

**City Council Regular Meeting
AGENDA ITEM**

NUMBER: 23

SUBJECT:

Second Amendment to Mailroom Sorting and Postage Services Agreement with Las Vegas Presort, LLC to Increase the Amount by \$32,000 Due to Increased Postage Service Expenses at City Hall for a Total Not to Exceed Amount of \$142,000 in FY22/23. (Citywide) (For Possible Action; Recommendation – Approve)

REQUESTED BY:

Dale Daffern, Director of Public Works

WARD:

(Citywide)

RECOMMENDATION OR RECOMMEND MOTION:

That the City Council approve the Second Amendment to Mailroom Sorting and Postage Services Agreement with Las Vegas Presort LLC to increase not to exceed amount for fiscal year 2022-2023 by \$32,000.

FISCAL IMPACT:

Amount: \$32,000 For Fiscal Year 2022-2023 New Total Not to Exceed
Amount for FY2022-23: \$142,000

Explanation: This is funded from the City Hall budget account.

ACCOUNT NUMBER:

00100-160164-430615

STAFF COMMENTS AND BACKGROUND INFORMATION:

The City of North Las Vegas has encountered an unexpected increase in postage expenses for various departments within City Hall. The City now faces a budget shortfall for Fiscal Year 2022-2023. The City projects an additional \$32,000 in funding is what the City will require for anticipated expenses of April, May, and June 2023 under the Mailroom Sorting and Postage Services Agreement with Las Vegas Presort LLC (Agreement). The increase of \$32,000 will be funded with the City Hall budget account. With the increase in the FY2022-23 not to exceed amount to \$142,000, the total not to exceed amount of the Agreements is now \$582,000.

CIP No.

Related Item:

LIST CITY COUNCIL GOAL(S): Responsible Fiscal Management

PREPARED BY:

Dale Daffern, Director of Public Works

Respectfully Submitted

Ryann Juden,
City Manager

MEETING DATE:

June 21, 2023