality Towing, Sunrise Towing, Inc., and Ken Lehman Enterprises, Inc. dba South Strip Towing aka SST. City Towing, Sunrise Towing, and Ken Lehman Enterprises came back with the lowest rates overall.

CIP No.

Related Item:

LIST CITY COUNCIL GOAL(S): Safe and Livable Community, Responsible Fiscal Management		
PREPARED BY:	Respectfully Submitted	MEETING DATE:
Dale Daffern, Director of Public Works	Ryann Juden, City Manager	August 2, 2023