

**City Council Regular Meeting
AGENDA ITEM**

NUMBER: 15

SUBJECT: Second Amendment to the Agreement for Purchase of Belts for Elevator Passenger Car and Installation Services to Otis Elevator Company from \$49,421.20 to a Total Amount Not to Exceed \$91,111.68 for Motor Replacement; and Purchase Order in an Amount Not to Exceed \$41,690.48 for the Aforementioned Motor Replacement to Return Elevator #1 to Service. (Ward 1-Barron) (For Possible Action; Recommendation – Ratify)	
REQUESTED BY: Dale Daffern, Director of Public Works	WARD: (Ward 1 - Barron)
RECOMMENDATION OR RECOMMEND MOTION: That the City Council ratify the City Manager’s execution of the Second Amendment to the agreement in a total amount not to exceed \$91,111.68 and ratify the City Manager’s execution of the purchase order in an amount not to exceed \$41,690.48 to Otis Elevator Company to install a new motor on Elevator #1 to return it to service.	
FISCAL IMPACT: Amount: \$41,690.48 Explanation: Funded from Building Maintenance Budget	ACCOUNT NUMBER: 00100-160163-430631

STAFF COMMENTS AND BACKGROUND INFORMATION:

On February 16, 2023, the City entered into an agreement with Otis Elevator Company to purchase and install belts on elevator #1 at City Hall. Following the installation of the belts, it was determined that all sheaves needed to be replaced on elevator #1 as well. After installing the sheaves, Otis Elevator Company realized the motor was faulty and needed to be replaced to return elevator #1 to service. Due to the urgency of the repair needed for the elevator, the City Manager executed both the second amendment and purchase order for an additional \$41,690.48.

Staff recommends that the City Council ratify the City Manager’s execution of the second amendment to the agreement in a total amount not to exceed \$91,111.68, and ratify the City Manager’s execution of the purchase order in an amount not to exceed \$41,690.48 to replace the motor on elevator #1 at City Hall.

CIP No.	Related Item:	
LIST CITY COUNCIL GOAL(S): Responsible Fiscal Management, Quality Municipal Services		
PREPARED BY: Dale Daffern, Director of Public Works	Respectfully Submitted Ryann Juden, City Manager	MEETING DATE: August 16, 2023

