



**CITY OF NORTH LAS VEGAS  
PARKS, ARTS, RECREATION AND CULTURE  
ADVISORY BOARD  
SUMMARY MINUTES**

September 12, 2023  
5:00 p.m., Council Chambers,  
2250 Las Vegas Boulevard North,  
North Las Vegas, Nevada 89030

Website - <http://www.cityofnorthlasvegas.com>

**CALL TO ORDER**

**Chairman Branch** called the meeting to order at 5:01 P.M.

**VERIFICATION OF COMPLIANCE WITH OPEN MEETING LAW**

**City Clerk Jackie Rodgers** confirmed compliance with Open Meeting Law

**ROLL CALL**

**BOARD MEMBERS PRESENT**

Chairman Branch  
Vice Chairwoman Ward  
Member Brown (5:01 P.M.)  
Member Lisiewski  
Member McKenzie  
Member Ramirez

**BOARD MEMBERS ABSENT**

Member Maxwell

## **STAFF PRESENT**

Director of Neighborhood and Leisure Services Cass Palmer  
Parks Superintendent Chris Vasquez  
Park Project Manager Erin Reisweg  
Deputy City Attorney II Adrian Viesca  
City Clerk Jackie Rodgers  
Chief Deputy City Clerk Cherry Lawson  
Deputy City Clerk II Daisy Rivera

## **PLEDGE OF ALLEGIANCE - BY INVITATION**

Led by **Member Brown**

## **PUBLIC FORUM**

**Chairman Branch** opened the public forum to receive public comment. There was no public participation.

## **ELECTION OF OFFICERS**

1. Parks, Arts, Recreation and Culture Advisory Board to Elect from its Membership a Chairperson. (For Possible Action; Recommendation – Appoint)

**MOTION:** *Vice Chairwoman moved and Board Member Brown second the motion nominating Aubrey Branch as Chairman of the Parks, Arts, Recreation and Culture Advisory Board.*

**ACTION:** **APPOINTED; AUBREY BRANCH**

AYES: 6

NAYS: 0

ABSTAIN: 0

2. Parks, Arts, Recreation and Culture Advisory Board to Elect from its Membership a Vice Chairperson. (For Possible Action; Recommendation – Appoint)

**MOTION:** *Board Member Ramirez moved and Board Member Brown second the motion nominating Sandra Ward as Vice Chairwoman of the Parks, Arts, Recreation and Culture Advisory Board.*

**ACTION:** **APPOINTED; SANDRA WARD**

AYES: 6

NAYS: 0

ABSTAIN: 0

## **AGENDA**

3. Parks, Arts, Recreation and Culture Advisory Board Regular Meeting of September 12, 2023. (For Possible Action; Recommendation – Approve)

**MOTION:** *Board Member McKenzie moved and Vice Chairwoman Ward second the motion approving the agenda as presented.*

**ACTION:** **APPROVED**

AYES: 6

NAYS: 0

ABSTAIN: 0

## **CONSENT AGENDA**

4. Parks, Arts, Recreation and Culture Advisory Board Regular Meeting Minutes of August 8, 2023. (For Possible Action; Recommendation – Approve)

**MOTION:** *Board Member Brown moved and Board Member McKenzie second the motion approving the consent agenda.*

**ACTION:** **APPROVED**

AYES: 6

NAYS: 0

ABSTAIN: 0

## **BUSINESS**

5. SPARKLE Project Update. (For Discussion Only)

**Director of Neighborhood and Leisure Services Cass Palmer** provided a brief update on the SPARKLE Project and stated that the new CIP will bring in new amenities to the Northern Project. However, their main focus is on the South project which is located off Craig Road.

6. Southern Nevada Water Authority Turf Abatement and Turf Conversion Projects Update. (For Discussion Only)

**Mr. Palmer** stated that there are currently two agreements that will be presented to the City Council in the future for this project. The first agreement is to install Turf Abatement and the second agreement is for Turf Conversion.

**Parks Superintendent Chris Vasquez** added that these two agreements will allow the city to save money and it will require less physical maintenance in the winter hours which allows the department to focus on more safety issues.

7. Discussion of Traffic Roundabouts Beautification. (For Discussion Only)

**Mr. Palmer** stated that the traffic circle that requires the most care is on Carey Street because of the heavy traffic. The department has been working with Public Works in terms of coming up with a design that is palpable, but at the same time, functional for the cars. Public Works and Parks were open to design, concepts to beautify it. The question is functionality.

**STAFF ITEMS**

**Mr. Palmer** informed the board that **Board Member Shannon Hiller** has resigned from the Parks, Arts, Recreation and Culture Advisory Board. The department is currently seeking a replacement. **Mr. Palmer** also officially introduced the new **Park Project Manager Erin Reisweg**.

**BOARD ITEMS**

Board Members and staff engaged in a conversation regarding upcoming park projects and agenda items that will be presented at the next Parks, Arts, Recreation and Culture Advisory Board meeting. Board Members also discussed safety concerns around the parks.

**PUBLIC FORUM**

**Chairman Branch** opened the public forum to receive public comment. There was no public participation.

**ADJOURNMENT**

**Chairman Branch** adjourned the meeting. The meeting was adjourned at 5:59 P.M.

**CERTIFICATION**

I certify that the foregoing are true and correct minutes of the City of North Las Vegas Parks, Arts, Recreation, and Culture Advisory Board Regular Meeting held on September 12, 2023. I further certify that a quorum was present.

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Jackie Rodgers, City Clerk