

**NEVADA OFFICE OF THE ATTORNEY GENERAL
STOP/SASP Program Sub-Grant Application**

Part I - TITLE PAGE

Agency: North Las Vegas City Attorney's Office-Victim Services Unit

Project Title: Bilingual Victim Advocate

Project Jurisdiction: City of North Las Vegas

Funding Requested for July 1, 2023 through December 31, 2023:

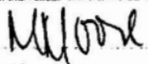


Source of Funds	Totals	*Describe Match Type/Source, if any
Grant Funds	\$ 36,777	Match will be met through in-kind hours from the Victim Witness Coordinator.
Match Funds*	\$ 12,850	
TOTAL PROJECT BUDGET (all funds)	\$ 49,627	

Current STOP/SASP funding awarded for State Fiscal Year 2023 (July 1, 2022 through June 30, 2023):

STOP: \$56,983.00

SASP: \$0

Total: \$56,983.00

Contact Info	Executive Director/ Authorized Official	Project Director	Fiscal Officer (must be different than Executive Director)
Name	Micaela R. Moore	Felizia Hernandez	Jenny Carranza
Title/Position	City Attorney	Victim Advocate	Financial Analyst
Mailing Address City, State & Zip	2150 Las Vegas Blvd, North #810 N. Las Vegas, Nv 89030	2332 Las Vegas Blvd, North #300 N. Las Vegas, Nv 89030	2150 Las Vegas Blvd, North #710 Las Vegas, Nv 89030
Physical Address City, State & Zip	2150 Las Vegas Blvd, North #810 N. Las Vegas, Nv 89030	2332 Las Vegas Blvd, North #300 N. Las Vegas, Nv 89030	2150 Las Vegas Blvd, North #710 Las Vegas, Nv 89030
Telephone	702-633-1057	702-633-2545	702-633-1181
Fax	702-633-2693	702-649-8675	702-649-5077
E-Mail	moorem@cityofnorthlasvegas.com	hernandezf@cityofnorthlasvegas.com	carranzaj@cityofnorthlasvegas.com
Signature/Date			
DUNS Number	075288985	SAM Expiration Date 07/19/2023	

STOP Federal Purpose Areas: Include a check for all applicable Purpose Areas being addressed in this application. NOTE: Each area checked here must correspond to the Goals listed in your Scope of Work.

Check if applicable	Federal Purpose Area
	N. Training (law enforcement, judges, prosecutors, court personnel)
	O. Multi-disciplinary units targeting VAWA crimes
X	P. Developing or implementing effective policies, protocols, services
	Q. Data collection and communication systems
X	R. Strengthen victim services and legal assistance programs
	S. Addressing the needs of Indian tribes regarding VAWA crimes
	T. Coordinated community response
	U. Train sexual assault forensic medical personnel examiners
X	V. Address needs of older and disabled women and prosecute instances
X	W. Assistance in immigration matters
X	X. Maintain core victim services and criminal justice initiatives
	Y. Jessica Gonzales Victim Advocates
	Z. Crystal Judson Domestic Violence Protocol Program
	AA. Develop and promote legislation and policies to enhance best practices
	BB. Sexual Assault Response Teams
	CC. Strengthen and train on best practices relating to investigation and prosecution
	DD. Address sexual assault in correctional or detention settings
	EE. Address backlogs of sexual assault evidence collection kits, develop protocols
X	FF. Strengthen services to those w/limited access to traditional services/response
	GG. Strengthen educational/prevention programming

SASP Federal Purpose Areas: (Include a check for all applicable Purpose Areas being addressed in this application). NOTE: Each area checked here must correspond with the Goals in your Scope of Work.

Check if applicable	Federal Purpose Area
	1. 24-hour hotline services, providing crisis intervention
	2. Accompaniment and advocacy (medical, courts, social support, etc.)
	3. Crisis intervention
	4. Information and referral to resources
	5. Culturally-specific services/support mechanisms, outreach to under-served
	6. Development/distribution of materials on the above services

State Priorities: (Include a check for all applicable Priority Areas being addressed in this application)

Check if applicable	State Priority
	1. Improve access to sexual assault forensic exams, services for under-served, improve investigation and prosecution
	2. Response to human sex trafficking
X	3. Improve intake procedures, collaborations to increase victim access
	4. Improve statewide, regional, local utilization of resources
	5. Support of Intimate Partner Violence fatality reviews and policy development
	6. Support development of dual (Domestic Violence/Sexual Assault) programming in rural communities

Other Priorities: (Include a check for all applicable Other Priorities being addressed in this application)

Check if applicable	Other Priority
	1. Provision of trauma-informed care services
	2. Provision of healing-centered engagement

Mayor
Pamela A. Goynes-Brown

Council Members
Isaac E. Barron
Scott Black
Richard J. Cherchio
Ruth Garcia-Anderson



City Manager
Ryann Juden

North Las Vegas City Attorney's Office – Criminal Division
Micaela R. Moore, City Attorney

2332 Las Vegas Boulevard, North · Suite 300 · North Las Vegas, Nevada 89030
Telephone: (702) 633-2100 · Fax: (702) 649-8675 · TDD: (800) 326-6868
www.cityofnorthlasvegas.com

March 24, 2023

Office of the Attorney General
100 North Carson Street
Carson City, NV 89701


To Whom It May Concern:

Since 2015, the City Attorney's Office in North Las Vegas has been successful in continuing to strengthen our efforts to providing core services and legal assistance referrals to programs for victims of domestic violence, dating violence, sexual assault, and stalking through funding provided by the VAWA STOP Grant Program. As you know, our city continues to rapidly grow and the demand for core services has become greater each year, especially with the Spanish speaking community.

The importance of having a Bilingual Victim Advocate on-site that addresses the needs and circumstances of this culturally sensitive and underserved population is a must. The VAWA STOP Grant Funds will be used to strengthen those services that address issues with domestic violence, dating violence, sexual assault, stalking, LGBTQIA2+, the elderly, homeless victims, and immigration matters. A Bilingual Victim Advocate is a vital component in assuring that the collaborating efforts are effectively implemented while pursuing a safe environment for victims of domestic violence, dating violence, sexual assault, and stalking.

The North Las Vegas City Attorney's Office has been able to continue servicing this community and meeting these demands by having a Bilingual Victim Advocate readily available to provide direct services on-site.

Respectfully submitted,


Micaela R. Moore
City Attorney

Part 3 - PROJECT NARRATIVE

During the past two decades, many prosecutors working in the juvenile, criminal, federal, tribal, and military justice systems have changed how they respond to victims of crimes in significant ways. They have played an active role in helping to implement victim's rights and helped to increase victim participation in the criminal justice process. Nevada is the forefront of this victim-centered model, passing legislation enacted in November 2018 that established the Victim's Bill of Rights. Since its inception in June 2002, the City of North Las Vegas Victim Services Unit has provided victims of crime with support throughout the criminal justice process, information to community resources, and outreach to educate the community about the effects of violent crimes. The North Las Vegas City Attorney's Office Victim Services Unit (VSU) provides direct support to citizens in North Las Vegas and neighboring jurisdictions to ensure those rights are protected and realized by those victimized by crime. Through a combination of direct service and its role as a conduit for a myriad of resource partners, the VSU assists victims throughout the judicial process with compassion and expertise.

The City of North Las Vegas maintains its own police department, municipal courts, correctional center, and prosecutorial agency. The North Las Vegas Police Department currently has five commands, which are divided into 16 divisions. The Department is staffed by 395 full time employees (292 commissioned personnel and 103 civilian personnel). The North Las Vegas Police Department and the North Las Vegas City Attorney's Office are committed to having a positive impact in the City of North Las Vegas by reducing crime, reducing the fear of crime, and enhancing the quality of life in the community. With a population of 276,198, the VSU must continue to interface with community based organizations to provide co-advocacy and support services that address the needs and service demands of the underserved populations.

The North Las Vegas City Attorney's Office currently consists of two Bilingual Victim Advocates (Lead Advocate and S.A.F.E. House Advocate) that have provided over **5,000** direct and indirect services for 2022 and over **1,000** victim services so far in 2023 in the North Las Vegas jurisdiction. Since 2015, VSU has partnered with S.A.F.E. House to provide immediate and on-site services. The S.A.F.E. House advocate is based in the VSU office and focuses on providing comprehensive, on-site services for victims of domestic violence, harassment, stalking, TPO violations, and other domestic-related crimes. The position also plays a key role as liaison regarding civil matters. Having a strong presence in the courtroom for moral support is an invaluable measure as victims take the first step to putting their safety plan in motion. The staffing model of an advocate dedicated to a victim centered approach has been a success. Our S.A.F.E. House Victim Advocate attends TPO/ETPO hearings with victims/witnesses of Domestic Violence.

The Lead Victim Advocate is currently responsible for providing advocate services to victims of all other crime categories as well as overseeing the daily functions of the unit that includes supervisory duties, strategic planning, partner and community relations, and training. As the population continues to grow at an exponential rate, so does the demand for traditional services for underserved demographics: the elderly, immigrants, LGBTQIA2+, and homeless residents. The City of North Las Vegas has experienced a significant increase in crimes related to these particular victim categories. As the numbers increase, it is imperative that the staffing and available resources keep up with growth to ensure all victims receive the attention and support they deserve. The continuum of a Bilingual Victim Advocate who is dedicated to taking a victim centered approach to serving these federal priority populations is an important step in building the unit's capacity and maximizing its impact.

A. Statement of Need: (4 page limit)

- a. What is the problem to be addressed by this project and how will project funding help alleviate the problem? Please include current supporting data.
- b. Are other agencies addressing the problem? If so, identify each one and provide a brief description on how this project differs, or how it complements each existing program.
- c. How would this project enhance the services currently provided by your program?
- d. Who is your target population? Include current specific and local community demographic data to support this requirement. If this is an on-going project, include demographic data of those served last year.

The North Las Vegas City Attorney's Office Victim Services Unit takes a victim centered approach to providing services including, but not limited to, referrals to housing and emergency shelters, court accompaniment, assistance with applying for Temporary Protection Order petitions, and compensation through the State of Nevada-Victims of Crime Program.

The VSU works in conjunction with the North Las Vegas Police Department and the Clark County District Attorney's Office-Victim Witness Assistance Center and a team of multi-disciplinary team of law enforcement personnel, prosecutors and advocates that are dedicated to developing, strengthening and implementing protocols for proactively responding to crime victims' needs in a compassionate manner. While domestic violence cases continue to be our largest population served by the Victim Services Unit, providing this continuity of care has benefited the full spectrum of VSU clients.

Victim advocates from our office address the immediate needs by providing and assuring a Temporary Protection Order is in place, safety plans have been designed, registration with VINE Link has been initiated, and most importantly, making sure the victim has an outlet to other resources available to them. All services are provided by the advocates in preparation for the prosecutorial phase.

VAWA STOP Grant funding is needed to continue our victim centered approach to these important services our on-site Bilingual Victim Advocate, who has dedicated herself to providing case management to domestic violence survivors, homeless victims, immigrant victims, LGBTQIA2+ victims, and the elderly.

Enhance Existing Services

The North Las Vegas City Attorney's Office-Victim Services Unit is committed to developing victim-centered approaches to address the needs of violent crime victims and to give them options and resources that help assist with making informed choices regarding their safety. The Bilingual Victim Advocate will continue to participate in community events, attend professional development seminars to help expand their knowledge on the subject, and to assure victims of domestic violence, dating violence, sexual assault, stalking and harassment receive the information and services available.

Target Population

Within the past few years, our community has continued to grow at a steady pace. According to the 2020 US Census Bureau, the population for the City of North Las Vegas was at **262, 527** residents, an increase of 45, 566 people (21%) compared to the 2010 Census, making North Las Vegas the 4th most populated city in the State of Nevada. North Las Vegas' population in 2021 is estimated to be 274, 146 and in 2022, estimated to be 278, 478.

In 2020, the US Census Bureau listed the demographic categories of the following: Approximately-White-42.9%; Black-22.1%; Hispanic-42.0%; Asian Pacific Islander-6.7%; and Native Americans-0.8%.

North Las Vegas Population by Race

Population

Population Estimates, July 1, 2022, (V2022)	NA	NA
Population Estimates, July 1, 2021, (V2021)	274,133	646,790
Population estimates base, April 1, 2020, (V2022)	NA	NA
Population estimates base, April 1, 2020, (V2021)	262,678	641,825
Population, percent change - April 1, 2020 (estimates base) to July 1, 2022, (V2022)	NA	NA
Population, percent change - April 1, 2020 (estimates base) to July 1, 2021, (V2021)	4.4%	0.8%
Population, Census, April 1, 2020	262,527	641,903
Population, Census, April 1, 2010	216,961	583,756

Age and Sex

Persons under 5 years, percent	7.2%	6.0%
Persons under 18 years, percent	27.8%	23.5%
Persons 65 years and over, percent	10.9%	14.8%
Female persons, percent	50.5%	49.8%

Race and Hispanic Origin

White alone, percent	42.9%	55.5%
Black or African American alone, percent(a)	22.1%	11.5%
American Indian and Alaska Native alone, percent(a)	0.8%	1.0%
Asian alone, percent(a)	6.7%	6.8%

Native Hawaiian and Other Pacific Islander alone, percent(a)	0.7%	0.8%
Two or More Races, percent	13.6%	11.1%
Hispanic or Latino, percent(b)	42.0%	34.1%
White alone, not Hispanic or Latino, percent	24.0%	42.1%

Homeless Victims

The North Las Vegas City Attorney and the North Las Vegas Police Department are being faced with decision making efforts in assisting individuals facing homelessness. Our Victim Services Unit is working closely with the NLVPD and community agencies to find new and innovative ways to servicing individuals within this population. Our efforts are to work closely with emergency and transitional housing agencies, and attend and participate in community events, such as the US Vets Stand Down geared towards homelessness. With these efforts in place, the Victim Services Unit expects a continued increase of individuals and victims faced with this crisis can be better served.

Immigrant Victims

The continuous influx of immigrant residents to the City of North Las Vegas demands an increase in culturally sensitive services. According to the 2010 US Census Bureau, the City of North Las Vegas had a Hispanic population of 62,918 residents. However, a more recent report from the US Census Bureau indicates there are now approximately **106, 940** residents of Hispanic or Latino within our community, indicating an increase of 57.9%, making our city one of the largest non-English language spoken by 33.58% of its residents.

- Services and information must be provided in appropriate languages.
- There must be an acknowledgment of the different and valid cultural definitions of personal well-being and recovery from traumatic events.
- There must be support of the sophisticated and varied cultural pathways to victim services and referrals.

The North Las Vegas City Attorney's Office Victim Services Unit is dedicated to removing those language barriers by providing services that accommodate and are responsive to different cultures. Our Victim Services Unit Bilingual Victim Advocate will continue to make a concerted effort to recognize and understand the cultural differences and connect victims to resources that are specific to their needs. We will accomplish this by being proactive in the Hispanic community, attending public events geared towards the Hispanic community, and participating in monthly meetings with the Mexican Consulate. It is imperative that we continue to address the needs and service demands of such a cultural and diverse community.

Elderly Crimes

The city has noticed an influx of crimes against the elderly. Elderly victims have little or no support, or are too embarrassed to involve the criminal justice system in crimes involving family members whom they are or have been dependent upon for care and support. Overall, due to the significant impact of the crime and family dynamics, these cases require intense intervention. The Victim Services Unit needs an advocate to continue to actively participate in community forums, attend events to promote awareness, community trainings at local elder community centers and attend civic groups on the prevention and how to protect our most vulnerable citizens.

LGBTQIA2+

The VSU will concert its efforts to collaborate with community organizations to provide advocacy services to crime victims within the LGBTQIA2+ community. The unit recognizes the importance of providing culturally informed services in order to individualize services to meet the specific needs of the LGBTQIA2+ crime victims. Therefore, our primary victim advocate will work closely with community providers at furthering the well-being, positive image, and human rights of the LGBTQIA2+ community.

Other Agencies

The North Las Vegas City Attorney's Office-VSU collaborates with community agencies through active social action groups such as Nevada Network Against Domestic Violence and Sexual Assault, Southern Nevada Human Trafficking Task Force, S.A.F.E. House, Safe Nest, The Shade Tree, The Rape Crisis Center, Advocacy Collaboration, and other governmental agencies, such as the North Las Vegas Police Department, Clark County District Attorney's Office Victim Witness Assistance Center, and Las Vegas Metropolitan Police Department Victim Services Unit.

Service delivery systems include: crisis intervention, counseling and advocacy, support during criminal investigating, support during prosecution and case disposition, support after case disposition, training for allied professionals, and public education activities. These serve as a twofold purpose of helping new programs to develop realistic standards and better assess the strengths and weaknesses of the unit.

Continuous community collaboration and working toward the goal of service delivery systems that benefit the victim and help the region increase its capacity to meet the needs of crime victims. In providing a comprehensive network of services and support, victim service providers become aware of the immediate needs of victims who are victimized in their communities and other jurisdictions.

With so many different local, state, and community agencies working in collaboration, Victim Service Units serve a critical role as a clearinghouse for victim resources. As a result, funding is not only imperative, but essential to the continued success of the services that have been and will be rendered to the North Las Vegas community as a whole. And with more demographics surfacing, the need for these continued services will undeniably become a major platform on which to build a stronger foundation of goodwill and support. This integrated approach takes the form of building strong partnerships among victim service providers, criminal justice and emergency response personnel, allied professionals, and community leaders.

Collaboration and rapport building with the City of North Las Vegas and surrounding local and state agencies is a must. Immediate and long-term safety and emotional needs of crime victims cannot always be addressed at the time a crime occurs.

By enhancing the advocate's ability to provide an immediate response, resources become more readily available to the population and therefore more effective. VAWA funding will support our identified underserved populations by maintaining core services and criminal justice initiatives, while supporting complementary new initiatives and emergency services for victims and their families, and allow for the expansion of victim advocacy within the North Las Vegas City Attorney's Office Victim Services Unit.

As victim assistance professionals face new challenges, victim assistance providers must explore new ways to ensure that the greatest number of victims receive the highest quality services possible. Providing effective and sensitive services to victims now requires recognizing and respecting individuals' cultural differences and ensuring that victim needs are met.

The North Las Vegas City Attorney's Office-VSU currently has no waiting list for any of the proposed services.

B. What Will Be Done: (3 page limit)

- a. Provide a clear picture of how this project will be implemented in your community. If you are proposing a new project then outline steps to achieve full implementation of the project. Describe goals that illustrate where you hope to be at the end of this grant cycle.
- b. What specific objectives or steps will you take to accomplish this? Make sure to clearly link these proposed goals and objectives with the community needs identified in the previous section, as well as your budget narrative.
- c. Please provide information on the agency's capacity for this project and what arrangements are made when the agency is at capacity. For example, if you are proposing to provide shelter, explain what alternative options are provided to victims seeking services. If you are already providing the proposed services, do you have a wait list? If so, what is the typical wait time? What is your agency's policy when faced with full capacity and what protocol is in place to ensure that victims are referred to other providers or receive services?

The Services-Training-Officers-Prosecutors (STOP) Program supports communities in their efforts to develop and strengthen effective victim services, law enforcement and prosecution strategies to combat the crimes of domestic violence, dating violence, sexual assault, and stalking and harassment. This program further encourages partnerships among law enforcement, prosecutors, the judiciary, victim advocates and service providers, health care providers, faith leaders, and others to help provide victims and their families with the protection and services they need to pursue safe and healthy lives within their communities and to hold their offenders accountable for the harm they have done.

The City of North Las Vegas has two Victim Services Units that offer a myriad of specific services based on the need. One VSU is located in the North Las Vegas Police Department, and the other is located in the North Las Vegas City Attorney's Office, to provide comprehensive victim-centered support from the time of the incident through the judicial resolution.

At the onset of a police call, the NLV Police Department VSU team serves as the first responder for victim services. This includes: on-scene crisis response, transportation (to medical facilities, court, and safe housing/shelter), housing and shelter referrals, court accompaniment and preparation of Protection Order petitions and Victims of Crime Compensation Program applications, along with other community resource referrals.

These early interventions are vital to getting victims on the fast track to recovery and ensure readiness for the prosecutorial process. Once a City Deputy has been assigned to the case, the victim is transferred to the NLV City Attorney's Office VSU team for continued support and assistance with the various processes and steps related to the judicial proceedings. This includes completion of the TPO process, providing liaison services for court dates and testimony, and continuing to connect victims to needed resources and services provided by non-profit and community partners. Both of these units serve a separate but equally important role in

providing timely and comprehensive wraparound services to crime victims to ensure they receive the supports they need.

Immediate, long-term safety, and emotional needs of crime victims cannot always be addressed at the time a crime occurs. This is why Victim Advocate services are critical for both the recovery of crime victims and for a successful prosecution. Providing early intervention to a victim can provide follow-up support and foster good relations between the victim, the advocate, responding officer, and the prosecutor. This is especially true with domestic violence victims. Continuous community collaboration and working toward the victim-centered goals that benefit the victim, helps the region increase its capacity to meet the needs of crime victims.

The North Las Vegas City Attorney's Office-VSU will continue to provide a full range of victim-centered services while assuring we reach out to victims affected by domestic violence, dating violence, sexual assault, and stalking and harassment. The VSU will continue to remain focused on reaching projected goals by working with a multi-disciplinary team to assist with the successful prosecution of offenders and providing essential legal advocacy.

When domestic violence victims are supported and assisted throughout their journey with the judicial system, they are more likely to follow up with prosecution and gain the strength to improve their outlook and move on from their victimization. Seamless victim service intervention from local, city, and state agencies, starting with the inception of the crime through the prosecution, proves effective and is validated. The initial response to a victim in crisis will have a lasting impact on the individual's view of the justice system and will determine the amount of cooperation in the investigation and prosecution of the crime. Effective and efficient treatment is vital to the victim and for a successful prosecution.

Extensive cultural awareness must be undertaken to enable victim assistance providers to understand persons whose thinking and behaviors are culturally different. Moreover, many cultural norms and stigmas within the Hispanic and Latino population continue to present a challenge. As such, it is necessary to continue providing resources, assistance and guidance in the victim's native language by attending cultural related events that offer specific services. The results have been proven very effective especially when addressing immigration matters. Our Bilingual Advocate has been able to provide a myriad of services such as immediate shelter, and assistance with Protection Orders, making these needs a top priority.

The North Las Vegas City Attorney's Office-VSU is dedicated to providing a full range of services and assuring we reach out to victims affected by domestic violence, dating violence, sexual assault, and stalking and harassment. Having an invaluable means of communication with the community, and being able to extend available resources designed to fit the needs of a crime victim, has paved the way to gaining a sense of confidence with law enforcement agencies devoted to ensuring the community's safety.

Our Victim Services Unit is located in the North Las Vegas Municipal Court where there is no waiting list. We have direct access to several court functions that allows the Bilingual Victim Advocate a victim-centered approach and can offer immediate services. This makes it possible to assess immediate needs, offer services, and provide necessary referral information to victims affected by domestic violence, sexual assault, dating violence, and stalking and harassment.

As coordination increases between law enforcement, criminal justice practitioners, social service agencies, and faith based organizations, more information will become available to victims to address their concerns. By remaining proactive and participating in community events, the North Las Vegas City Attorney's Office VSU stays informed on new and innovative ways to provide core services to assist victims of violent crimes within our area. The information generated will be used to strengthen referral protocols, identify improvements to specific needs, avoid duplicating services, and enhance court responses by the Victim Services Unit.

Our main goal is to assist those that have been victimized. Having the right tools, resources, and support, helps to sustain and promote a healthy and safe environment not only for victims, but for their families, and the community.

C. Evaluation Plan: (1 page limit)

In this section, applicants must describe how project goals will be evaluated; how will you measure success? How will you ensure accountability among all partners? Include the following:

- Describe how your agency tracks client and service data;
- Describe milestones along the way that will indicate success in meeting each goal. Include how you will measure these milestones;
- Describe how you will collect and evaluate client satisfaction or client feedback. Further discuss what your agency does with the information collected and how services and service providers get and use the information to improve quality of services provided; and
- **Make sure you address EVERY goal.**

Most of the Victim Advocate's time is mainly spent working with victims by mail, phone, in-person to familiarize them with the court process, updating their case status, accompanying to court, assisting with safety planning measures, providing referrals to local and state agencies, and accessing the immediate needs for services.

With VAWA STOP funding, the Victim Services Unit will continue to ensure the needs of victims are met by collecting data to analyze statistics related to domestic violence, sexual assault, dating violence, stalking and harassment, elder abuse, homeless, LGBTQIA2+, and immigration matters (ex: surveys).

The Victim Advocate will utilize surveys that will pin point:

- ☐ Types of services requested?
- ☐ Satisfaction with services provided?
- ☐ How can services be improved?

Feedback from these surveys will be used to further improve our victim advocate program. The City Attorney's Office takes a team approach when working with victims of crimes. Advocates are an important component to the prosecutorial success because a prosecution team alone is not always able to meet all the needs of a victim. To continue with this quest, victim advocacy must be at the forefront of prosecution and offender accountability goals. This is why it is so important to have an advocate available and on-site that can take a more sensitive approach to the victim's circumstances, offer support, and resources regarding their safety and immediate needs.

Evaluation results will be used to strengthen referral protocols, and identify improvements to specific needs of the underserved population. Information entered into the VSU database will reflect who and what services/referrals were provided. In order to maximize the efficiency of the Victim Services Unit and identify gaps in service, there is a need to find a way to conglomerate these services and find for a more comprehensive approach in delivery and assessing community resources, referrals, and the criminal justice process.

Community Outreach is also a vital component of the VSU. Its purpose is to strengthen and increase our community participation with issues surrounding victimization to the underserved population. Our VSU is dedicated to staying proactive and participating in community events and coalitions that help bring awareness to resources and services available. By staying active and involved, our continued efforts will strengthen our partnerships and help create new and innovative ways of improving services to victims and the communities we serve. Continued STOP funding will increase the unit's capacity to attend and engage in these meetings, including providing meaningful feedback and follow-up.

These projected goals will be to improve the utilization of the Bilingual Victim Advocate as the conduit to implement key strategies, comprehensive approaches, and targeted support of the victims.

D. Scope of Work Table: (1 page limit, single-spaced)

The following table will summarize your goals, objectives, evaluation of each goal and who is responsible for each objective. Please note that with each goal, you must identify the number of the STOP and/or SASP Purpose Area(s) this goal addresses. The STOP and SASP Purpose Areas can be found on pages 8-12 of this solicitation. NOTE: each Purpose Area checked on your front pages must correspond to at least one Goal in this Scope of Work Table.

Safety is paramount. The North Las Vegas City Attorney's Office VSU is committed to serving with integrity while providing timely, accurate and quality legal representation to the state and local departments as well as provide the right tools and information to help sustain and promote a healthy and safe environment for victims, families, and the community.

Service delivery systems include: crisis intervention, counseling and advocacy, support during criminal investigating, support during prosecution and case disposition, support after case disposition, public education activities, and client surveys. These serve as a twofold purpose of helping new programs to develop realistic standards and helping established programs to better assess the strengths and weaknesses of the unit.

As the demand for services increases, the goals and objectives will help expand and improve the delivery of core resources, help provide a safe environment for underserved populations such as the homeless, LGBTQIA2+ , immigrants, and elderly by building collaborative and effective partnerships efforts to provide current, relevant, and compassionate service. Attending monthly and quarterly community meetings, trainings, and major events helps to maintain our concerted efforts to providing core services and current information on cases as they progress through the criminal justice system.

With so many different local, state, and community agencies working in collaboration, the VSU serves a critical role as clearinghouse for victim resources. As a result, funding is not only imperative but essential to the continued success of the services that have been and will be rendered to the North Las Vegas community as a whole. And with more demographics surfacing, the need for these continued services will undeniably become a major platform on which to build a stronger foundation of goodwill and support. This integrated approach takes the form of building strong partnerships among victim service providers, criminal justice and emergency response personnel, allied professionals, and community leaders.

Goal (and STOP and/or SASP Purpose Area #)	Objective	Method of Measurement	Estimated Number of Services/Clients served with this VAWA application (if applicable)	Responsible Party
STOP #10: Provide effective legal services to the homeless, immigrant, elderly, and LGBTQIA2+ victims.	Assist clients with compensations programs, emergency shelter, food pantries, mental health services, crisis intervention, referrals to specific services.	Ongoing reporting throughout the grant period	Quarterly goals of 100 contacts	Lead Victim Advocate
STOP #5 - Ensure a comprehensive network of services/support is available for crime victims.	Ensure ongoing collaboration with agencies, individuals, and organizations to establish strong partnerships and effective referrals.	Ongoing reporting throughout the grant period	Quarterly goals of 100 contacts	Lead Victim Advocate
STOP #11: Develop a system to better address the safety needs of "high risk" victims/cases.	Review police reports and flag certain victims/cases as high risk for reoccurrence and conduct monthly status updates to follow up on high risk cases.	Ongoing reporting throughout the grant period	Quarterly goals of 100 contacts	Lead Victim Advocate
STOP #5, #9, #19 Increase public awareness of available resources to immigrant, elderly, homeless, and LGBTQIA2+.	Attend US Vets Stand Down, Homeless Alliance events, and make asserted efforts, to meet with Mexican Consulate, Senior Law Project, and LGBTQIA2+ community.	Ongoing reporting throughout the grant period	Quarterly goals of 100 contacts	Lead Victim Advocate
STOP #5: Enhance services through professional developmental training and virtual conference.	Anticipate attending the NOVA 49 th Annual Training Event in New Orleans, July 31-August 3, 2023	Ongoing reporting throughout the grant period	Quarterly goals of 100 contacts	Lead Victim Advocate
STOP #5 Ensure ongoing collaboration with agencies, individuals, and organizations to establish strong partnerships and effective referrals.	Attend monthly advocacy meetings and review client surveys periodically.	Ongoing reporting throughout the grant period	Quarterly goals of 100 contacts	Lead Victim Advocate

Add or delete lines as needed. Please remove the example in the table above when finalizing your table.

E. Sexual Assault Services:

If sexual assault services are being proposed, you must answer the following questions. For any questions that are not applicable, mark them 'N/A'.

1. What is your agency's mission statement?	N/A
2. Does your agency have a strategic plan for its sexual violence program?	N/A
3. Does your agency have strategic goals established for its sexual violence program?	N/A
4. Does your agency provide services to the full continuum of sexual violence survivors, including adult, youth, and child survivors?	N/A
5. Does your agency have strong leadership that is committed to addressing sexual violence?	N/A
6. Does your agency understand the connection between sexual violence and oppression and work to end both?	N/A
7. What type of services does your agency provide to meet short-term needs of sexual violence survivors?	N/A
8. What type of services does your agency provide to meet long-term needs of sexual violence survivors?	N/A
9. Does your agency provide specific advocacy training on sexual violence and core service provision?	N/A
10. Does your agency have a plan that is both proactive and responsive to vicarious trauma experienced by staff and volunteers?	N/A
11. How does your agency listen and respond to the needs of the community?	N/A
12. Explain how your agency speaks to the community about sexual violence.	N/A
13. Explain how your agency works with systems, such as law enforcement, prosecution, courts.	N/A

F. Collaborative Process: (2 page limit, including table. Table may be single-spaced)

Please identify and describe all partners in which you will be collaborating on this project and detail their role in the project. Outline collaborations using the following table.

Agency Name	Contact Name and Phone #	Describe Collaboration/Roles
S.A.F.E House	Beth Dominiak 702-451-4203	Victim Services
NLV Police Department-Victim Services Unit	Kimberly Morales 702-633-2412	Victim Services
LVMPD Victims Services Unit	Elynnne Greene 702-828-2955	Victim Services
The Shade Tree	Linda C. Perez 702-570-6152	Victim Services
Clark Co District Attorney-Victim Witness Assistance Center	Ana Malafu-Eliesa 702-671-2525	Victim Services
SafeNest	Liz Ortenburger 702-877-0133	Victim Services
The Center	Holly Reese 702-733-9800	Victim Services

G. Sustainability Plan: (½ page limit)

VAWA grants are intended as seed monies. No guarantees are made for future funding. Sustainability is the capacity of programs to continue to respond to the identified needs post-VAWA grant funding. Discuss your agency's commitment and capacity as well as a plan for obtaining or developing other funding for project continuation beyond this funding period. Key factors might include: effective collaboration, understanding the community, identifying alternative funders or legislation designed to provide long-term funding, demonstrating program results, strategic funding and staff commitments and longevity.

The City of North Las Vegas continues to demonstrate a strong commitment to the financial support of the Victim Witness Services Unit in the annual budget. As the city's leaders gather to plan out the annual budget, our city's leaders are dependent upon evaluating the needs and determine its priorities. The City of North Las Vegas has established new connections and uncovered potential investments, giving the city a brighter outlook for future expectations of investment opportunities.

As the City of North Las Vegas continues to grow and experiences positive changes to its local economy, it is paving the way to becoming the home of sustainable industries and high tech businesses in the near future. The City of North Las Vegas will continue working to establish new connections and explore the potential for new resources and partnership opportunities.

H. Performance: (1 page limit)

If you are a past and/or current recipient of STOP and/or SASP funding, discuss major accomplishments achieved with this funding. Include numbers served and a story illustrating success. Discuss whether or not you achieved all the goals you outlined on your approved Scope of Work. Demonstrate how you were responsible stewards of these grant funds.

As a past recipient of the STOP Grant, the North Las Vegas City Attorney's Office-Victim Services Unit has dedicated a team of professionals that serve as a voice for victims of violent crimes. The major accomplishment achieved with this funding has enabled our Bilingual Victim Advocate to work with a multi-disciplinary team of prosecutors, legal assistants, and officers to hold offender accountable and secure a conviction. It is evident there is a need for a dedicated Bilingual Victim Witness Advocate who is on-site and readily available to make a victim-centered approach to available resources to the underserved populations of the homeless, immigrant, LGBTQIA2+, and the elderly, by assuring the interests of victims are not overlooked, and support victims who fall under these federal priority populations.

Our Bilingual Victim Witness Advocate has been recognized as a reckoning force in support of victims when faced with confronting their accusers, attending court hearings and showing support speaks mounds to those in crisis. We have a multi-disciplinary team of five prosecutors, four (soon to be five) legal assistants, and two Victim Witnesses Advocates who are committed to providing the highest standard of core services, strengthening each partnership, and committed to working together to assist in inspiring change.

I. Explanation/Justification for increased funding (if applicable): (½ page limit)

If your agency received STOP and/or SASP in State Fiscal Year 2022 (July 1, 2022-June 30, 2023), and you are applying for more than 50% of funding for the July 1, 2023-December 31, 2023 timeframe, please explain the need for increased funding.

North Las Vegas City Attorney's Office-Victim Services Unit is not applying for more than 50% of funding for the July 1, 2023-December 31, 2023 timeframe.

U.S. Department of Justice
Office on Violence Against Women



Certification of Compliance with the Statutory Eligibility Requirements of the Violence Against Women Act as Amended, STOP Formula Grant Program

Applicants should refer to the laws cited below for further information regarding the certifications to which they are required to attest. Signature on this form certifies that the applicant is qualified to receive the STOP Formula Grant Program funds and is in compliance with relevant requirements under 34 U.S.C §§ 10441, 10446 through 10451 and 28 C.F.R. Part 90. These certifications shall be treated as a material representation of fact upon which the Department of Justice will rely if it determines to award the covered transaction, grant, or cooperative agreement.

Upon complying with the application requirements set forth in the solicitation, any state (or territory) shall be qualified for funds provided under the STOP Formula Grant Program upon certification that:

(1) the funds will be used only for the statutory purposes described in 34 U.S.C. § 10441(a) and (b);

(2) grantees and subgrantees will develop plans for implementation and will consult and coordinate with:

- (A) the State sexual assault coalition;
- (B) the State domestic violence coalition;
- (C) the law enforcement entities within the State;
- (D) prosecution offices;
- (E) State and local courts;
- (F) Tribal governments in those States with State or federally recognized Indian tribes;
- (G) representatives from underserved populations, including culturally specific populations;
- (H) victim service providers;
- (I) population specific organizations; and
- (J) other entities that the State or the Attorney General identifies as needed for the planning process;

(3) grantees will coordinate the State implementation plan with the State plans described in section 307 of the Family Violence Prevention and Services Act (42 U.S.C. 10407) and the programs described in section 1404 of the Victims of Crime Act of 1984 (34 U.S.C. 20103) and section 393A of the Public Health Service Act (42 U.S.C. 280b-1b).

(4) the amount granted will be allocated, without duplication, as follows: not less than 25 percent for law enforcement, not less than 25 percent for prosecutors, not less than 30 percent for victim

services (of which at least 10 percent will be distributed to culturally specific community-based organizations), and not less than 5 percent to state and local courts;

(5) not later than 2 years after March 7, 2013, and every year thereafter, not less than 20 percent of the total amount granted to a State under this subchapter shall be allocated for programs or projects in 2 or more allocations listed in paragraph (4) that meaningfully address sexual assault, including stranger rape, acquaintance rape, alcohol or drug-facilitated rape, and rape within the context of an intimate partner relationship; and

(6) any federal funds received under this subchapter will be used to supplement, not supplant, nonfederal funds that would otherwise be available for activities funded under this chapter.

In addition, to be eligible for funding under the STOP Formula Grant Program, applicants must certify compliance with the requirements in 34 U.S.C. §§ 10449, 10450, and 10451 and implemented at 28 C.F.R. Part 90, as follows:

(1) Forensic Medical Examination Payment Requirement for Victims of Sexual Assault

(a) A state, Indian tribal government, or unit of local government shall not be entitled to funds under the STOP Formula Grant Program unless the state, Indian tribal government, unit of local government, or another governmental entity—

(1) incurs the full out-of-pocket cost of forensic medical exams for victims of sexual assault; and

(2) coordinates with health care providers in the region to notify victims of sexual assault of the availability of rape exams at no cost to the victims.

(b) A state, Indian tribal government, or unit of local government shall be deemed to incur the full out-of-pocket cost of forensic medical exams for victims of sexual assault if any government entity:

(1) provides such exams to victims free of charge to the victim; or

(2) arranges for victims to obtain such exams free of charge to the victims.

(c) A state or Indian tribal government may use STOP Formula Grant Program funds to pay for forensic medical exams performed by trained examiners for victims of sexual assault, except that such funds may not be used to pay for forensic medical exams by any state, Indian tribal government, or territorial government that requires victims of sexual assault to seek reimbursement for such exams from their insurance carriers.

(d) (1) To be in compliance with this section, a state, Indian tribal government, or unit of local government shall comply with subsection (b) without regard to whether the victim participates in the criminal justice system or cooperates with law enforcement.

(2) States, territories, and Indian tribal governments shall have 3 years from March 7, 2013 to come into compliance with this section.

(2) Filing Costs For Criminal Charges and Protection Orders

A state, Indian tribal government, or unit of local government will not be entitled to funds under the STOP Formula Grant Program unless it certifies that its laws, policies, and practices do not

require, in connection with the prosecution of any misdemeanor or felony sexual assault, domestic violence, dating violence, or stalking offense, or in connection with the filing, issuance, registration, modification, enforcement, dismissal, withdrawal or service of a protection order, or a petition for a protection order, to protect a victim of sexual assault, domestic violence, dating violence, or stalking, that the victim bear the costs associated with the filing of criminal charges against the offender, or the costs associated with the filing, issuance, registration, modification, enforcement, dismissal, withdrawal or service of a warrant, protection order, petition for a protection order, or witness subpoena, whether issued inside or outside the State, tribal, or local jurisdiction.

(3) Judicial Notification

A State or unit of local government shall not be entitled to funds under the STOP Formula Grant Program unless the state or unit of local government--

(a) certifies that its judicial administrative policies and practices include notification to domestic violence offenders of the requirements delineated in section 922(g)(8) and (g)(9) of title 18, United States Code, and any applicable related federal, state, or local laws; or

(b) gives the Attorney General assurances that its judicial administrative policies and practices will be in compliance with the requirements of subparagraph (A) within the later of—

(1) the period ending on the date on which the next session of the state legislature ends; or

(2) January 5, 2008.

(4) Polygraph Testing Prohibition

(a) In order to be eligible for grants under the STOP Formula Grant Program, a state, Indian tribal government, territorial government, or unit of local government shall certify that, not later than January 5, 2009, their laws, policies, or practices will ensure that no law enforcement officer, prosecuting officer or other government official shall ask or require an adult, youth, or child victim of an alleged sex offense as defined under federal, tribal, state, territorial, or local law to submit to a polygraph examination or other truth telling device as a condition for proceeding with the investigation of such an offense.

(b) The refusal of a victim to submit to a polygraph or other truth telling examination shall not prevent the investigation, charging, or prosecution of an alleged sex offense by a state, Indian tribal government, territorial government, or unit of local government.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with above certifications.

Micaela R. Moore	City Attorney	702-633-1057
Typed Name of Authorized Representative	Title	Telephone Number



Signature of Authorized Representative Date Signed

North Las Vegas City Attorney's Office
Agency Name



Acknowledgement of Notice of Statutory Requirement to Comply with the Confidentiality and Privacy Provisions of the Violence Against Women Act, as Amended

Under section 40002(b)(2) of the Violence Against Women Act, as amended (42 U.S.C. 13925(b)(2)), grantees and subgrantees with funding from the Office on Violence Against Women (OVW) are required to meet the following terms with regard to nondisclosure of confidential or private information and to document their compliance. By signature on this form, applicants for grants from OVW are acknowledging that they have notice that, if awarded funds, they will be required to comply with this provision, and will mandate that subgrantees, if any, comply with this provision, and will create and maintain documentation of compliance, such as policies and procedures for release of victim information, and will mandate that subgrantees, if any, will do so as well.

(A) In general

In order to ensure the safety of adult, youth, and child victims of domestic violence, dating violence, sexual assault, or stalking, and their families, grantees and subgrantees under this subchapter shall protect the confidentiality and privacy of persons receiving services.

(B) Nondisclosure

Subject to subparagraphs (C) and (D), grantees and subgrantees shall not—

- (i) disclose, reveal, or release any personally identifying information or individual information collected in connection with services requested, utilized, or denied through grantees' and subgrantees' programs, regardless of whether the information has been encoded, encrypted, hashed, or otherwise protected; or
- (ii) disclose, reveal, or release individual client information without the informed, written, reasonably time-limited consent of the person (or in the case of an unemancipated minor, the minor and the parent or guardian or in the case of legal incapacity, a court-appointed guardian) about whom information is sought, whether for this program or any other Federal, State, tribal, or territorial grant program, except that consent for release may not be given by the abuser of the minor, incapacitated person, or the abuser of the other parent of the minor.

If a minor or a person with a legally appointed guardian is permitted by law to receive services without the parent's or guardian's consent, the minor or person with a guardian may release information without additional consent.

(C) Release

If release of information described in subparagraph (B) is compelled by statutory or court mandate—

- (i) grantees and subgrantees shall make reasonable attempts to provide notice to victims affected by the disclosure of information; and
- (ii) grantees and subgrantees shall take steps necessary to protect the privacy and safety of the persons affected by the release of the information.

(D) Information sharing

(i) Grantees and subgrantees may share—

- (I) nonpersonally identifying data in the aggregate regarding services to their clients and nonpersonally identifying demographic information in order to comply with Federal, State, tribal, or territorial reporting, evaluation, or data collection requirements;
- (II) court-generated information and law enforcement-generated information contained in secure, governmental registries for protection order enforcement purposes; and
- (III) law enforcement-generated and prosecution-generated information necessary for law enforcement and prosecution purposes.

(ii) In no circumstances may—

- (I) an adult, youth, or child victim of domestic violence, dating violence, sexual assault, or stalking be required to provide a consent to release his or her personally identifying information as a condition of eligibility for the services provided by the grantee or subgrantee;
- (II) any personally identifying information be shared in order to comply with Federal, tribal, or State reporting, evaluation, or data collection requirements, whether for this program or any other Federal, tribal, or State grant program.

(E) Statutorily mandated reports of abuse or neglect

Nothing in this section prohibits a grantee or subgrantee from reporting suspected abuse or neglect, as those terms are defined and specifically mandated by the State or tribe involved.

(F) Oversight

Nothing in this paragraph shall prevent the Attorney General from disclosing grant activities authorized in this Act to the chairman and ranking members of the Committee on the Judiciary of the House of Representatives and the Committee on the Judiciary of the Senate exercising Congressional oversight authority. All disclosures shall protect confidentiality and omit personally identifying information, including location information about individuals.

(G) Confidentiality assessment and assurances

Grantees and subgrantees must document their compliance with the confidentiality and privacy provisions required under this section.

As the duly authorized representative of the applicant, I hereby acknowledge that the applicant has received notice that if awarded funding they will comply with the above statutory requirements. This acknowledgement shall be treated as a material representation of fact upon which the Department of Justice will rely if it determines to award the covered transaction, grant, or cooperative agreement.

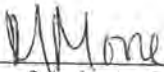
Micaela R. Moore

City Attorney

Name of Authorized Representative

Title

Telephone Number 702-633-1057


Signature of Authorized Representative

3/29/23
Date Signed

North Las Vegas City Attorney's Office
Agency Name

*U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
OFFICE OF THE COMPTROLLER*

**CERTIFICATIONS REGARDING LOBBYING; DEBARMENT,
SUSPENSION AND OTHER RESPONSIBILITY MATTERS
AND
DRUG-FREE WORKPLACE REQUIREMENTS**

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;
- (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions;
- (c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all sub-recipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and (d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67 Sections 67.615 and 67.620

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to:

Department of Justice
Office of Justice Programs
ATTN: Control Desk
810 Seventh Street, N.W.,
Washington, D.C. 20531

Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

2332 Las Vegas Blvd, North, Ste. 300, North Las Vegas, NV 89030

Check ☐ if there are workplaces on file that are not identified here.

Section 67, 630 of the regulations provides that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for Department of Justice funding. States and State agencies may elect to use OJP Form 4061/7.

Check ☐ if the State has elected to complete OJP Form 4061/7.

DRUG-FREE WORKPLACE (GRANTEES WHO ARE INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67; Sections 67.615 and 67.620

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to:

Department of Justice
Office of Justice Programs
ATTN: Control Desk
810 Seventh Street, N.W.,
Washington, D.C. 20531

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

1. Grantee Name and Address:

North Las Vegas City Attorney's Office

2250 Las Vegas Blvd, North, Ste. 800, North Las Vegas, NV 89030

2. Application Number and/or Project Name:

Bilingual Victim Advocate

3. Grantee IRS/Vendor Number

4. Type/Print Name and Title of Authorized Representative

Micaela R. Moore, City Attorney

5. Signature

M Moore

6. Date

3/29/23

OJP FORM 4061/6 (3-91) REPLACES OJP FORMS 4061/2, 4061/3 AND 4061/4 WHICH ARE OBSOLETE.
OFFICE OF JUSTICE PROGRAMS BJA NIJ OJJDP BJS OVC



U.S. DEPARTMENT OF JUSTICE

CERTIFIED STANDARD ASSURANCES

On behalf of the Applicant, and in support of this application for a grant or cooperative agreement, I certify under penalty of perjury to the U.S. Department of Justice ("Department"), that all of the following are true and correct:

- (1) I have the authority to make the following representations on behalf of myself and the Applicant. I understand that these representations will be relied upon as material in any Department decision to make an award to the Applicant based on its application.
- (2) I certify that the Applicant has the legal authority to apply for the federal assistance sought by the application, and that it has the institutional, managerial, and financial capability (including funds sufficient to pay any required non-federal share of project costs) to plan, manage, and complete the project described in the application properly.
- (3) I assure that, throughout the period of performance for the award (if any) made by the Department based on the application--
 - a. the Applicant will comply with all award requirements and all federal statutes and regulations applicable to the award;
 - b. the Applicant will require all subrecipients to comply with all applicable award requirements and all applicable federal statutes and regulations; and
 - c. the Applicant will maintain safeguards to address and prevent any organizational conflict of interest, and also to prohibit employees from using their positions in any manner that poses, or appears to pose, a personal or financial conflict of interest.
- (4) The Applicant understands that the federal statutes and regulations applicable to the award (if any) made by the Department based on the application specifically include statutes and regulations pertaining to civil rights and nondiscrimination, and, in addition--
 - a. the Applicant understands that the applicable statutes pertaining to civil rights will include section 601 of the Civil Rights Act of 1964 (42 U.S.C. § 2000d); section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794); section 901 of the Education Amendments of 1972 (20 U.S.C. § 1681); and section 303 of the Age Discrimination Act of 1975 (42 U.S.C. § 6102);
 - b. the Applicant understands that the applicable statutes pertaining to nondiscrimination may include section 809(c) of Title I of the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10228(c)); section 1407(e) of the Victims of Crime Act of 1984 (34 U.S.C. § 20110(e)); section 299A(b) of the Juvenile Justice and Delinquency Prevention Act of 2002 (34 U.S.C. § 11182(b)); and that the grant condition set out at section 40002(b)(13) of the Violence Against Women Act (34 U.S.C. § 12291(b)(13)), which will apply to all awards made by the Office on Violence Against Women, also may apply to an award made otherwise;

- c. the Applicant understands that it must require any subrecipient to comply with all such applicable statutes (and associated regulations); and
- d. on behalf of the Applicant, I make the specific assurances set out in 28 C.F.R. §§42.105 and 42.204.

(5) The Applicant also understands that (in addition to any applicable program-specific regulations and to applicable federal regulations that pertain to civil rights and nondiscrimination) the federal regulations applicable to the award (if any) made by the Department based on the application may include, but are not limited to, 2 C.F.R. Part 2800 (the DOJ "Part 200 Uniform Requirements") and 28 C.F.R. Parts 22 (confidentiality - research and statistical information), 23 (criminal intelligence systems), 38 (regarding faith-based or religious organizations participating in federal financial assistance programs), and 46 (human subjects protection).

(6) I assure that the Applicant will assist the Department as necessary (and will require subrecipients and contractors to assist as necessary) with the Department's compliance with section 106 of the National Historic Preservation Act of 1966 (54 U.S.C. § 306108), the Archeological and Historical Preservation Act of 1974 (54 U.S.C. §§ 312501-312508), and the National Environmental Policy Act of 1969 (42 U.S.C. §§ 4321-4335), and 28 C.F.R. Parts 61 (NEPA) and 63 (floodplains and wetlands).

(7) I assure that the Applicant will give the Department and the Government Accountability Office, through any authorized representative, access to, and opportunity to examine, all paper or electronic records related to the award (if any) made by the Department based on the application.

(8) I assure that, if the Applicant is a governmental entity, with respect to the award (if any) made by the Department based on the application--

- a. it will comply with the requirements of the Uniform Relocation Assistance and Real Property Acquisitions Act of 1970 (42 U.S.C. §§ 4601-4655), which govern the treatment of persons displaced as a result of federal and federally-assisted programs; and
- b. it will comply with requirements of 5 U.S.C. §§ 1501-1508 and 7324-7328, which limit certain political activities of State or local government employees whose principal employment is in connection with an activity financed in whole or in part by federal assistance.

(9) If the Applicant applies for and receives an award from the Office of Community Oriented Policing Services (COPS Office), I assure that as required by 34 U.S.C. § 10382(c)(11), it will, to the extent practicable and consistent with applicable law—including, but not limited to, the Indian Self-Determination and Education Assistance Act—seek, recruit, and hire qualified members of racial and ethnic minority groups and qualified women in order to further effective law enforcement by increasing their ranks within the sworn positions, as provided under 34 U.S.C. § 10382(c)(11).

I acknowledge that a materially false, fictitious, or fraudulent statement (or concealment or omission of a material fact) in this certification, or in the application that it supports, may be the subject of criminal prosecution (including under 18 U.S.C. §§ 1001 and/or 1621, and/or 34 U.S.C. §§ 10271-10273), and also may subject me and the Applicant to civil penalties and administrative remedies for false claims or otherwise (including under 31 U.S.C. §§ 3729-3730 and 3801-3812). I also acknowledge that the Department's awards, including certifications provided in connection with such awards, are subject to review by the Department, including by its Office of the Inspector General.

Micaela R. Moore, City Attorney
 Printed Name of Executive Director

Ryann Juden, City Manager
 Printed Name of Board President or Equivalent


 Signature of Executive Director


 Signature of Board President or Equivalent

3/29/23
 Date

City of North Las Vegas Application - Page 35
 4/15/23
 Date

**NEVADA ATTORNEY GENERAL OFFICE
REQUEST FOR APPLICATIONS ACKNOWLEDGEMENT FORM**

In signing this form as the authorized representative of the submitting agency, I acknowledge that the applicant agency North Las Vegas City Attorney's Office is aware of these requirements and is prepared to comply with each as well as with any other requirements that are imposed after any award of funding due to changes in federal or state requirements.

1. **Reviewed Entire Solicitation.** By signing below as the authorized representative of the agency noted above, I acknowledge that I have read and reviewed the entire solicitation.
2. **Subgrantee Monitoring.** Each funded agency may receive an on-site monitoring visit which will include both a programmatic and fiscal component. Ideally, the agency will have a 30-day advance notice of such visits; however, the NOAG reserves the right to conduct visits with little or no notice if problems are suspected or in the event that complaints are received.
3. **Quarterly Teleconferences.** The NOAG will assess training needs as well as compliance issues and provide trainings using teleconferences. Funded agencies are expected to participate in these teleconferences.
4. **Networking.** Networking opportunities will be facilitated by the NOAG. Agencies may be asked to send staff to another agency locally that provides similar services to better understand services as well as referral processes and limitations/eligibility requirements.
5. **Disaster Response Plan and Evacuation Plan.** All funded agencies providing services to clients shall have a Disaster Response Plan as well as an Evacuation Plan. All agencies which provide housing and/or shelter to clients shall have an Evacuation Plan clearly posted and shared with clients. Agencies that provide services to clients but do not have a shelter or housing program shall have an evacuation plan for their offices which provide client services clearly posted. All staff shall receive ongoing training on the Disaster and Evacuation Plan on a regular basis.
6. **Cost Allocation Plan for All Agency Funding.** All applicant agencies are required to complete and submit a cost allocation plan to include all funding received, applied for (pending), and discretionary funds anticipated from fund raising or other donations. Additionally, this cost allocation plan should show how the agency's anticipated funding will be allocated across anticipated agency expenses and should show how each position will be funded across all revenue streams (including actual or anticipated discretionary funds).
7. **All awards are contingent upon available funding.**

North Las Vegas City Attorney's Office
Name of Agency

Micaela R. Moore
Print Name of Authorized Person

City Attorney
Title

M Moore
Authorized Signature

3/29/23
Date

Attachment B

VAWA PROGRAM GRANT CERTIFICATION OF NON-DISCRIMINATION

Please submit this completed page as part of your application.

The State of Nevada will not provide support to organizations that in their constitution or practice discriminate against a person or group on the basis of age, gender, race, color, ethnicity, language, educational status, income, political or faith affiliation, national origin and/or immigration status, disability status, marital status, sexual orientation, or gender identification.

STATEMENT OF APPROVAL

The undersigned affirms that the responsible governing body approved this request on 3/29/23 (date) and is aware of and concurs with the foregoing information. Further, if the proposed grant is awarded, the undersigned agrees to use the funds only for the purpose granted and to provide any reports or information that may be requested by the Nevada Office of the Attorney General.

Additionally, the undersigned affirms that the governing body of this agency has read and understands the nondiscrimination policy. Furthermore, the undersigned declares that this organization, operating in accord with said policy, does not discriminate against any person or group and will ensure that the Project Director and/or funded program staff will view or read the OCR training found at <http://ojp.gov/about/ocr/ocr-training-videos/video-ocr-training.htm>.

Signature: M Moore

Name: Micaela R. Moore
(Please type/print name)

Title: City Attorney

Organization: North Las Vegas City Attorney's Office

Date: _____

ATTACHMENT C
STOP 2023 GRANT PROGRAM
CERTIFICATION OF COLLABORATION

To be completed by applicant agency:

Applicant Agency: North Las Vegas City Attorney's Office-Victim Services Unit

In satisfaction of the requirements under this grant program, this agency certifies that it has consulted with local victim services programs during the course of developing this proposal in order to ensure that our proposed activities and/or equipment acquisitions are designed to promote the safety, confidentiality, and economic independence of victims of domestic violence, sexual assault, stalking and dating violence. The applicant and victim services collaborator must share the same demographic and physical boundaries of service.

Please provide a brief description of the meaningful consultation and/or collaborative relationship established between the applicant and the local victim service organization identified below:

Communities should ensure that victims regardless of their background circumstances have access to medical legal and advocacy services. A prosecution team alone is not able to meet all the needs of a domestic violence victim. This is when we are able to utilize the programs S.A.F.E. House provides such as legal advocacy, and long term needs of domestic violence. The North Las Vegas City Attorney's Office takes a team approach to working with victims of domestic violence and advocates are a strong component to the team. Raising public awareness and referring victims to non-system/system based advocates will benefit the victim and hopefully prevent further violence from occurring.

4/6/23
DATE

M. Moore
Authorized Signature of Applicant Agency

To be completed by local victim services organization. The individual signing this section may not be from the applicant agency.

As a designated representative of S.A.F.E. House, a recognized local victim services organization, I certify that the above is an accurate description of the meaningful consultation and/or collaborative relationship established between my agency and the applicant agency identified above.

Name of Organization: S.A.F.E. House

Name & Title of Signing Authority: Beth Flory, Acting Executive Director

Signature: 

Date: 04/05/2023

ATTACHMENT C
STOP 2023 GRANT PROGRAM
CERTIFICATION OF COLLABORATION

To be completed by applicant agency:

Applicant Agency: North Las Vegas City Attorney's Office-Victim Services Unit

In satisfaction of the requirements under this grant program, this agency certifies that it has consulted with local victim services programs during the course of developing this proposal in order to ensure that our proposed activities and/or equipment acquisitions are designed to promote the safety, confidentiality, and economic independence of victims of domestic violence, sexual assault, stalking and dating violence. The applicant and victim services collaborator must share the same demographic and physical boundaries of service.

Please provide a brief description of the meaningful consultation and/or collaborative relationship established between the applicant and the local victim service organization identified below:

Communities should ensure that victims regardless of their background circumstances have access to medical legal and advocacy services. A prosecution team alone is not able to meet all the needs of a domestic violence victim. This is when we are able to utilize the programs the North Las Vegas PD-VSU provides such as legal advocacy, and long term needs of domestic violence. The North Las Vegas City Attorney's Office takes a team approach to working with victims of domestic violence and advocates are a strong component to the team. Raising public awareness and referring victims to non-system/system based advocates will benefit the victim and hopefully prevent further violence from occurring.

DATE

4/4/23

MM Moore
Authorized Signature of Applicant Agency

To be completed by local victim services organization. The individual signing this section may not be from the applicant agency.

As a designated representative of North Las Vegas Police Department-VSU, a recognized local victim services organization, I certify that the above is an accurate description of the meaningful consultation and/or collaborative relationship established between my agency and the applicant agency identified above.

Name of Organization: North Las Vegas PD-VSU

Name & Title of Signing Authority: Kimberly Morales, Victim Advocate

Signature:

Kimberly

Date:

04/04/2023

ATTACHMENT C
STOP 2023 GRANT PROGRAM
CERTIFICATION OF COLLABORATION

To be completed by applicant agency:

Applicant Agency: North Las Vegas City Attorney's Office-Victim Services Unit

In satisfaction of the requirements under this grant program, this agency certifies that it has consulted with local victim services programs during the course of developing this proposal in order to ensure that our proposed activities and/or equipment acquisitions are designed to promote the safety, confidentiality, and economic independence of victims of domestic violence, sexual assault, stalking and dating violence. The applicant and victim services collaborator must share the same demographic and physical boundaries of service.

Please provide a brief description of the meaningful consultation and/or collaborative relationship established between the applicant and the local victim service organization identified below:

Communities should ensure that victims regardless of their background circumstances have access to medical legal and advocacy services. A prosecution team alone is not able to meet all the needs of a domestic violence victim. This is when we are able to utilize the programs the Las Vegas Metropolitan PD-VSU provides such as legal advocacy, and long term needs of domestic violence. The North Las Vegas City Attorney's Office takes a team approach to working with victims of domestic violence and advocates are a strong component to the team. Raising public awareness and referring victims to non-system/system based advocates will benefit the victim and hopefully prevent further violence from occurring.

4/4/23
DATE

M. Moore
Authorized Signature of Applicant Agency

To be completed by local victim services organization. The individual signing this section may not be from the applicant agency.

As a designated representative of Las Vegas Metropolitan PD-Victim Services Unit, a recognized local victim services organization, I certify that the above is an accurate description of the meaningful consultation and/or collaborative relationship established between my agency and the applicant agency identified above.

Name of Organization: Las Vegas Metropolitan PD-Victim Services Unit

Name & Title of Signing Authority: Elynn Greene, Manager of Victim Services

Signature:

Elynn Greene

Date:

04/04/2023

ATTACHMENT C
STOP 2023 GRANT PROGRAM
CERTIFICATION OF COLLABORATION

To be completed by applicant agency:

Applicant Agency: North Las Vegas City Attorney's Office-Victim Services Unit

In satisfaction of the requirements under this grant program, this agency certifies that it has consulted with local victim services programs during the course of developing this proposal in order to ensure that our proposed activities and/or equipment acquisitions are designed to promote the safety, confidentiality, and economic independence of victims of domestic violence, sexual assault, stalking and dating violence. The applicant and victim services collaborator must share the same demographic and physical boundaries of service.

Please provide a brief description of the meaningful consultation and/or collaborative relationship established between the applicant and the local victim service organization identified below:

Communities should ensure that victims regardless of their background circumstances have access to medical legal and advocacy services. A prosecution team alone is not able to meet all the needs of a domestic violence victim. This is when we are able to utilize the programs the Clark County District Attorney-Victim Witness Assistance Center provides such as legal advocacy and long term needs of domestic violence. The North Las Vegas City Attorney's Office takes a team approach to working with victims of domestic violence and advocates are a strong component to the team. Raising public awareness and referring victims to non-system/system based advocates will benefit the victim and hopefully prevent further violence from occurring.

DATE

4/4/23

Authorized Signature of Applicant Agency

[Signature]

To be completed by local victim services organization. The individual signing this section may not be from the applicant agency.

As a designated representative of Clark Co. District Attorney-VWAC, a recognized local victim services organization, I certify that the above is an accurate description of the meaningful consultation and/or collaborative relationship established between my agency and the applicant agency identified above.

Name of Organization: Clark Co. District Attorney-Victim Witness Assistance Center (VWAC)

Name & Title of Signing Authority: Ana Malafu-Eliesa, Director of VWAC

Signature:

[Signature]

Date:

4/4/2023

ATTACHMENT C
STOP 2023 GRANT PROGRAM
CERTIFICATION OF COLLABORATION

To be completed by applicant agency:

Applicant Agency: North Las Vegas City Attorney's Office-Victim Services Unit

In satisfaction of the requirements under this grant program, this agency certifies that it has consulted with local victim services programs during the course of developing this proposal in order to ensure that our proposed activities and/or equipment acquisitions are designed to promote the safety, confidentiality, and economic independence of victims of domestic violence, sexual assault, stalking and dating violence. The applicant and victim services collaborator must share the same demographic and physical boundaries of service.

Please provide a brief description of the meaningful consultation and/or collaborative relationship established between the applicant and the local victim service organization identified below:

Communities should ensure that victims regardless of their background circumstances have access to medical legal and advocacy services. A prosecution team alone is not able to meet all the needs of a domestic violence victim. This is when we are able to utilize the programs the SafeNest provides such as legal advocacy, and long term needs of domestic violence. The North Las Vegas City Attorney's Office takes a team approach to working with victims of domestic violence and advocates are a strong component to the team. Raising public awareness and referring victims to non-system/system based advocates will benefit the victim and hopefully prevent further violence from occurring.

DATE

4/4/23

Authorized Signature of Applicant Agency

M. J. Lou

To be completed by local victim services organization. The individual signing this section may not be from the applicant agency.

As a designated representative of SafeNest, a recognized local victim services organization, I certify that the above is an accurate description of the meaningful consultation and/or collaborative relationship established between my agency and the applicant agency identified above.

Name of Organization: SafeNest

Name & Title of Signing Authority: Liz Ortenburger, ~~Executive Director~~ CEO

Signature:



Date:

4/3/23

ATTACHMENT C
STOP 2023 GRANT PROGRAM
CERTIFICATION OF COLLABORATION

To be completed by applicant agency:

Applicant Agency: North Las Vegas City Attorney's Office-Victim Services Unit

In satisfaction of the requirements under this grant program, this agency certifies that it has consulted with local victim services programs during the course of developing this proposal in order to ensure that our proposed activities and/or equipment acquisitions are designed to promote the safety, confidentiality, and economic independence of victims of domestic violence, sexual assault, stalking and dating violence. The applicant and victim services collaborator must share the same demographic and physical boundaries of service.

Please provide a brief description of the meaningful consultation and/or collaborative relationship established between the applicant and the local victim service organization identified below:

Communities should ensure that victims regardless of their background circumstances have access to medical legal and advocacy services. A prosecution team alone is not able to meet all the needs of a domestic violence victim. The North Las Vegas City Attorney's Office takes a team approach to working with victims of domestic violence and advocates are a strong component to the team. Raising public awareness and referring victims to non-system/system based advocates will benefit the victim and hopefully prevent further violence from occurring.

4-6-2023
DATE

[Signature]
Authorized Signature of Applicant Agency

To be completed by local victim services organization. The individual signing this section may not be from the applicant agency.

As a designated representative of The Center, a recognized local victim services organization, I certify that the above is an accurate description of the meaningful consultation and/or collaborative relationship established between my agency and the applicant agency identified above.

Name of Organization: The Center

Name & Title of Signing Authority: Holly Reese Director of Community Support Services

Signature: [Signature]

Date: 4-6-2023

ATTACHMENT C
STOP 2023 GRANT PROGRAM
CERTIFICATION OF COLLABORATION

To be completed by applicant agency:

Applicant Agency: North Las Vegas City Attorney's Office-Victim Services Unit

In satisfaction of the requirements under this grant program, this agency certifies that it has consulted with local victim services programs during the course of developing this proposal in order to ensure that our proposed activities and/or equipment acquisitions are designed to promote the safety, confidentiality, and economic independence of victims of domestic violence, sexual assault, stalking and dating violence. The applicant and victim services collaborator must share the same demographic and physical boundaries of service.

Please provide a brief description of the meaningful consultation and/or collaborative relationship established between the applicant and the local victim service organization identified below:

Communities should ensure that victims regardless of their background circumstances have access to medical legal and advocacy services. A prosecution team alone is not able to meet all the needs of a domestic violence victim. The North Las Vegas City Attorney's Office takes a team approach to working with victims of domestic violence and advocates are a strong component to the team. Raising public awareness and referring victims to non-system/system based advocates will benefit the victim and hopefully prevent further violence from occurring.

DATE

4/11/23

Authorized Signature of Applicant Agency

[Signature]

To be completed by local victim services organization. The individual signing this section may not be from the applicant agency.

As a designated representative of The Shade Tree, a recognized local victim services organization, I certify that the above is an accurate description of the meaningful consultation and/or collaborative relationship established between my agency and the applicant agency identified above.

Name of Organization: The Shade Tree

Name & Title of Signing Authority: Linda C. Perez, Chief Executive Officer

Signature:

[Signature]

Date:

4/16/23

Mayor
Pamela A. Goynes-Brown

City Manager
Ryann Juden

Council Members
Isaac E. Barron
Scott Black
Richard J. Cherchio
Ruth Garcia-Anderson



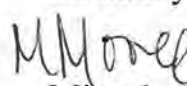
City Attorney's Office - Criminal Division
2332 Las Vegas Blvd North, Suite 300 • North Las Vegas, Nevada 89030
Telephone: (702) 633-2100 • Fax: (702) 649-8675 • TDD: (800) 326-6868
www.cityofnorthlasvegas.com

March 21, 2023

Aaron D. Ford
Nevada Attorney General
100 North Carson Street
Carson City, Nevada 89701

Dear General Ford:

North Las Vegas City Attorney's Office-Victim Services Unit certifies that any funds awarded through the Violence Against Women Act (VAWA) Grant Program will be used to supplement existing funds for program activities and will not replace (supplant) nonfederal funds that have been appropriated for the same purpose. The North Las Vegas City Attorney's Office-Victim Services Unit understands that supplanting violations can result in a range of penalties, including suspension of future funds under this program, suspension or debarment from federal grants, recoupment of monies provided under this grant, and civil and/or criminal penalties.

Sincerely,

Micaela R Moore
City Attorney

ATTACHMENT F



BRIAN BANDOVAL
Governor
ROBERT R. BARENDO
Chair, Nevada Tax Commission
WILLIAM CHISEL
Executive Director

STATE OF NEVADA DEPARTMENT OF TAXATION

Web Site: <http://tax.state.nv.us>

1630 College Parkway, Suite 116
Carson City, Nevada 89706-7637
Phone: (775) 684-2000 Fax: (775) 684-2020

LAS VEGAS OFFICE
Grant Sawyer Office Building, Suite 1300
555 E. Washington Avenue
Las Vegas, Nevada 89101
Phone: (702) 488-2930 Fax: (702) 488-2575

RENO OFFICE
4600 Ketchikan Lane
Building L, Suite 225
Reno, Nevada 89502
Phone: (775) 887-6899
Fax: (775) 888-1308

HERNDON OFFICE
2550 Paseo Verde Parkway, Suite 100
Henderson, Nevada 89074
Phone: (702) 459-2300
Fax: (702) 488-3377

EXEMPT ORGANIZATIONS

Governmental, Religious, Charitable and Educational organizations that are granted exemption from sales and use taxes for purchases or sales may only use their exemption in an official capacity.

Exemption status may not be transferred to individual organization members or anyone else for their personal use. Accordingly, use of an organization's exemption letter for other than its official capacity is inappropriate. Misuse of an organization's exemption may result in its revocation by the Department.

ATTACHMENT F



BRIAN SANDOVAL
Governor
ROBERT R. BARENGO
Chair, Nevada Tax Commission
WILLIAM CHISEL
Executive Director

STATE OF NEVADA
DEPARTMENT OF TAXATION

Web Site: <http://tax.state.nv.us>
1620 College Parkway, Suite 118
Carson City, Nevada 89708-7087
Phone: (775) 684-3000 Fax: (775) 684-3020

LAS VEGAS OFFICE
Orion Gateway Office Building, Suite 1500
355 E. Washington Avenue
Las Vegas, Nevada 89101
Phone: (702) 468-2500 Fax: (702) 468-2575

RENO OFFICE
4800 Madison Lane
Building L, Suite 100
Reno, Nevada 89502
Phone: (775) 684-1299
Fax: (775) 684-1303

HENDERSON OFFICE
2550 Pecos Verde Parkway, Suite 150
Henderson, Nevada 89074
Phone: (702) 468-2300
Fax: (702) 468-3377

February 1, 2012

ACCOUNT NO.: RCE-804-711
THIS LETTER HAS NO EXPIRATION DATE

CITY OF NORTH LAS VEGAS
2250 LAS VEGAS BOULEVARD NORTH
NORTH LAS VEGAS NV 89030

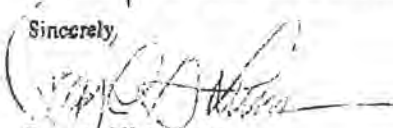
Pursuant to NRS 372.325 and related statutes, CITY OF NORTH LAS VEGAS has been granted sales/use tax exempt status. Direct purchases of tangible personal property made by CITY OF NORTH LAS VEGAS are exempt from sales/use tax. Fraudulent use of this exemption letter is a violation of Nevada law.

Vendors selling tangible personal property to CITY OF NORTH LAS VEGAS are authorized to sell to them tax exempt. The vendor shall account for the exempt sale on its sales/use tax return under exemptions. For audit purposes, a vendor may use a copy of this letter to document the transaction as tax exempt. However, documentation adequate to prove the purchase was made by a governmental entity is acceptable.

This letter only applies to Nevada sales/use tax and does not provide exemption from any other tax.

Any vendor having questions concerning the use of this sales/use tax exemption letter may contact the Department at one of the district offices listed above.

Sincerely,


Raymond H. Lummus
Tax Manager

ATTACHMENT G

North Las Vegas City Attorney's Office Victim Services Confidentiality Agreement

All staff and volunteers/interns within the Victim Services of the North Las Vegas City Attorney's Office are to strictly adhere to department policies regarding confidentiality and dissemination of criminal justice information. This includes the Victim Advocate Coordinator, Victim Advocate, Interns, and Volunteers.

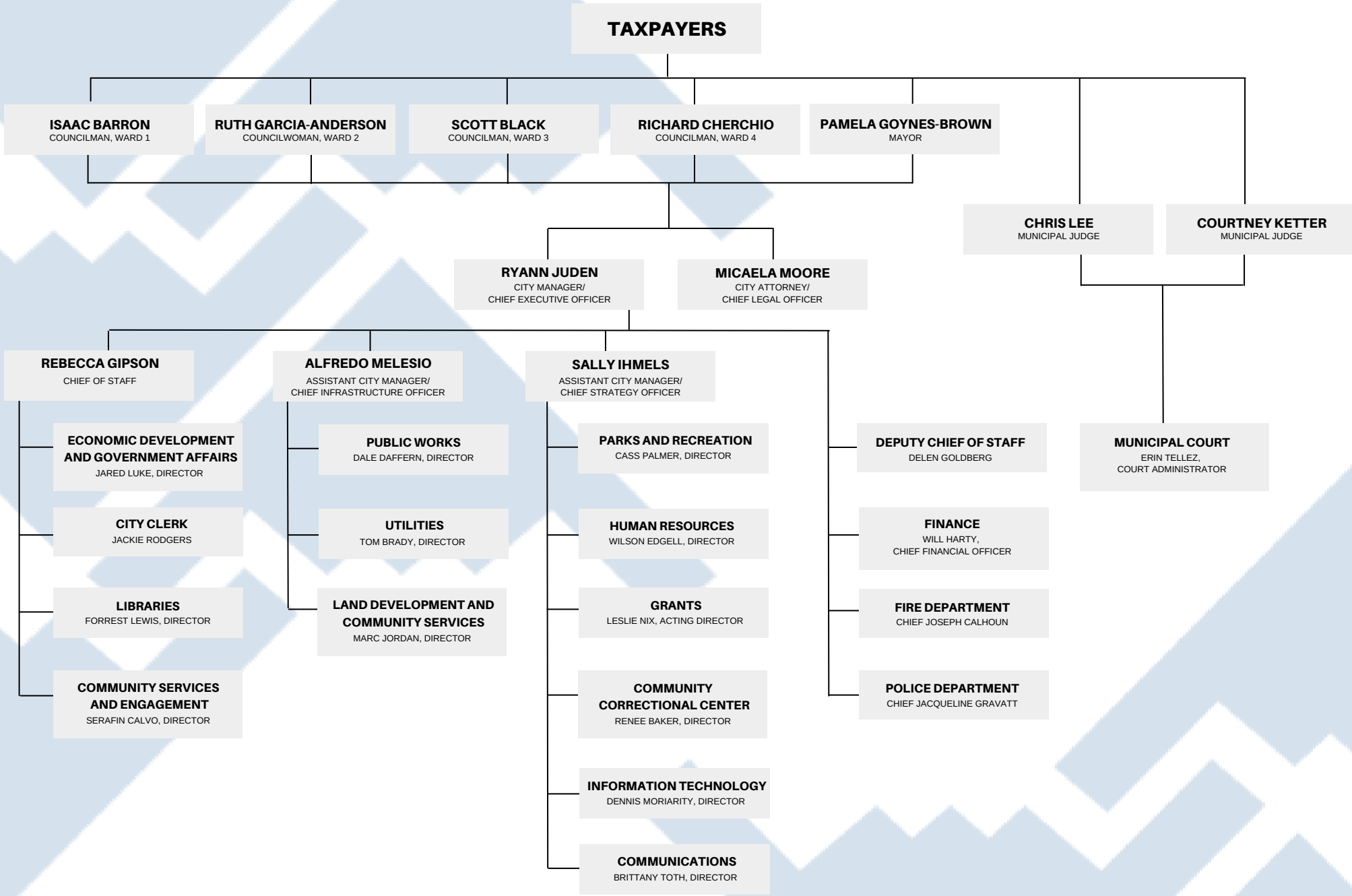
Dissemination of Information:

- Victim Advocates may not discuss case information outside of the Department; except with other agency personnel as it relates to the case. Additionally, Victim Advocate may not release any information regarding a criminal investigation, criminal history or any other related information to any individual agency or entity other than another law enforcement or prosecution agency.
- Case notes and information compiled by a Victim Advocate are confidential. If a subpoena or court order is received for these documents, the Criminal Chief Deputy Attorney must be consulted before the release of documents.
- Criminal history obtained through CJIS, NCIC, Triple I, or any other law enforcement resource may not be released to any individual or agency outside of law enforcement as defined by N.R.S. 179 and may only be used for professional use.

Maintaining Records

- Due to the confidential nature of the records maintained all paperwork and files generated must only be used by employees of the North Las Vegas City Attorney's Office.
- All files are confidential, as are client contacts.
- No victim notes/file is to viewed by other agencies.
- Due to federal grant requirements, files must be maintained for five years and may be requested during site visit.

Failure to comply with policies regarding confidentiality and dissemination of criminal justice records/information may result in disciplinary action in accordance with office policy.



North Las Vegas FY24 STOP Cost Allocation Table											
	Funding Source										
	Cost	STOP		VOCA		FVPSA		RPE		Total	
		%	\$	%	\$	%	\$	%	\$	%	\$
Contracts: Subaward											
S.A.F.E. House	\$22,743.00	100.00%	\$22,743.00	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	100.00%	\$22,743.00
Sub-total Contracts	\$22,743.00	100.00%	\$22,743.00	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	100.00%	\$22,743.00
Operating											
Supplies	\$900.00	100.00%	\$900.00	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	100.00%	\$900.00
NOVA Registration	\$1,250.00	100.00%	\$1,250.00	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	100.00%	\$1,250.00
Indirect Costs	\$8,152.00	100.00%	\$8,152.00	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	100.00%	\$8,152.00
Sub-total Operating	\$10,302.00	N/A	\$10,302.00	N/A	\$0.00	N/A	\$0.00	N/A	\$0.00	N/A	\$10,302.00
Travel											
NOVA Lodging	\$816.00	100.00%	\$816.00	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	100.00%	\$816.00
NOVA Meals	\$516.00	100.00%	\$516.00	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	100.00%	\$516.00
NOVA Airfare	\$2,000.00	100.00%	\$2,000.00	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	100.00%	\$2,000.00
NOVA Local Travel	\$400.00	100.00%	\$400.00	0.00%	\$0.00	0.00%	\$0.00	0.00%	\$0.00	100.00%	\$400.00
Sub-total Travel	\$3,732.00	N/A	\$3,732.00	N/A	\$0.00	N/A	\$0.00	N/A	\$0.00	N/A	\$3,732.00
Total	\$36,777.00	N/A	\$36,777.00	N/A	\$0.00	N/A	\$0.00	N/A	\$0.00	N/A	\$36,777.00



[General Instructions & Resources](#)

[View Budget Summary](#)

OMB APPROVAL NO.: 1121-0329
EXPIRES 7/31/2016

Budget Detail Worksheet

- (1) **Purpose:** The Budget Detail Worksheet is provided for your use in the preparation of the budget and budget narrative. All required information (including the budget narrative) must be provided. Any category of expense not applicable to your budget may be left blank. Indicate any **non-federal** (**match**) amount in the appropriate category, if applicable.
- (2) For each budget category, you can see a sample by clicking **(To View an Example, Click Here)** at the end of each description.
- (3) There are various hot links listed in red in the budget categories that will provide additional information via documents on the internet.
- (4) **Record Retention:** In accordance with the requirements set forth in [28 CFR Parts 66](#) and [70](#), all financial records, supporting documents, statistical records, and all other records pertinent to the award shall be retained by each organization for at least three years following the closure of the audit report covering the grant period.
- (5) The information disclosed in this form is subject to the Freedom of Information Act under 5 U.S.C. 55.2.

A. Personnel – List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization. Include a description of the responsibilities and duties of each position in relationship to fulfilling the project goals and objectives. *(Note: Use whole numbers as the percentage of time, an example is 75.50% should be shown as 75.50)* [To View an Example, Click Here](#)

PERSONNEL (FEDERAL)

Name	Position	Computation				Cost
		Salary	Basis	Percentage of Time	Length of Time	
			Year			\$0
FEDERAL TOTAL						\$0

PERSONNEL NARRATIVE (FEDERAL)

PERSONNEL (NON-FEDERAL)

Name	Position	Computation				Cost
		Salary	Basis	Percentage of Time	Length of Time	
Felizia Hernandez	Victim Witness Coordinator	\$82,686.00	Year	9	1	\$7,442
NON-FEDERAL TOTAL						\$7,442

PERSONNEL NARRATIVE (NON-FEDERAL)

Above calculations are to be considered MATCH funds. The Victim Witness Coordinator will contribute 0.09 FTE effort to provide program oversight for the duration of the program, including coordination of various events, assignment of tasks in support of Victim Witness Advocacy program for CNLV. Additionally, this position will work in conjunction with the contracted Victim Witness Advocate to perform duties essential to assisting the North Las Vegas clients utilizing the Advocacy services.

TOTAL PERSONNEL	\$7,442
-----------------	---------

B. Fringe Benefits – Fringe benefits should be based on actual known costs or an [approved negotiated rate](#) by a Federal agency. If not based on an approved negotiated rate, list the composition of the fringe benefit package. Fringe benefits are for the personnel listed in budget category (A) and only for the percentage of time devoted to the project. Fringe benefits on overtime hours are limited to FICA, Workman’s Compensation and Unemployment Compensation. *(Note: Use decimal numbers for the fringe benefit rates, an example is 7.65% should be shown as .0765)* [To View an Example, Click Here](#)

FRINGE BENEFITS (FEDERAL)

Description	Computation		Cost
	Base	Rate	
			\$0
FEDERAL TOTAL			\$0

FRINGE BENEFITS NARRATIVE (FEDERAL)

FRINGE BENEFITS (NON-FEDERAL)

Description	Computation		Cost
	Base	Rate	
Felizia Hernandez	\$60,094.00	0.09	\$5,408
NON-FEDERAL TOTAL			\$5,408

FRINGE BENEFITS NARRATIVE (NON-FEDERAL)

Above calculations are to be considered MATCH funds. The Victim Witness Coordinator will contribute 0.09 FTE effort to provide program oversight for the duration of the program, including coordination of various events, assignment of tasks in support of Victim Witness Advocacy program for CNLV. Additionally, this position will work in conjunction with the contracted Victim Witness Advocate to perform duties essential to assisting the North Las Vegas clients utilizing the Advocacy services.

The North Las Vegas fringe breakdown is as follows:

Insurance (Flat Fee) - \$21,067

PERS 29.75% - \$24,599

Workers Comp 7% - \$5,788

Unemployment 5% - \$4,134

Self Insurance 4% - \$3,307

Medicare 1.45% - \$1,199

Total - \$60,094

TOTAL FRINGE BENEFITS	\$5,408
-----------------------	---------

C. Travel – Itemize travel expenses of staff personnel by purpose (e.g., staff to training, field interviews, advisory group meeting, etc.). Describe the purpose of each travel expenditure in reference to the project objectives. Show the basis of computation (e.g., six people to 3-day training at \$X airfare, \$X lodging, \$X subsistence). In training projects, travel and meals for trainees should be listed separately. Show the number of trainees and the unit costs involved. Identify the location of travel, if known; or if unknown, indicate “location to be determined.” Indicate source of Travel Policies applied Applicant or Federal Travel Regulations. Note: Travel expenses for consultants should be included in the “Contractual/Consultant” category. [To View an Example, Click Here](#)

TRAVEL (FEDERAL)

Purpose of Travel	Location	Computation							Cost
NOVA’s 49th Annual Training Event is scheduled for July 31 – August 3, 2023	New Orleans	Item	Cost Rate	Basis for Rate	Quantity	Number of People	Number of Trips	Cost	
		Lodging	\$136.00	Night	3	2	1	\$816.00	
		Meals	\$258.00	Day	1	2	1	\$516.00	
		Mileage		Mile				\$0.00	
		Transportation:	\$1,000.00	Round-trip		2	1	\$2,000.00	
		Airfare							
		Local Travel							
		Other						\$0.00	
		Subtotal							
FEDERAL TOTAL									\$3,732

TRAVEL NARRATIVE (FEDERAL)

Lodging per GSA rates: \$136 a night x 3 nights x 2 people = \$816
 Meals Per GSA rates: \$55 1st day of travel + \$74 2nd day of travel + \$74 3rd day of travel + \$55 last day of travel = \$258 x 2 people = \$516
 Airfare: Round trip from Las Vegas to New Orleans \$1,000 x 2 people = \$2,000
 Local travel \$50 per trip x 4 trips x 2 people = \$400

TRAVEL (NON-FEDERAL)

Purpose of Travel	Location	Computation							Cost
		Item	Cost Rate	Basis for Rate	Quantity	Number of People	Number of Trips	Cost	
		Lodging		Night				\$0.00	
		Meals		Day				\$0.00	
		Mileage		Mile				\$0.00	
		Transportation:		Round-trip				\$0.00	
		Local Travel					\$0.00		
		Other						\$0.00	
		Subtotal							
NON-FEDERAL TOTAL									\$0

TRAVEL NARRATIVE (NON-FEDERAL)

--

TOTAL TRAVEL	\$3,732
--------------	---------

D. Equipment – List non-expendable items that are purchased (Note: Organization’s own capitalization policy for classification of equipment should be used). Expendable items should be included in the “Supplies” category. Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technological advances. Rented or leased equipment costs should be listed in the “Contractual” category. Explain how the equipment is necessary for the success of the project, and describe the procurement method to be used. To View an Example, Click Here

EQUIPMENT (FEDERAL)

Item	Computation		Cost
	Quantity	Cost	
			\$0
FEDERAL TOTAL			\$0

EQUIPMENT NARRATIVE (FEDERAL)

EQUIPMENT (NON-FEDERAL)

Item	Computation		Cost
	Quantity	Cost	
			\$0
NON-FEDERAL TOTAL			\$0

EQUIPMENT NARRATIVE (NON-FEDERAL)

TOTAL EQUIPMENT	\$0
-----------------	-----

E. Supplies – List items by type (office supplies, postage, training materials, copying paper, and [expendable](#) equipment items costing less than \$5,000, such as books, hand held tape recorders) and show the basis for computation. Generally, supplies include any materials that are expendable or consumed during the course of the project.
[To View an Example, Click Here](#)

SUPPLIES (FEDERAL)

Supply Items	Computation		Cost
	Quantity/Duration	Cost	
Outreach Supplies	1	\$900.00	\$900
FEDERAL TOTAL			\$900

SUPPLIES NARRATIVE (FEDERAL)

Anticipating various supplies purchased in support of several events showcasing the services of the CNLV Victim Witness Advocacy program. The supplies include banners, printing costs and giveaways for community events.

\$150 a month x 6 months = \$900

SUPPLIES (NON-FEDERAL)

Supply Items	Computation		Cost
	Quantity/Duration	Cost	
			\$0
NON-FEDERAL TOTAL			\$0

SUPPLIES NARRATIVE (NON-FEDERAL)

TOTAL SUPPLIES	\$900
----------------	-------

F. Construction – Provide a description of the construction project and an estimate of the costs. As a rule, construction costs are not allowable. In some cases, minor repairs or renovations may be allowable. Minor repairs and renovations should be classified in the "other" category. Consult with the program office before budgeting funds in this category. [To View an Example, Click Here](#)

CONSTRUCTION (FEDERAL)

Purpose	Description of Work	Cost
FEDERAL TOTAL		\$0

CONSTRUCTION NARRATIVE (FEDERAL)

CONSTRUCTION (NON-FEDERAL)

Purpose	Description of Work	Cost
NON-FEDERAL TOTAL		\$0

CONSTRUCTION NARRATIVE (NON-FEDERAL)

TOTAL CONSTRUCTION	\$0
--------------------	-----

G. Consultants/Contracts – Indicate whether applicant’s formal, written Procurement Policy or the [Federal Acquisition Regulations](#) are followed.

Consultant Fees: For each consultant enter the name, if known, service to be provided, hourly or daily fee (8-hour day), and estimated time on the project. Consultant fees in excess of \$450 per day or \$56.25 per hour require additional justification and prior approval from OJP. [To View an Example, Click Here](#)

CONSULTANT FEES (FEDERAL)

Name of Consultant	Service Provided	Computation			Cost
		Fee	Basis	Quantity	
			8 Hour Day		\$0
SUBTOTAL					\$0

CONSULTANT FEES NARRATIVE (FEDERAL)

--

CONSULTANT FEES (NON-FEDERAL)

Name of Consultant	Service Provided	Computation			Cost
		Fee	Basis	Quantity	
			8 Hour Day		\$0
SUBTOTAL					\$0

CONSULTANT FEES NARRATIVE (NON-FEDERAL)

Consultant Expenses: List all expenses to be paid from the grant to the individual consultants in addition to their fees (i.e., travel, meals, lodging, etc.). This includes travel expenses for anyone who is not an employee of the applicant such as participants, volunteers, partners, etc.

CONSULTANT EXPENSES (FEDERAL)

Purpose of Travel	Location	Computation							Cost
		Item	Cost Rate	Basis for Rate	Quantity	Number of People	Number of Trips	Cost	
		Lodging		Night				\$0.00	
		Meals		Day				\$0.00	
		Mileage		Mile				\$0.00	
		Transportation:							
				Round-trip				\$0.00	
		Local Travel						\$0.00	
		Other							
								\$0.00	
		Subtotal						\$0.00	\$0
SUBTOTAL									\$0
FEDERAL TOTAL									\$0

CONSULTANT EXPENSES NARRATIVE (FEDERAL)

CONSULTANT EXPENSES (NON-FEDERAL)

Purpose of Travel	Location	Computation							Cost
		Item	Cost Rate	Basis for Rate	Quantity	Number of People	Number of Trips	Cost	
		Lodging		Night				\$0.00	
		Meals		Day				\$0.00	
		Mileage		Mile				\$0.00	
		Transportation:		Round-trip				\$0.00	
		Local Travel					\$0.00		
		Other						\$0.00	
		Subtotal							
SUBTOTAL								\$0	
NON-FEDERAL TOTAL								\$0	

CONSULTANT EXPENSES NARRATIVE (NON-FEDERAL)

--

TOTAL CONSULTANTS								\$0
-------------------	--	--	--	--	--	--	--	-----

Contracts: Provide a description of the product or service to be procured by contract and an estimate of the cost. Applicants are encouraged to promote free and open competition in awarding contracts. A separate justification must be provided for sole source contracts in excess of \$100,000. A sole source contract may not be awarded to a commercial organization that is ineligible to receive a direct award.

CONTRACTS (FEDERAL)

Item	Cost
S.A.F.E. House Subaward for Victim Advocate	\$22,743
FEDERAL TOTAL	\$22,743

CONTRACTS NARRATIVE (FEDERAL)

The VSU will subaward funds to S.A.F.E. House to provide a full-time Victim Advocate to be located in the CNLV VSU office.

SAFE House Subaward to pay for the following

1. Victim Advocate Alicia Ordaz Salary - $\$40,000 \times 0.50 \text{ years} = \$20,000$
2. Victim Advocate Alicia Ordaz Fringe - $\$4,302 \times 0.50 \text{ years} = \$2,151$
3. Victim Advocate Cellphone \$50 a month x 6 months = \$300. Funding is requested to provide a dedicated cell phone for the funded Victim Advocate. This phone will be used to communicate with the Advocate in the field and will only be used to support the grant-funded program.
4. Mileage $\$0.56/\text{mile} \times 20 \text{ miles} \times 26 \text{ trips} = \291.20 . Consultant is required to travel to a variety of locations throughout the Las Vegas Metropolitan Area to support Victims as an Advocate.

CONTRACTS (NON-FEDERAL)

Item	Cost
NON-FEDERAL TOTAL	\$0

CONTRACTS NARRATIVE (NON-FEDERAL)

TOTAL CONTRACTS	\$22,743
TOTAL CONSULTANTS/CONTRACTS	\$22,743

H. Other Costs – List items (e.g., rent ([arms-length transaction only](#)), reproduction, telephone, janitorial or security services, and investigative or [confidential](#) funds) by major type and the basis of the computation. For example, provide the square footage and the cost per square foot for rent or provide a monthly rental cost and how many months to rent. The basis field is a text field to describe the quantity such as square footage, months, etc. [To View an Example, Click Here](#)

OTHER COSTS (FEDERAL)

Description	Computation				Cost
	Quantity	Basis	Cost	Length of Time	
Conference Registration	21		\$625	1	\$1,250
FEDERAL TOTAL					\$1,250

OTHER COSTS NARRATIVE (FEDERAL)

Funding is also requested for NOVA conference registration for the Victim Witness Coordinator and Victim Advocate.

OTHER COSTS (NON-FEDERAL)

Description	Computation				Cost
	Quantity	Basis	Cost	Length of Time	
					\$0
NON-FEDERAL TOTAL					\$0

OTHER COSTS NARRATIVE (NON-FEDERAL)

TOTAL OTHER COSTS					\$1,250

I. Indirect Costs – Indirect costs are allowed only if the applicant has a Federally approved indirect cost rate. A copy of the rate approval, (a [fully executed, negotiated agreement](#)), must be attached. If the applicant does not have an approved rate, one can be requested by contacting the applicant’s [cognizant Federal agency](#) , which will review all documentation and approve a rate for the applicant organization, or if the applicant’s accounting system permits, costs may be allocated in the direct costs categories. (Note: Use whole numbers as the indirect rate, an example is an indirect rate of 15.73% should be shown as 15.73) [To View an Example, Click Here](#)

INDIRECT COSTS (FEDERAL)

Description	Computation		Cost
	Base	Rate	
Indirect Cost Rate	\$28,625.00	28.48	\$8,152
FEDERAL TOTAL			\$8,152

INDIRECT COSTS NARRATIVE (FEDERAL)

Per 2 CFR Appendix VII to Part 200, the City of North Las Vegas is including its calculated indirect cost rate of 28.48% based on our developed indirect cost rate proposal. Please see attached letter.

INDIRECT COSTS (NON-FEDERAL)

Description	Computation		Cost
	Base	Rate	
			\$0
NON-FEDERAL TOTAL			\$0

INDIRECT COSTS NARRATIVE (NON-FEDERAL)

TOTAL INDIRECT COSTS	\$8,152
----------------------	---------

Budget Summary – When you have completed the budget worksheet, transfer the totals for each category to the spaces below. Compute the total direct costs and the total project costs. Indicate the amount of Federal funds requested and the amount of non-Federal funds that will support the project.

Budget Category	Federal Request	Non-Federal Amounts	Total
A. Personnel	\$0	\$7,442	\$7,442
B. Fringe Benefits	\$0	\$5,408	\$5,408
C. Travel	\$3,732	\$0	\$3,732
D. Equipment	\$0	\$0	\$0
E. Supplies	\$900	\$0	\$900
F. Construction	\$0	\$0	\$0
G. Consultants/Contracts	\$22,743	\$0	\$22,743
H. Other	\$1,250	\$0	\$1,250
Total Direct Costs	\$28,625	\$12,850	\$41,475
I. Indirect Costs	\$8,152	\$0	\$8,152
TOTAL PROJECT COSTS	\$36,777	\$12,850	\$49,627

Federal Request	\$36,777
Non-Federal Amount	\$12,850
Total Project Cost	\$49,627

Public Reporting Burden

Paperwork Reduction Act Notice: Under the Paperwork Reduction Act, a person is not required to respond to a collection of information unless it displays a current valid OMB control number. We try to create forms and instructions that are accurate, can be easily understood, and which impose the least possible burden on you to provide us with information. The estimated average time to complete and file this application is four (4) hours per application. If you have comments regarding the accuracy of this estimate, or suggestions for making this form simpler, you can write the Office of Justice Programs, Office of the Chief Financial Officer, 810 Seventh Street, NW, Washington, DC 20531; and to the Public Use Reports Project, 1121-0188, Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, DC 20503.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/3/202



THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Leavitt Insurance Agency 7881 W. Charleston Blvd. Suite 140 Las Vegas NV 89117	CONTACT NAME: Kerri Archie, CIC, CISR PHONE (A/C, No, Ext): (702) 382-4010 FAX (A/C, No): (702) 947-4010 E-MAIL ADDRESS: liacert@leavitt.com														
INSURED Safe House, Inc 921 American Pacific Dr., #300 Henderson NV 89014	<table border="1"><thead><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr></thead><tbody><tr><td>INSURER A: Great American Insurance Company of Nev</td><td>22136</td></tr><tr><td>INSURER B: Great American Alliance Insurance Comp</td><td>26832</td></tr><tr><td>INSURER C: Employers Compensation Ins Co</td><td>11512</td></tr><tr><td>INSURER D:</td><td></td></tr><tr><td>INSURER E:</td><td></td></tr><tr><td>INSURER F:</td><td></td></tr></tbody></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: Great American Insurance Company of Nev	22136	INSURER B: Great American Alliance Insurance Comp	26832	INSURER C: Employers Compensation Ins Co	11512	INSURER D:		INSURER E:		INSURER F:	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A: Great American Insurance Company of Nev	22136														
INSURER B: Great American Alliance Insurance Comp	26832														
INSURER C: Employers Compensation Ins Co	11512														
INSURER D:															
INSURER E:															
INSURER F:															

COVERAGES

CERTIFICATE NUMBER: 23-24 Master

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Limited Contractual as per form CG0001 GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			PAC066441009	2/22/2023	2/22/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 Abuse or Molestation \$ 3,000,000
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			CAP066441109	2/22/2023	2/22/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			UMB066441209	2/22/2023	2/22/2024	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A	NWC021457129	6/1/2022	6/1/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
A	Professional Liability			PAC066441009	2/22/2023	2/22/2024	Each Incident 1,000,000 Aggregate 3,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Evidence of Insurance.

Coverage subject to policy terms, conditions, limitations and exclusions.

CERTIFICATE HOLDER**CANCELLATION**

City of North Las Vegas
City Attorney's Office
Felizia Hernandez, Victim Advocate
2332 Las Vegas Blvd. North
Suite 300
North Las Vegas, NV 89030

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Lydia Murphy, CIC/KAA

© 1988-2014 ACORD CORPORATION. All rights reserved.



U.S. Department of Housing and Urban Development
San Francisco Regional Office – Region IX
One Sansome Street, Suite 1200
San Francisco, CA 94104-4430
www.hud.gov
espanol.hud.gov

William Harty
Finance Director
City of North Las Vegas
2250 Las Vegas Blvd. North, Suite 900
North Las Vegas, NV 89030

Dear Mr. Harty:

SUBJECT: City of North Las Vegas Indirect Cost Rate Proposal

The U.S. Department of Housing and Urban Development (HUD or the Department) received City of North Las Vegas Indirect Cost Rate Proposal for its fiscal years 2020 and 2021 via e-mail on September 16, 2021.

In accordance with Title 2 of the Code of Federal Regulations Part 200 (2 CFR 200), the Department is not required to review the indirect cost rate proposal for City of North Las Vegas. Appendix VII to 2 CFR 200, Section D.1.b. states, “A governmental department or agency unit that receives more than \$35 million in direct Federal funding must submit its indirect cost rate proposal to its cognizant agency for indirect costs. Other governmental department or agency must develop an indirect cost proposal in accordance with the requirements of this Part and maintain the proposal and related supporting documentation for audit. These governmental departments or agencies are not required to submit their proposals unless they are specifically requested to do so by the cognizant agency for indirect costs.” Since your organization receives less than \$35 million in direct Federal awards per year, the Department is not requiring your organization to submit an indirect cost rate proposal for formal review and approval. Instead, please continue to develop and maintain the proposal along with related supporting documentation on file. The Federal awards should be charged based on the calculated indirect cost rate.

If City of North Las Vegas has any questions, please contact Saleszni Jeet, Senior Financial Analyst, at 415-489-6578, or by email at Saleszni.L.Jeet@hud.gov.

Sincerely,

ANGELO TOM Digitally signed by ANGELO TOM
Date: 2021.09.23 21:03:48 -07'00

Angelo Tom
Program Manager
Community Planning and
Development Division

cc: Rich Easter, Director
Grants Development and Administration
easterr@cityofnorthlasvegas.com

Aleisha Beckum
Indirect Cost Specialist
abeckum@ecivis.com

City of North Las Vegas Indirect Cost Rate Calculation

DEPARTMENTS	INDIRECT COST RATE (Total Program Cost Base)
General Government	41.07%
Judicial	56.12%
Public Safety	18.65%
Public Works	52.44%
Culture & Recreation	68.08%
Community Support	158.02%
28.48%	\$42,686,454
TOTAL AGENCY ICRP	\$149,857,948
Calculated by eCivis, Use approved by HUD 09.23.2021	

AGENCY SELF-ASSESSMENT

This questionnaire is used for monitoring fiscal and program compliance requirements as well as determining risk of our subrecipients. Please complete and include in your STOP/SASP application packet.


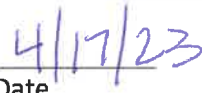
Section A: GENERAL INFORMATION													
Organization Name	City of North Las Vegas City Attorney's Office												
Fiscal Point of Contact	Name: Jenny Carranza Title: Grants Accountant Address: 2250 Las Vegas Blvd. North, North Las Vegas, NV 89030 Phone: 633-1460 x3644 Email: carranzaj@cityofnorthlasvegas.com Fax:												
Program Point of Contact	Name: Felizia Hernandez Title: Lead Victim Advocate Address: 2250 Las Vegas Blvd. North, North Las Vegas, NV 89030 Phone: 633-2100 x2545 Email: hernandezf@cityofnorthlasvegas.com Fax:												
Organization Info	DUNS #: 075288985 EIN #: 88-6000-200 URL: cityofnorthlasvegas.com State Vendor #: T40108100 # of Employees: 1,659 Registered with SAM.gov? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO Expiration Date: <u>7/19/23</u> Is your organization or its principles presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from transactions by any federal department or agency? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO (If yes, please skip the rest of questionnaire, sign and return)												
1. Type of Organization (check all that apply):													
<input type="checkbox"/> University <input type="checkbox"/> Foundation <input type="checkbox"/> Private, Non-Profit <input type="checkbox"/> Private, For-Profit <input checked="" type="checkbox"/> Government Entity – City <input type="checkbox"/> Government Entity – District <input type="checkbox"/> Government Entity – County <input type="checkbox"/> Government Entity – State <input type="checkbox"/> Other: _____													
2. Organizational Fiscal Year (Month and Year): July 1, 2022-June 30, 2023													
3. Name of Cognizant Federal Agency (if applicable): HUD Approved Indirect Rate: 28.48%													
4. Approximate total organization-wide annual operating budget:													
	<table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;"></th> <th style="width: 35%; text-align: center;">Previous Fiscal Year</th> <th style="width: 35%; text-align: center;">Current Fiscal Year</th> <th style="width: 10%; text-align: center;">Federal Funds</th> </tr> </thead> <tbody> <tr> <td></td> <td style="text-align: center;">\$30,900,000</td> <td style="text-align: center;">\$35,013,555</td> <td></td> </tr> <tr> <td>Non-Federal Funds</td> <td style="text-align: center;">\$716,063,812</td> <td style="text-align: center;">\$ 698,001,619</td> <td></td> </tr> </tbody> </table>		Previous Fiscal Year	Current Fiscal Year	Federal Funds		\$30,900,000	\$35,013,555		Non-Federal Funds	\$716,063,812	\$ 698,001,619	
	Previous Fiscal Year	Current Fiscal Year	Federal Funds										
	\$30,900,000	\$35,013,555											
Non-Federal Funds	\$716,063,812	\$ 698,001,619											
5. Did your organization expend more than \$750,000 in Federal funds combined? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO													
6. Has your organization annual financial statements been audited by an independent audit Firm? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO													

7. Has your organization received funds for activities which are similar to, or the same as the currently proposed subgrant award?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
8. Has your organization managed federal or state funds in the last 5 years?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
9. Organization Director has been in place for:		
<input type="checkbox"/> Less than 1 year	<input type="checkbox"/> 1-2 years	<input type="checkbox"/> 3-5 years <input checked="" type="checkbox"/> 5+ years
10. Fiscal key personnel have been in place for:		
<input type="checkbox"/> Less than 1 year	<input type="checkbox"/> 1-2 years	<input checked="" type="checkbox"/> 3-5 years <input type="checkbox"/> 5+ years
11. Program key personnel have been in place for:		
<input type="checkbox"/> Less than 1 year	<input type="checkbox"/> 1-2 years	<input type="checkbox"/> 3-5 years <input checked="" type="checkbox"/> 5+ years
12. Certify that checked policies and procedures exist within your organization:		
<input checked="" type="checkbox"/> Personnel (including Time and Attendance, Pay Rate & Benefits, Time and Effort, Discipline and Conflict of Interest)		
<input checked="" type="checkbox"/> Travel <input checked="" type="checkbox"/> Financial Management (including Purchasing, Receivables, and Payables) <input checked="" type="checkbox"/> Internal Controls		
<input checked="" type="checkbox"/> Equipment & Inventory <input checked="" type="checkbox"/> All National Policy Regulations (i.e., Civil Rights, Disability etc.)		
Section B: BUDGET FORMATION & ADMINISTRATION		
1. Does the organization have an operating budget for each of its grants? (UG §200.302)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
2. Who are the people responsible for developing and reviewing the budget(s) for your organization?		
Names and titles: Gary McDonald, Budget Manager		
3. Does the organization have fiscal controls that result in (UG §200.303):		
a. Control of expenditures within the approved operating budget? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		
b. Management review and approval prior to issuing budget amendments or incurring obligations or expenditures that deviate from the operating budget? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		
4. Is there timely, periodic financial reporting to management that permits (UG §200.308):		
a. Comparison of actual expenditures with the budget for the same period? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		
b. Comparison of revenue estimates with actual revenue (including program income, if applicable) for the same period? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		
5. Is the responsibility for maintain budget control established at all appropriate levels? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		
6. What steps are taken if projected revenues were insufficient to cover actual expenditures?		
The City has controls in place to prevent authorizing expenses that exceeds revenues. This includes reducing expenses and augmenting revenue sources as needed. The City also maintains a reserve fund balance of 15% of budget.		
Section C: INTERNAL CONTROLS		
1. Describe your organization-wide segregation of responsibilities in context of checks and balances and advise where they reside within your policies or procedures regarding segregation of responsibilities:		
Grant expenses are initiated by Project Managers and approved by Grant Accountants. This process is codified in our Grant Policy.		
2. Are specific officials designated to approve payrolls and financial transactions at various dollar levels?		
<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		
3. Do the procedures for cash receipts and disbursements include the following safeguards?		

- a. Receipts are promptly logged, restrictively endorsed and deposited in an insured bank account.
☒ YES ☐ NO
- b. Bank statements are promptly reconciled to the accounting records and are reconciled by someone other than the individuals handling cash, disbursements and maintaining accounting records.
☒ YES ☐ NO
- c. All disbursements (except petty cash and electronic disbursements) are made with pre-numbered checks. ☒ YES ☐ NO

d.	Supporting documents (e.g., purchase orders, invoices, etc.) accompany the checks submitted for signature, and are marked paid or otherwise prominently noted after payments are made.	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
e.	Checks drawn to "cash" and advance signing of checks are prohibited.	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
f.	Multiple signatures are required on checks.	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
4. Are individuals of trust required to take leave and delegate their duties to others while on leave?			
		<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
Section D: ACCOUNTING			
1. Does the organization have written accounting policies and procedures to assure uniform practice in the following areas?			
a.	Procurement	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b.	Contract Administration	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
c.	Payroll	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
d.	Records to justify costs of salaries and wages	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
e.	Inventory	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
f.	Vendor payments	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
g.	Federal draws	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
h.	Grants budgeting and accounting	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
i.	Cash management	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
j.	Audit resolution	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
k.	Cash receipts	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
l.	Disbursements	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
m.	Records retention	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
2. Does the organization use the same policies and procedures for accounting for, and expending federal funds as it does for its organization funds? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO			
3. Are all appropriate accounting staff trained on current federal policies, procedures and instructions on accounting for, and expending, federal funds? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO			
4. What accounting system does your organization use (e.g. QuickBooks, Peachtree, Socrates Media or custom)?			
Describe: Oracle			
How long has it been in use: 17			
5. Which accounting basis is used by your organization? <input type="checkbox"/> Cash basis <input type="checkbox"/> Accrual basis <input checked="" type="checkbox"/> Modified Accrual			
6. Are grant funds accounting for separately in your financial management system? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO			
Describe. The Projects and Grants module in the financial system tracks all grant funds separately.			
7. Does your organization use a chart of accounts and accounting manual? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO			
8. For each grant, does the accounting system provide the following information?			
a.	Authorizations	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b.	Obligations	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
c.	Funds received	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
d.	Program income	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
e.	Subawards	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
f.	Outlays	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
g.	Unobligated balances	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
9. Are obligations records by:			
a.	Funding source	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b.	Object codes	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
10. Are accounting records supported by source documentation (e.g. canceled checks, paid bills, payrolls, contract and subaward documents, etc.) <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO			

11. Are purchasing and payment functions separate? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		
12. Do accounting staff review the following items prior to entry into the system:		
a. Authorizations	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. Purchase Orders	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
c. Payments	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
13. Are there controls to preclude:		
a. Over-obligation	<input type="checkbox"/> YES	<input type="checkbox"/> NO
b. Under-or overstatement of unliquidated obligations	<input type="checkbox"/> YES	<input type="checkbox"/> NO
c. Duplicate payments	<input type="checkbox"/> YES	<input type="checkbox"/> NO
d. Inappropriate charges to grants	<input type="checkbox"/> YES	<input type="checkbox"/> NO
14. Does the organization have effective control over, and accountability for, all funds, property and other assets? The organization must adequately safeguard all assets and assure they are used solely for authorized purposes (UG §200.302)		
<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		
15. Does the organization reconcile bank statements (at least) monthly? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		
16. Are vouchers or supporting documents identified by grant, number, date and expense classifications?		
<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		
17. Are checks submitted for signature accompanied by supporting documents? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		
18. Are invoices and vouchers approved in advance by authorized officials, prior to payment? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		
19. For credit cards:		
a. Does the bank provide the subrecipient with a list of credit-card users?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
b. Are the balances of credit cards capped?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
c. Are credit card purchases used for business purposes only?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO

Organization Authorized Representative	
By signing below, the authorized representative certifies, all information submitted on this form is accurate and complete.	
 _____ Signature	 _____ Date
Leslie Nix, Grants Development and Administration _____ Printed Name & Title	

For OAG Use Only

Notes:

Reviewer Name, title, date

Application Content Checklist

Please place an 'x' next to each item included in your application packet. **This Checklist must be submitted with your application packet to assist in application review.**

- X Title Page
- X Purpose Area Page
- X Applicant Summary Letter
- X Project Narrative (Parts A through I)
- X STOP Certification
- X Confidentiality Acknowledgement
- X Standard Certifications
- X Standard Assurances
- X Nevada Attorney General's Office Acknowledgement Form
- X Certification of Non-Discrimination
- X Letter of Collaboration (for law enforcement, prosecution or court applicants)
- X Letter regarding supplanting
- X Current IRS determination letter of non-profit status 501(c)(3), if applicable
- X VAWA-informed and victim-centered confidentiality policy
- X Organizational Chart
- ☐ List of Board of Directors with contact information, if applicable
- ☐ Executive compensation disclosure, if applicable
- X Cost Allocation Plan
- X Budget Form w/Justification
- X Certificates of Liability Insurance, if applicable;
- X Federally negotiated indirect cost rate agreement, if applicable.
- ☐ Letter of Commitment from service venue if services are to be delivered at a location other than the applicant's agency (if applicable).
- ☐ Memorandum of Understanding, if applicable
- X Agency self-assessment

*Reminder: Please remember to include this completed checklist with your application. This Application Content Checklist should be the last page of your application.