



**City Council Regular Meeting
AGENDA ITEM**

NUMBER: 4

SUBJECT: Microsoft 365 Software Licenses and Services Purchase Agreement with Insight Public Sector, Inc. for the Term October 1, 2024 Through July 31, 2027 in a Total Not to Exceed Amount of \$1,293,236 and Authorization for the City Manager or Her Designee to Execute Amendments as Required to Increase Annual Not to Exceed Amount up to \$100,000 per Contract Year (Citywide) (For Possible Action; Recommendation – Approve and Authorize)	
REQUESTED BY: Dennis Moriarity, Director of IT	WARD: (Citywide)
RECOMMENDATION OR RECOMMEND MOTION: Approve Microsoft 365 Software Licenses and Services Purchase Agreement with Insight Public Sector, Inc. and authorize the City Manager or her designee to act as stated.	
FISCAL IMPACT: Amount: \$1,293,236.00: Year 1 \$392,140.00 Year 2 \$450,548.00 Year 3 \$450,548.00 Explanation: Accounted for in CIP 23054	ACCOUNT NUMBER: 00408-180165-430626-000000

STAFF COMMENTS AND BACKGROUND INFORMATION:

As part of the unified communications capital improvement project and keeping In line with the City’s goals of continually improving technologies for departments, the City is aiming to migrate its existing Google Workspace service to the Microsoft 365 ecosystem. This transition will empower the City’s frontline and administrative users to have more effective communication and creative tools. With the migration to Microsoft 365, the City will now have tools for mobile device management/provisioning, eDiscovery for legal holds, new retention schedules to adhere to City policies, and more advanced analytical tools. This purchase will be for the licensing of the Microsoft 365 software and services that will be required for the migration. This Agreement is made pursuant to NRS 332.195.

CIP No. 23054	Related Item:	
LIST CITY COUNCIL GOAL(S): Responsible Fiscal Management		
PREPARED BY: Dennis Moriarity, Director of IT	Respectfully Submitted Micaela R. Moore, City Manager	MEETING DATE: November 20, 2024