

**City Council Regular Meeting  
AGENDA ITEM**

NUMBER: 13

**SUBJECT:**

Amendment to the Services Agreement with City Towing dba Quality Towing, Sunrise Towing, Inc., and Ken Lehman Enterprises, Inc. dba South Strip Towing aka SST for Citywide Towing Services to Fleet Vehicles for a (3) Three-Year Term with Two Possible (1) One-Year Extensions at the City's Discretion in a Total Amount Not to Exceed \$219,783.60; and the City Manager or His Designee to Effectuate Extensions. (Citywide) (For Possible Action; Recommendation – Approve and Authorize)

**REQUESTED BY:**

Dale Daffern, Director of Public Works

**WARD:**

(Citywide)

**RECOMMENDATION OR RECOMMEND MOTION:**

That City Council approve an amendment to the services agreement with City Towing dba Quality Towing, Sunrise Towing, Inc., and Ken Lehman Enterprises, Inc. dba South Strip Towing aka SST for Citywide towing services to Fleet vehicles for a three-year term with two (2) possible one-year extensions at the City's discretion with a total value not to exceed \$219,783.60 with all extensions and that it authorize the City Manager to extend the term of the agreement for up to an additional two (2) one-year periods upon written notice. (For Possible Action).

**FISCAL IMPACT:**

FISCAL IMPACT: Not to Exceed Cost per Year:

FY23-24 \$36,000.00

FY24-25 \$39,600.00

FY25-26 \$43,560.00

FY26-27 \$47,916.00

FY27-28 \$52,707.60

Amount: Not to Exceed \$219,783.60

EXPLANATION: This amount is approved in the annual Fleet Operations' Service and Supplies budget for Other Services expenditures.

**ACCOUNT NUMBER:**

750-160113-420632

**STAFF COMMENTS AND BACKGROUND INFORMATION:**

Fleet is estimated to have received towing related services at least 15 to 25 times per month, as needed for vehicles throughout its entire fleet. Fleet has seen a large increase in tow services which can be attributed to the current age of the fleet. Vehicles of all size ranges increase costs per tow. Some towing services needed, for heavy trucks such as fire engines, require a landoll tow truck which costs approximately \$500 per occurrence. Services received include flat tire changes, dead battery issues, accident or incident, and vehicle malfunction tows to the City's Central Garage.

Fleet Operations establishes a budget for supplies and services such as towing services each fiscal year. The funding utilized in this agreement has already been set aside and spending patterns for multiple years support these costs. The not to exceed cost per year increases by 10% yearly to account for inflation. September 14, 2023 ends the prior agreement period including extensions. Staff solicited quotes from Big Valley Towing, Ewing Brothers Towing, and City Towing, which provided a quote for City Towing dba Quality Towing, Sunrise Towing, Inc., and Ken Lehman Enterprises, Inc. dba South

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Strip Towing aka SST. City Towing, Sunrise Towing, and Ken Lehman Enterprises came back with the lowest rates overall.

CIP No.	Related Item:	
LIST CITY COUNCIL GOAL(S): Safe and Livable Community, Responsible Fiscal Management		
PREPARED BY:	Respectfully Submitted	MEETING DATE:
Dale Daffern, Director of Public Works	Ryann Juden, City Manager	October 4, 2023