



City Council Regular Meeting AGENDA ITEM

NUMBER: 21

SUBJECT:

First Amendment to the Agreement to Use Local Government Contract for Fleet Management Technologies with Related Software Solutions with Fleet Solutions, LLC dba USA Fleet Services to Increase Total Not to Exceed Amount to \$443,221.11, an Increase of \$156,371.11, and Authorization for City Manager or Her Designee to Exercise Two One-Year Renewal Options (Citywide) (For Possible Action; Recommendation – Approve and Authorize)

REQUESTED BY:

Michael Hudgeons, Director of Public Works

WARD:

(Citywide)

RECOMMENDATION OR RECOMMEND MOTION:

That City Council approve in the First Amendment to Use Local Government Contract for Fleet Management Technologies with Related Software Solutions with Fleet Solutions, LLC with an aggregate total value not to exceed \$443,221.11 and authorize City Manager or her designee to extend the term of the Agreement for up to two one-year periods.

FISCAL IMPACT:

Three-year agreement with USA Fleet Solutions, LLC at \$56,400 per fiscal year with the option of renewal for an additional two, one-year periods. Initial increase amount at \$7,400 from May 2024 through June 30, 2024 Additional increase amount at \$37,126.60 for more services starting FY 24-25.

Amount: \$63,800 for FY 23-24 and \$100,972.93 FY 24-25 with 5% inflation increase for FY 25-26 and FY 26-27 (increase of \$156,371.11)

EXPLANATION: This amount is approved in the annual Fleet Operations' Service and Supplies budget as a Contract Services expenditure.

ACCOUNT NUMBER:

750-160113-430649

STAFF COMMENTS AND BACKGROUND INFORMATION:

An increase to the amount allocated for the services provided by Fleet Solutions, LLC dba USA Fleet Services under the First Amendment to the Agreement to Use Local Government Contract for Fleet Management Technologies with Related Software Solutions is needed due to current and future changes concerning Geotab telematics services for the City. Due to the increased demands from departments to increase accountability for City vehicle users and to increase levels of public safety, Fleet has identified 100 additional vehicles to install Geotab devices. Costs for the additional hardware and increase to the monitoring services require an initial increase of \$7,400 to finish fiscal year 2023-2024. In addition, an increase of \$37,126.60 as of July 1, 2024 for fiscal year 2024-2025 and beyond is needed to cover all necessary costs for Geotab monitoring of 350 vehicles within the total Fleet.

Fleet is requesting approval to increase services using a Geotab telematics software package, "Sourcewell

ProPlus INSTALLED Bundled", estimate 12472, dated 4/30/2024 through USA Fleet Solutions at a subscription amount of \$96,120.60 and/or monthly fee of \$8,010.05 with additional incidental/miscellaneous fees not to exceed \$400.50 a month/\$4,806.00 per year. Fleet has also factored in a 5% inflationary rate for extension years 4 and 5 of the agreement.

CIP No.	Related Item:	
LIST CITY COUNCIL GOAL(S): Safe and Livable Community, Responsible Fiscal Management		
PREPARED BY:	Respectfully Submitted	MEETING DATE:
Michael Hudgeons, Director of Public Works	Micaela R. Moore City Manager	July 3, 2024