



**CITY OF NORTH LAS VEGAS
UTILITY ADVISORY BOARD
REGULAR MEETING
SUMMARY MINUTES**

October 22, 2024
6:00 p.m., Council Chambers,
2250 Las Vegas Boulevard North,
North Las Vegas, Nevada 89030

CALL TO ORDER

Chairman Davis called the meeting into order at 6:03 P.M.

WELCOME

Chairman Davis welcome all who were attending the meeting.

VERIFICATION OF COMPLIANCE WITH OPEN MEETING LAW

Deputy City Clerk Lead Daisy Rivera confirmed compliance with Open Meeting Law.

ROLL CALL

COMMISSIONERS PRESENT

Chairman James Davis
Member Michael Dias
Member Kathy Lattimore
Member Gregg Luckner
Member Jocelyn Torres

STAFF PRESENT

Senior Deputy City Attorney Chris Craft
Deputy City Attorney II Danielle Holt
Utilities Director Joemel Llamado
Special Assistant to the Director or Manager, Edna Solis
Utilities Business Services Manager Romina Chapman-Wilson
Conservation and Sustainability Administrator Amanda Dillard
Utilities, Infrastructure, and Facility Support Manager Eric Bauer
City Clerk Jackie Rodgers
Deputy City Clerk Lead Daisy Rivera
Deputy City Clerk Isabel Rodriguez

PLEDGE OF ALLEGIANCE - BY INVITATION

Led by **Member Dias**

PUBLIC FORUM

Chairman Davis opened the meeting to receive public comment. No comments were received.

AGENDA

1. Utility Advisory Board Regular Meeting Agenda of October 22, 2024. (For Possible Action; Recommendation – Approve)

MOTION: ***Member Dias moved and Chairman Davis seconded the motion to approve the Agenda as published.***

ACTION: ***APPROVED***

AYES: 5

NAYS: 0

ABSTAIN: 0

CONSENT AGENDA

2. Utility Advisory Board Regular Meeting Minutes of April 23, 2024. (For Possible Action; Recommendation – Approve)

MOTION: *Chairman Davis moved and Member Luckner seconded the motion to approve the Consent Agenda as presented.*

ACTION: **APPROVED**

AYES: 5

NAYS: 0

ABSTAIN: 0

BUSINESS

3. Update on the Current Utilities Department Divisions Covering Administration, Business Services and Water Conservation. (For Discussion Only)

Special Assistant to the Director Edna Solis gave an overview of her Administration team. She stated their primary mission was to support all of the managers with their diverse needs, ensuring that they effectively manage a significant amount of regulatory compliance and reporting that was crucial to the organization.

Utilities Business Services Manager Romina Chapman-Wilson gave an overview of her Field and Office Customer Service team. She stated that collectively her team oversaw and serviced over 106,000 utility accounts, and processed over 66,000 service requests each year.

Conservation and Sustainability Administrator Amanda Dillard stated water efficiency and conservation were critical components of the City, which needed to meet the current and future water demands of its customers. **Ms. Dillard** oversaw staff initiatives, interlocal agreements and professional services agreements, handled reporting requirements, developed policies and procedures, advised the Director of changes to code or service rules, oversaw appeals and other day to day demands.

Ms. Dillard gave a brief drought update and stated the City was looking at service area-based incentives for landscape conversion through the Bureau of Reclamation, initiated water theft penalties, and increased technology to better facilitate water waste process case management and violation appeals.

Member Diaz asked if the drought was getting worse or better and **Ms. Dillard** stated the tier structure that the City had would not be changing for 2025 and with added conservation efforts, the City would be able to cut down on usage. **Utilities Director Joemel Llamado** stated that conservation efforts now help prepare for the future and future development.

Member Diaz asked about groundwater recharge and **Mr. Llamado** stated the City had groundwater rights and what the City did not use, it shared with Southern Nevada Water Authority. He said there were multiple projects to revitalize the City's wells and pumps to have more usage of groundwater and less reliance on surface water. **Member Diaz** asked if the extra water could be recharged back in to help provide a future source or a longer period of source and **Mr. Llamado** said he would talk to his colleagues at SNWA.

Chairman Davis asked when the additional \$2.00 per square foot incentive expired and **Ms. Dillard** said applications received by the end of 2024 would qualify. **Chairman Davis** asked how the extended high temperatures in September and October affected water use and **Ms. Dillard** did not have that data, but stated there were a lot of violations from people not complying.

ACTION: DISCUSSED

4. Presentation of the City's Current Water Reclamation Facility (WRF) and Other Wastewater Facility Projects.

Deputy City Clerk Lead Daisy Rivera stated this item was for discussion only.

Utilities, Infrastructure, and Facility Support Manager Eric Bauer gave an overview of some Capital Improvement Projects, including the Water Reclamation Facility, the Flow Equalization Basin, the Septic Dump Station, the Membrane Cassette Expansion and Replacement, the Bioreactor Coating Project, the Sloan Channel Effluent Conveyance Repair, and the Water Reclamation Facility Expansion Study.

Chairman Davis asked if there were any odor problems with the Equalization Basin filling up and **Mr. Bauer** said the gases are filtered through granular activated carbon so there is minimal odor.

Chairman Davis asked if the failed linings of the Sloan Channel Effluent Conveyance that were falling off the concrete were epoxy and **Mr. Bauer** stated the failing was due in part to defective product and part design flaw.

ACTION: DISCUSSED

STAFF COMMENTS

Mr. Llamado provided an update on the developments at Apex and Garnet Valley, where he stated Phase 1 was complete and Phase 2 was 85% complete. Phase 3 would begin in two or three months. SNWA would bring in a secondary source of water, but that was still in the design phase with anticipated completion in 2028.

BOARD COMMENTS

There were no Board comments.

PUBLIC FORUM

Chairman Davis opened the meeting to receive public comment. No comments were received.

ADJOURNMENT

Chairman Davis adjourned the meeting. Meeting adjourned at 6:38 PM

CERTIFICATION

I certify that the foregoing are true and correct minutes of the City of North Las Vegas Utility Advisory Board Regular Meeting held on October 22, 2024. I further certify that a quorum was present.

Jackie Rodgers, City Clerk