



**CITY OF NORTH LAS VEGAS
CITIZENS' ADVISORY COMMITTEE
SPECIAL MEETING
SUMMARY MINUTES**

February 8, 2024
4:00 p.m., Council Chambers,
2250 Las Vegas Boulevard North,
North Las Vegas, Nevada 89030

Website - <http://www.cityofnorthlasvegas.com>

CALL TO ORDER

Chairman Koury called the meeting into order at 4:02 P.M.

WELCOME

Chairman Koury welcomed all in attendance.

VERIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

Chief Deputy City Clerk, Cherry Lawson confirmed compliance with Open Meeting Law.

ROLL CALL

COMMITTEE MEMBERS PRESENT

Chairman Koury
Vice Chairman Acosta
Member Alpert
Member Cato (Excused)
Member May-Noel
Member Swaney
Member Henderson (Excused)

STAFF PRESENT

Housing and Neighborhood Services Manager Rick Damian
Neighborhood Services Coordinator Jaini Christison
Deputy City Attorney II Madison Zornes-Vela
Chief Deputy City Clerk Cherry Lawson
Deputy City Clerk II Daisy Rivera
Deputy City Clerk II Isabel Rodriguez

PLEDGE OF ALLEGIANCE - BY INVITATION

Led By **Chairman Koury**

PUBLIC FORUM

Chairman Koury opened the meeting to receive public comments. No comments were received.

AGENDA

1. Citizens' Advisory Committee Special Meeting of February 8, 2024. (For Possible Action; Recommendation – Approve)

MOTION: *Member Alpert moved and Member Swaney second the motion to approve the agenda as presented.*

ACTION: APPROVED

AYES: 5

NAYS: 0

ABSTAIN: 0

CONSENT AGENDA

2. Citizens' Advisory Committee Regular Meeting Minutes of November 7, 2023. (For Possible Action; Recommendation – Approve)

Member May-Noel commented on the content of the minutes, as the minutes did not reflect the full discussion of the meeting of January 2, 2024. The minutes did not include the full details of the discussion of that meeting. She asked staff to comment on minutes. **Chief Deputy City Clerk Cherry Lawson** stated the minutes are prepared in summary format, and represents the actions that took place during the meeting. The video of each meeting is available for viewing on the city's website should the public wish to view it at any time.

Member Swaney stated that since he was not in attendance at the January 2, 2024 meeting, he asked for consideration for two separate motions for the approval of the minutes, as he would like to abstain from voting on the January 2, 2024 Meeting Minutes.

MOTION: *Member Swaney moved and Member Acosta second the motion approving the minutes November 7, 2023.*

ACTION: **APPROVED**

AYES: 4

NAYS: 0

ABSTAIN: 1 (May-Noel)

3. Citizens' Advisory Committee Regular Meeting Minutes of January 2, 2024. (For Possible Action; Recommendation – Approve)

Member May-Noel ask legal or someone from the staff the best course of action to take in this situation. **Deputy City Attorney Madison Zornes-Vela** stated that the best course of action is of the discretion of the Board. However, in reviewing the minutes, they are legally sufficient for what the City is required to put into the minutes. As provided by **Ms. Lawson**, the minutes are just meant to be a summary of the meeting.

MOTION: *Member Acosta moved and Member Alpert second the motion approving the minutes of January 2, 2024.*

ACTION: **APPROVED**

AYES: 4

NAYS: 0

ABSTAIN: 1 (Swaney)

BUSINESS

4. Distribute Disclosure Forms for Completion by Committee Members that List any Affiliations with Grant Applicants and Collect Completed Forms. (For Discussion)

Neighborhood Services Coordinator Jaini Christison provided an overview of the disclosure forms as the Board is in the second half of the grant cycle process. The City is requesting Board Members to disclose if they have any, financial obligation, or benefit to any of the agencies that are involved that we are going to be awarding funds to. This does not apply to agencies that members may volunteer or work with outside of normal business hours.

ACTION: **DISCUSSION ONLY**

5. Update Board on Accomplishment Data and Spending Rates for Current Subrecipients for FY2023-2024. (For Discussion)

Ms. Christison provided an update stating that in January they took an assessment of all of the agencies to determine how they were spending dispersed funds, making sure that they are on track, as well as making sure that the people that they are servicing are at halfway to their goals. She reported on CDBG and ESG grants respectfully.

ACTION: DISCUSSION ONLY

6. Review, Evaluate, Prioritize and Set Recommended Funding Levels for FY2024-2025 Emergency Solutions Grant (ESG) Applications for Consideration by the City Council.
(For Possible Action; Recommendation – Approve)

Ms. Christison reviewed with the Board recommended funding levels for the FY2024-2025 Emergency Solutions Grant (ESG) Applications for consideration by the City Council.

After discussing each of the subrecipients, the Board came to a consensus to recommend ESG funding for the FY2024-2025 for the following subrecipients:

Rank	ESG Subrecipient	Program Description	Score	Requested Amount	Current Year Funding	Recommended Amt. FY 2024-2025
1	CNLV Homeless Services	Street Outreach	102.40	\$102,000	\$98,433	\$98,433
1	Salvation Army	Homeless Prevention	96.20	\$60,000	\$18,764	\$8,318
2	Nevada Partners	Homeless Prevention	91.20	\$45,000	\$19,444	\$45,000
3	Lutheran Social Services	Homeless Prevention	85.80	\$43,035	\$15,110	0

Total Funding	\$53,318	\$53,318
Available Budget	\$53,318	\$ 0

MOTION: *Member Alpert moved and Member Acosta second the motion that the Board approve the amounts for the FY2023/2024 of \$94,433 for CNLV Homeless Services, \$8,318 for Salvation Army, \$45,000 for Nevada Partners and \$0 for Lutheran Social Services.*

ACTION: APPROVED

AYES: 5

NAYS: 0

ABSTAIN: 0

7. Review, Evaluate, Prioritize and Set Recommended Funding Levels for FY2024-2025 Public Services Community Development Block Grant (CDBG) Applications for Consideration by the City Council. (For Possible Action; Recommendation – Approve)

Ms. Christison reviewed with the Board recommended funding levels for the FY2024-2025 Public Services Community Development Block Grant (CDBG) Applications for consideration by the City Council.

After discussing each of the subrecipients, the Board came to a consensus to recommend CDBG funding for the FY2024-2025 for the following subrecipients:

Rank	CDBG Subrecipients	Program Name	Category	Score	Requested Amount	Current Year Funding	Recommend Amt. FY 2024-2025
1	Catholic Charities	MOW Sr. Hot Meal Delivery	Food Services – Senior	91.00	\$ 35,000	\$ 21,025	\$ 21,025
2	Foundation For Positively Kids	Youth Health-Service-Advocate	Youth Medical-Services	90.17	\$ 50,000	\$ 15,040	\$ ———0
3	Volunteers in Medicine	Medical Asst. w/o Insurance	Medical Service – All	78.17	\$ 75,000	\$ 41,000	\$ 41,000
4	Foster Kinship	Family Foster Care Support	Youth Social Services	89.67	\$ 25,000	\$ 15,340	\$ 16,340
5	The Shade Tree	Shelter Services	Emergency Shelter – Women	89.17	\$ 100,000	\$ 31,400	\$ 31,400
6	The Just One Project	Pop Up Food Pantry	Food Services-All	87.00	\$ 39,500	\$ 16,150	\$ 20,000
7	YMCA – Skyview	Early Childhood Education	Youth Services Education	84.17	\$ 57, 800	\$ 24,280	\$ 24,280
8	Communities in Schools of Nevada	ISS and Academy Support	Youth Services – Education	84.00	\$ 53,550	\$ 14,060	\$ 12,210
9	HELP of Southern Nevada	Shannon West Youth Homeless Center	Youth Emergency Shelter	79.50	\$ 23,154	\$ 15,170	\$ 15,170
10	Nevada Partners	Emergency Services	Housing Services	72.17	\$100,000	\$ 24,270	\$ 48,445
11	Boys and Girls Club	After School Youth Intervention	Youth Services Education	73.33	\$ 22,007	\$ 13,150	\$11,000
13	Lutheran Social Services	Senior Supportive Services	Food Services – Senior	70.00	\$ 31,196	\$ 16,470	\$ 13,470
14	The Salvation Army	Career Corner	Job Training Homeless	57.17	\$ 120,000	\$ 29,360	\$ 29,360

Youth Services-Education	\$51,490 – 19%	\$ 47,490	17%	Total Funding	\$ 737,207	\$ 276,715	\$ 283,700
Youth Services –Social Services	\$ 15,340 – 6%	\$ 16,340	6 %				
Food Services – Senior	\$ 34,495 – 14%	\$ 34,495	12%	Available Budget		\$ 283,700	\$ -
Food Services – All	\$ 16,150 – 6%	\$ 20,000	7%				
Medical Services – All	\$ 56,040 – 20%	\$ 41,000	14%				
Emergency Shelter Women/Children	\$ 46,570 – 17%	\$ 47,570	16%				
Job Training – Homeless	\$ 29,360 – 11%	\$ 29,360	\$10%				
Housing Services	\$ 24,270 – 9%	\$ 48,445	17%				

MOTION: *Member Swaney moved and Member Alpert second the motion recommending funding amounts to the following as provided in the Excel spreadsheet, Catholic Charities \$21,025; Volunteers in Medicine \$41,000; Foster Kinship \$16,340; The Shade Tree \$31,400; The Just One Project \$20,000; YMCA at Sky View \$24,280; Communities and Schools in Nevada \$12,210; HELP of Southern Nevada \$15,170; Nevada Partners \$48,445; Boys and Girls Club \$11,000; Lutheran Social Services \$13,470; and The Salvation Army \$29,360.*

ACTION: APPROVED

AYES: 5

NAYS: 0

ABSTAIN: 0

STAFF COMMENTS

Mr. Damian thanked the Board for its time in assisting city staff with the CDBG and ESG allocation of grant funding.

COMMITTEE COMMENTS

Chairman Koury thanked staff and the Board Members for their diligence in getting the job done.

PUBLIC FORUM

Chairman Koury opened the meeting to receive public comments. No comments were received.

ADJOURNMENT

Chairman Koury adjourned the meeting. Meeting adjourned at 5:32 P.M.

CERTIFICATION

I certify that the foregoing are true and correct minutes of the City of North Las Vegas Citizens' Advisory Committee Special Meeting held on February 8, 2024. I further certify that a quorum was present.

Jackie Rodgers, City Clerk