

SECTION ONE
RESPONSIBILITY OF PROVIDER

1.1. The Provider shall perform all of its obligations in the manner set forth in this Agreement including, without limitation, selling the Products to the City at the prices and quantities set forth in the Provider's Quote and the applicable pricing from the cooperative agreements described in the recitals hereto, and all related additional or incidental tasks necessary to effectuate the intent of this Agreement.

1.2. The Products shall be new and must meet or exceed the technical specifications detailed in the Quote or as otherwise specified by the City.

1.3. If the Provider is shipping any of the Products to City prior to performing the Installation and Maintenance Services, the Provider shall ship the Products to a shipping address specified by the City ("Delivery Location") F.O.B. Delivery Location as ordered by the City. Provider bears all risk of loss or damage to the Products until delivery of the Products to the City. Title to the Products passes to the City only after the delivery and unloading of the Products at the Delivery Location is complete. Delivery of the Products is not complete until such Products have physically been received and accepted by the City.

1.4. The Provider shall perform the Installation Services in accordance with Exhibit A, and the terms, conditions, and covenants of this Agreement. Any modification to the Installation Services must be specified in a written amendment to this Agreement that sets forth the nature scope and payment for the Installation Services as modified by the amendment.

1.5. The Provider shall furnish all user, instruction, or operator manuals for the Products as applicable.

1.6. The Provider shall furnish copies of all standard product warranties, extended warranties, and service and maintenance agreements for the Products from any manufacturer. To the extent possible, the Provider shall transfer or assign such warranties and agreements upon the request of the City.

1.7. The Provider shall promptly notify the City any time that the Provider fails to meet the requirements of this Agreement and shall, at its own expense, promptly take all actions to come back into compliance with this Agreement. If the Provider performs any additional task without obtaining the City's prior written approval, the Provider does so at its own risk and expense.

1.8. The Provider shall at its own expense comply at all times with all municipal, county, state and federal laws, regulations, rules, codes, ordinances, and other applicable legal requirements.

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**SECTION TWO
PAYMENT AND TERM**

2.1. The term of this Agreement shall commence on the Effective Date and continue until the Project is complete as determined by the City in its sole and complete discretion, whichever is later (“Term”). The City shall pay the Provider for delivering and installing the Products an amount not to exceed One Hundred Five Thousand, One Hundred and One and 77/100 (\$105,101.77).

2.2. The prices will remain in effect for the Term of the Agreement. No additional compensation shall be paid, and no increase in the time of performance shall be awarded to the Provider without the prior written authorization of the City to proceed with such changes.

2.3. The City will issue payment in the amount of Eighty-Six Thousand, Eight Hundred and Thirty Dollars and 37/100 (\$86,830.37) upon execution of the contract to order the items. Payment for the balance of the project will be paid to the Provider shall be made within thirty (30) calendar days after the City receives each invoice from the Provider, provided that such invoice is complete, correct, and undisputed by the City. Upon reconciliation of all errors, corrections, credits, and disputes, payment to the Provider will be paid in full within 30 calendar days. Invoices received without a valid purchase order number will be returned unpaid. The Provider shall submit the original invoice via email to:

AccountsPayable@CityofNorthLasVegas.com

**SECTION THREE
REPRESENTATIONS AND WARRANTIES**

3.1. Provider represents and warrants for the benefit of City, in addition to any other representations and warranties made in this Agreement, with the knowledge and expectation of City’s reliance thereon, as follows:

3.1.1. Provider is a duly formed and validly existing Nevada limited liability company and is in good standing pursuant to the laws of the State of Nevada and has the full power, authority and legal right to execute, deliver and perform under this Agreement.

3.1.2. The Products are now and shall be at the time of delivery free from any security interest, lien, or other encumbrance.

3.1.3. Provider is financially solvent, able to pay its debts as they mature, and possessed of sufficient working capital to perform all of its obligations under this Agreement.

3.1.4. The representations and warranties made by Provider survive the termination or expiration of the Agreement.

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3.1.5. The person executing this Agreement on Provider's behalf has the right, power, and authority to enter into this Agreement, and such execution is binding on the Provider.

3.1.6. All Services performed, including deliverables supplied, shall conform to the specifications, drawings, and other descriptions set forth in this Agreement, and shall be performed in a manner consistent with the level of care and skill ordinarily exercised by members of Provider's profession and in accordance with generally accepted industry standards prevailing at the time the Services are performed, and do not infringe the intellectual property of a third party. The foregoing representations and warranties are not intended as a limitation, but are in addition to all other terms set forth in this Agreement and such other warranties as are implied by law, custom, and usage of the trade.

3.2. The representations and warranties made by Provider survive the termination or expiration of the Agreement.

SECTION FOUR INSURANCE

4.1. Provider shall procure and maintain, and shall cause each subcontractor, principal or agent to procure and maintain at all times the following insurance coverage for all work related to the performance of this Agreement:

4.1.1. Workers' Compensation Insurance as required by the applicable legal requirements, covering all persons employed in connection with the matters contemplated hereunder and with respect to whom death or injury claims could be asserted against the City or Provider.

4.1.2. Commercial General Liability (CGL): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than \$2,000,000.00 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 05 09 or 25 04 05 09) or the general aggregate limit shall be twice the required occurrence limit.

4.1.3. Automobile Liability: ISO Form Number CA 00 01 covering any auto (Code 1), or if Provider has no owned autos, covering hired, (Code 8) and non-owned autos (Code 9), with limit no less than \$1,000,000.00 per accident for bodily injury and property damage.

4.1.4. Property Installation Floater covering property damage to any equipment damaged, impaired, broken, or destroyed during the performance of the Work, including during transit, installation, and testing at the City's site.

4.1.5. Requested Liability limits can be provided on a single policy or combination of primary and umbrella, so long as the single occurrence limit is met.

4.2 The insurance policies are to contain, or be endorsed to contain, the following provisions:

4.2.1. Additional Insured Status: The City, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Provider including materials, parts or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Provider's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10, CG 20 26, CG 20 33, or CG 20 38; and CG 20 37 forms if later revisions used).

4.2.2. Primary Coverage: For any claims related to this contract, the Provider's insurance coverage shall be primary insurance coverage at least as broad as ISO CG 20 01 04 13 as respects the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be excess of the Provider's insurance and shall not contribute with it.

4.2.3. Notice of Cancellation: Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to the City.

4.2.4. Waiver of Subrogation: Provider hereby grants to the City a waiver of any right to subrogation which any insurer of said Provider may acquire against the City by virtue of the payment of any loss under such insurance. Provider agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

4.2.5. The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the City for all work performed by the Provider, its employees, agents, and subcontractors.

4.2.6. Self-Insured Retentions: Self-insured retentions must be declared to and approved by the City. The City may require the Provider to purchase coverage with a lower retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.

4.2.7. Acceptability of Insurers: Insurance is to be placed with insurers authorized to conduct business in the state with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the City.

4.3. Claims Made Policies: If any of the required policies provide claims-made coverage:

4.3.1. The Retroactive Date must be shown, and must be before the date of the contract or the beginning of contract work.

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4.3.2. Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work.

4.3.3. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the Provider must purchase "extended reporting" coverage for a minimum of five (5) years after completion of work.

4.4. Verification of Coverage: Provider shall furnish the City with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Provider's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

4.5. Special Risks or Circumstances: The City reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

SECTION FIVE INDEPENDENT CONTRACTOR

Provider, its employees, subcontractors, and agents are independent contractors and not employees of the City. No approval by City shall be construed as making the City responsible for the manner in which Provider performs the Services or for any negligence, errors, or omissions of Provider, its employees, subcontractors, or agents. All City approvals are intended only to provide the City the right to satisfy itself with the quality of the Services performed by Provider. The City acknowledges and agrees that Provider retains the right to contract with other persons in the course and operation of Provider's business and this Agreement does not restrict Provider's ability to so contract.

SECTION SIX INDEMNIFICATION

Notwithstanding any of the insurance requirements or limits of liability set forth herein, the Provider shall defend, protect, indemnify, and hold harmless the City, and its officers, agents, and employees, from any liabilities, claims, damages, losses, expenses, proceedings, suits, actions, decrees, judgments, reasonable attorneys' fees, and court costs which the City suffers, and/or its officers, agents or employees suffer, as a result of, or arising out of, the negligent or intentional acts or omissions of the Provider, its agents, and employees, or anyone employed by any of them, in fulfillment or performance of the terms, conditions or covenants of this Agreement including, without limitation, compliance with the terms of Exhibit A, and Exhibit B. This Section Six shall survive the completion of the Project, if applicable, and the termination or expiration of this Agreement until such time as the applicable statutes of limitation expire.

**SECTION SEVEN
CONFIDENTIALITY AND AUTHORIZATION FOR ACCESS TO CONFIDENTIAL
INFORMATION**

7.1. Provider shall treat all information relating to the Services and all information supplied to Provider by the City as confidential and proprietary information of the City and shall not permit its release by Provider's employees, agents, or subcontractors to other parties or make any public announcement or release thereof without the City's prior written consent, except as permitted by law.

7.2. Provider hereby certifies that it has conducted, procured or reviewed a background check with respect to each employee, agent, or subcontractor of Provider having access to City personnel, data, information, personal property, or real property and has deemed such employee, agent, or subcontractor suitable to receive such information and/or access, and to perform Provider's duties set forth in this Agreement. The City reserves the right to refuse to allow any of Provider's employees, agents or subcontractors access to the City's personnel, data, information, personal property, or real property where such individual does not meet the City's background and security requirements, as determined by the City in its sole discretion.

**SECTION EIGHT
TERMINATION**

The City, through its City Manager or her designee, may terminate this Agreement at any time for convenience, upon notice to the Provider, and the City shall have no liability to the Provider for such termination except that the City shall pay the Provider for the reasonable value of the Products provided and installed by the Provider to City up through and including the date of termination, provided that the Provider, within thirty (30) days following the date of the City's termination notice, submits an invoice for such Products in a form reasonably acceptable to the City and such invoice is supplemented by such underlying source documentation as is reasonably requested by the City.

**SECTION NINE
NOTICES**

9.1. All notices, demands, and other instruments required or permitted to be given pursuant to this Agreement shall be in writing and be deemed effective upon delivery in writing if served by email, personal delivery, by overnight courier service, by facsimile, or by overnight express mail, or upon posting if sent by registered or certified mail, postage prepaid, return receipt requested, and addressed as follows:

To City:	City of North Las Vegas Attention: Marie Leake 2250 Las Vegas Blvd., North, Suite 820 North Las Vegas, NV 89030 Phone: 702-633-2440
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To Provider: Swivel Commercial Interiors, LLC.
Attention: Debry Weintz
10409 Pacific Palisades Ave
Las Vegas, NV 89144
Phone: 702-945-8943

9.2. The address to which any notice, demand, or other writing may be delivered to any party as above provided may be changed by written notice given by such party as above provided.

SECTION TEN SAFETY

10.1. Obligation to Comply with Applicable Safety Rules and Standards. Provider shall ensure that it is familiar with all applicable safety and health standards promulgated by state and federal governmental authorities including, but not limited to, all applicable requirements of the Occupational Safety and Health Act of 1970, including all applicable standards published in 29 C.F.R. parts 1910, and 1926 and applicable occupational safety and health standards promulgated under the state of Nevada. Provider further recognizes that, while Provider is performing any work on behalf the City, under the terms of this Agreement, Provider agrees that it has the sole and exclusive responsibility to assure that its employees and the employees of its subcontractors comply at all times with all applicable safety and health standards as above-described and all applicable City safety and health rules.

10.2. Safety Equipment. Provider will supply all of his employees and subcontractors with the appropriate Safety equipment required for performing functions at the City facilities.

SECTION ELEVEN MISCELLANEOUS

11.1. Nevada and City Law. The laws of the State of Nevada and the North Las Vegas Municipal Code shall govern the validity, construction, performance, and effect of this Agreement, without regard to conflicts of law. The parties to this Agreement consent to the jurisdiction of any court of competent jurisdiction in Clark County, Nevada to adjudicate any dispute related to this Agreement or actions to enforce or interpret the terms of this Agreement.

11.2. Assignment. Any attempt to assign this Agreement by the Provider without the prior written consent of the City shall be void.

11.3. Non-Waiver. The failure to enforce or the delay in enforcement of any provision of this Agreement by a party shall in no way be construed to be a waiver of such provision or right unless such party expressly waives such provision or right in writing.

11.4. Partial Invalidity. If any term of this Agreement should be held by a court of competent jurisdiction to be invalid, void or unenforceable, all provisions not held invalid, void or unenforceable, shall continue in full force and effect.

11.5. Controlling Agreement. To the extent any of the terms or provisions in the Bid conflict with this Agreement, the terms and provisions of this Agreement shall govern and control. Any additional, different or conflicting terms or provisions contained in Provider's Bid or any other written or oral communication from Provider shall not be binding in any way on the City whether or not such terms would materially alter this Agreement, and the City hereby objects thereto.

11.6. Attorneys' Fees. In the event any action is commenced by either party against the other in connection with this Agreement, the prevailing party shall be entitled to its costs and expenses, including reasonable attorneys' fees, as determined by the court, including without limitation, fees for the services of the City Attorney's Office. This Section 11.6 shall survive the completion of this Agreement until the applicable statutes of limitation expire.

11.7. Entire Agreement. This Agreement constitutes the entire agreement between the parties and supersedes all prior representations, agreements, and understandings of the parties. No addition to or modification of this Agreement shall be binding unless executed in writing by the parties hereto.

11.8. Time of Essence. Time is of the essence in the performance of this Agreement.

11.9. Shipping. The Products are to be packaged in a manner that assures they are protected against deterioration and contamination. All shipments are to meet applicable D.O.T. Regulations. Serial numbers noted on the packing slip must match the serial number of the actual goods shipped. Incorrect or questionable documentation of serial numbers may result in shipment rejection. Shipments rejected due to Provider error will be returned solely at Provider's cost.

11.10. Inspection. An authorized representative of the City will inspect the Products at time of delivery. If deficiencies are detected, the Products may be rejected and the Provider will be required to make necessary repairs, corrections, or replacements. Payment and/or commencement of a discount period will not be made until the corrective action is made, the Products are re-inspected, and accepted.

11.11. Further Assurances. The Provider shall execute and deliver all such documents and perform such acts as are reasonably requested by the City to complete its obligations under this Agreement.

11.12. Effect of Agreement Termination. In the event this Agreement is terminated, all rights and obligations of the parties hereunder shall cease, other than indemnity obligations, and matters that by their terms survive the termination hereof.

11.13. Fiscal Funding Out. The City reasonably believes that sufficient funds can be obtained to make all payments during the term of this Agreement. Pursuant to NRS Chapter 354, if the City does not allocate funds to continue the function performed by the Provider under this Agreement, this Agreement will be terminated when appropriated funds expire.

11.14. Public Record. Pursuant to NRS 239.010 and other applicable legal authority, each and every document provided to the City may be a "Public Record" open to inspection and copying by any person, except for those documents otherwise declared by law to be confidential. The City shall not be liable in any way to the Provider for the disclosure of any public record, including but not limited to documents provided to the City by the Provider. In the event the City is required to defend an action with regard to a public records request for documents submitted by the Provider, the Provider agrees to indemnify, hold harmless, and defend the City from all damages, costs, and expenses, including court costs and reasonable attorney's fees related to such public records request. This section 11.14 shall survive the expiration or early termination of the Agreement.

11.15. Electronic Signatures. For purposes of this Agreement, the use of facsimile, email or other electronic medium shall have the same force and effect as original signatures.

11.16 Federal Funding. Supplier certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, in receipt of a notice of proposed debarment or voluntarily excluded from participation in this transaction by any federal department or agency. This certification is made pursuant to the regulations implementing Executive Order 12549, Debarment and Suspension, 28 C.F.R. pt. 67, § 67.510, as published as pt. VII of the May 26, 1988, Federal Register (pp. 19160-19211), and any relevant program specific regulations. This provision shall be required of every subcontractor receiving any payment in whole or in part from federal funds.

11.17. Boycott of Israel. Pursuant to NRS 332.065(4), Provider certifies that the Provider is not currently engaged in a boycott of Israel, and Provider agrees not to engage in a boycott of Israel during the Term.

IN WITNESS WHEREOF, the City and the Provider have caused this Agreement to be executed as of the day and year first above written.

City of North Las Vegas,
a Nevada municipal corporation

Swivel Commercial Interior, LLC.,
a Nevada limited liability company

By: 
Micaela Moore, City Manager

By: 
Name: Debry E. Weintz
Title: Owner

Attest:

By: 
Jackie Rodgers, City Clerk

Approved as to Form:

By: 
Andy Moore, City Attorney

EXHIBIT A

Quote

Please see attached page(s)

SWIVVEL

COMMERCIAL INTERIORS

Swivel Commercial Interiors, LLC
 2146 Silvered Bark Dr. Las Vegas, NV 89135

Quote No.: **1018 REV2**
 Date: **2/18/2025**
 Page: 1 of 19

To: City of North Las Vegas
 2250 Las Vegas Blvd N
 North Las Vegas, NV 89030
Contact: Marie Leake
 702-633-2440
leake@m@cityofnorthlasvegas.com

Ship to: DHRC
 1737 Hunkins Drive
 North Las Vegas, NV 89030
Contact: Margarita Mora
 725-270-4171
mmora@m@cityofnorthlasvegas.com

Account Manager: Debry Weintz
 702-945-8343
dweintz@swivelcommercial.com

Thank you for the opportunity to provide this quote. Please review our service agreement and the following terms and conditions:
 This quote is valid for 17 days.

All prices except for Smith Systems are under Sourcewell Contract #091423-FELL, NCPA Omnia Contract #07-73, and SPA 23-SOURCE.

This proposal is based on the information provided to Swivel Commercial Interiors, LLC at the time of quotation. Due to the ongoing nature of project developments, this quote is subject to final review and audit. Any omissions, modifications, or additional items required to meet project specifications, discovered upon final review, will be addressed through a revised proposal or change order, which must be reviewed and authorized by the client before proceeding. Pricing and lead times are subject to adjustment accordingly.

Swivel Commercial Interiors, LLC does not perform electrical or data work, and any required power or network provisions must be completed by the client's designated contractor prior to installation.

This quote covers comprehensive delivery and installation during our standard business hours: Monday through Friday, 8:00 a.m. to 4:00 p.m. If you require installation outside of these hours, kindly inform us so that we can provide an accurate quote.

Due to the customized nature of our products, once an order is placed, it is considered final, and we are unable to accommodate any changes, cancellations, or returns.

Line No.	Manufacturer	Catalogue	Part Number	Qty	General Markings	Ind. Tag	Options	Description	List Price	User Discount	User Price	Subtotal
RECEPTION												
1	Fellowes Contract Interiors	ESI	TROUGH-DLX-KIT	1	01_RECEPTION	TROUGH-DLX-KIT		2-4" W x 18" L Deluxe Cord Management Troughs, Quick Install Adhesive, Guide Channels for Wires Black	\$48.00	53.00%	\$22.56	\$22.56
2	Steelcase	AO3	AMQTSAE986698	1	01_RECEPTION	BPI		Base Power In 3 Circuit Shared Powerway Wiring	\$347.00	54.50%	\$157.89	\$157.89

3	Steelcase	AQ3	AMQTSATSID	1	01_RECEPTION	SS	Bracket Side support	\$48.00	54.50%	\$21.84	\$21.84
4	Steelcase	AQ3	AMQTSATCANT	4	01_RECEPTION	CANT	Cantilever On module application	\$117.00	54.50%	\$53.24	\$212.94
							Support Finish Group				
							Support Finish				
							4799: PLATINUM METALLIC				
5	Steelcase	AQ3	AMQTSATEP	2	01_RECEPTION	EP/30	Panel End On module application	\$592.00	54.50%	\$289.36	\$538.72
							Depth				
							30				
							End Panel Finish Group				
							Smooth Metallic				
							4799: PLATINUM METALLIC				
							End Panel Finish				
6	Steelcase	AQ3	AMQTSAPF	2	01_RECEPTION	30/42m	Panel Trackable Monolithic	\$524.00	54.50%	\$238.42	\$476.84
							Width				
							30				
							Height				
							42				
							Trim Finish Group				
							Smooth Metallic				
							Trim Finish				
							4799: PLATINUM METALLIC				
							Surface 1 Finish Group				
							Alloy				
							Surface 1 Finish				
							P531: SILVER				
							Surface 2 Finish Group				
							Alloy				
							Surface 2 Finish				
							P531: SILVER				
							Top Cap				
							Low				
							Fabric Direction				
							HORIZONTAL APPLICATION ONLY				
							Power Install				
							Factory Installation				
							No Powerway				
7	Steelcase	AQ3	AMQTSAPF	2	01_RECEPTION	30/42m	Panel Trackable Monolithic	\$696.00	54.50%	\$316.66	\$633.36
							Width				
							30				
							Height				
							42				
							Trim Finish Group				
							Smooth Metallic				
							Trim Finish				
							4799: PLATINUM METALLIC				
							Surface 1 Finish Group				
							Alloy				
							Surface 1 Finish				
							P531: SILVER				
							Surface 2 Finish Group				
							Alloy				
							Surface 2 Finish				
							P531: SILVER				
							Top Cap				
							Low				
							Fabric Direction				
							HORIZONTAL APPLICATION ONLY				
							Power Install				
							Factory Installation				
							Powerway				
							Shared Powerway				

8	Steelcase	AQ3	AMOTSAPF	1	01_RECEPTION	48/42m	Panel Trackable Monolithic	\$673.00	54.50%	\$306.22	\$306.22
						Width	48				
						Height	42				
						Trim Finish Group	Smooth Metallic				
						Trim Finish	4799: PLATINUM METALLIC				
						Surface 1 Finish Group	Alloy				
						Surface 1 Finish	P531: SILVER				
						Surface 2 Finish Group	Alloy				
						Surface 2 Finish	P531: SILVER				
						Top Cap	Low				
						Fabric Direction	HORIZONTAL APPLICATION ONLY				
						Power Install	Factory Installation				
						Powerway	No Powerway				
9	Steelcase	AQ3	AMOTSAPF	1	01_RECEPTION	48/42m	Panel Trackable Monolithic	\$845.00	54.50%	\$394.48	\$394.48
						Width	48				
						Height	42				
						Trim Finish Group	Smooth Metallic				
						Trim Finish	4799: PLATINUM METALLIC				
						Surface 1 Finish Group	Alloy				
						Surface 1 Finish	P531: SILVER				
						Surface 2 Finish Group	Alloy				
						Surface 2 Finish	P531: SILVER				
						Top Cap	Low				
						Fabric Direction	HORIZONTAL APPLICATION ONLY				
						Power Install	Factory Installation				
						Powerway	Shared Powerway				
10	Steelcase	AQ3	AMOTSAPF	1	01_RECEPTION	60/42m	Panel Trackable Monolithic	\$942.00	54.50%	\$428.61	\$428.61
						Width	60				
						Height	42				
						Trim Finish Group	Smooth Metallic				
						Trim Finish	4799: PLATINUM METALLIC				
						Surface 1 Finish Group	Alloy				
						Surface 1 Finish	P531: SILVER				
						Surface 2 Finish Group	Alloy				

					Surface 2 Finish	P531: SILVER					
					Top Cap	Low					
					Fabric Direction	HORIZONTAL APPLICATION ONLY					
					Power Install	Factory Installation					
					Powerway	Shared Powerway					
11	Steelcase	AQ3	PCQHAIR	1	01_RECEPTION	PP					
					Seat Finish Group	Buzz2		\$286.00	54.50%	\$357.63	\$357.63
					Seat Finish	5G63:CROCUS					
					Frame	Black Frame, Black Back					
					Back Finish Group	Air Mesh					
					Back Finish	AR13:UBERGINE					
					Caster or Glide	Soft Castors					
					Headrest	No Headrest					
					Armrest	4-D Arm					
					Base	F3:Black Base					
					Packaging	Knocked Down					
12	Steelcase	AQ3	AMQTSAESB	1	01_RECEPTION						
					Receptacle 3 Circuit Shared Neutral Line 3 15 Amp Package Quantity 6			\$286.00	54.50%	\$130.13	\$130.13
					Harness	Shared Harness					
					Receptacle	Line 1					
					Controlled Stamp	No Stamp					
13	Steelcase	AQ3	AMQTSAESB	1	01_RECEPTION						
					Receptacle 3 Circuit Shared Neutral Line 3 15 Amp Package Quantity 6			\$286.00	54.50%	\$130.13	\$130.13
					Harness	Shared Harness					
					Receptacle	Line 2					
					Controlled Stamp	No Stamp					
14	Steelcase	AQ3	AMQCDWS	1	01_RECEPTION						
					Teklis - Cord Drop Worksurfaces			\$380.00	54.50%	\$172.90	\$172.90
					Width	60					
					Depth	29.5					
					Scallop	No Scallop					
					Top Surface Finish Group	Solid LPL					
					Top Surface Finish	2L83: SEAGULL LPL					
					Edge Finish Group	PLASTIC - PG1					
					Edge Finish	6053: SEAGULL					
15	Steelcase	AQ3	AMQTSAWLT	1	01_RECEPTION						
					Teklis - Transaction Top			\$320.00	54.50%	\$145.60	\$145.60
					Width	48					

Edge Finish Group PLASTIC - PG1
 Edge Finish 6083: SEAGULL

RECEPTION SUBTOTAL \$4,923.82

SEATING AREA/WAITING AREA

Line No.	Manufacturer	Catalogue	Part Number	Qty	General Markings	Ind. Tag	Options	Description	List Price	User Discount	User Price	Subtotal
21	9105 Seating	925	1910-A00-GT-UP	16	02 SEATING AREA/WAITING AREA	1910-A00-GT-UP	CAVO-FRAMECOLORS-1 BF CAVO-LEG-OPTION-UP-A00	Cavo - Upholstered Back & Seat Guest Stacking Frame Colors Black Leg Option Type Selection	\$533.00	46.00%	\$287.82	\$4,605.12
							GLIDE	Glides				
							TPG	Tapered Plastic Glide				
							G21B	BLACK				
							FABGRDS-CAVO	Fabric Grade Selection				
							GRADE-B	Fabric Grade B				
							BYTE	Seaside				
							PEWTER	Alloy				
							Cavoclip	Ganging Clip				
							NS	No Ganging Clip				
22	9105 Seating	925	1910-A55-GT-UP	22	02 SEATING AREA/WAITING AREA	1910-A55-GT-UP	CAVO-ARM-A55-B A55B CAVO-FRAMECOLORS-1 BF	Cavo - Upholstered Back & Seat Guest Stacking Arm Selection A55B Black Frame Colors Black	\$683.00	46.00%	\$352.62	\$7,757.64
							CAVO-LEG-OPTION-UP-A55	Leg Option Type Selection				
							GLIDE	Glides				
							TPG	Tapered Plastic Glide				
							G21B	BLACK				
							FABGRDS-CAVO	Fabric Grade Selection				
							GRADE-B	Fabric Grade B				
							BYTE	Seaside				
							PEWTER	Alloy				
							Cavoclip	Ganging Clip				
							NS	No Ganging Clip				

23	Steelcase	AQ3	EMWRDTBL	4	02_SEATING AREA\WAITING AREA	36/28.5	Working-Height Round Diameter	36	\$1,254.00	55.90%	\$553.01	\$2,212.06
24	Steelcase	SM1	55003	2	02_SEATING AREA\WAITING AREA	FLOWFORM	Surface Finish Group	Solid LPL	\$1,666.00	25.00%	\$1,249.50	\$2,499.00
25	Steelcase	SM1	55009	3	02_SEATING AREA\WAITING AREA	FLOWFORM	Surface Finish Group	Alphabet	\$689.00	25.00%	\$516.75	\$1,550.25
26	Steelcase	SM1	55001	1	02_SEATING AREA\WAITING AREA	FLOWFORM	Surface Finish Group	Alphabet	\$632.25	25.00%	\$474.19	\$632.25
27	Steelcase	SM1	55010	3	02_SEATING AREA\WAITING AREA	FLOWFORM	Surface Finish Group	Alphabet	\$1,338.00	25.00%	\$1,003.50	\$3,010.50
SEATING\WAITING AREA SUBTOTAL												\$22,266.82

HELP DESK

Line No.	Manufacturer	Catalogue	Part Number	Qty	General Markings	Ind. Tag	Options	Description	List Price	User Discount	User Price	Subtotal
28	Fellowes Contract Interiors	ESI	TROUGH-DLX-KIT	8	03_HELP DESK	TROUGH-DLX-KIT		2-4"W x 18"L Deluxe Cord Management Troughs, Quick Install Adhesive, Guide Channels for Wires	\$48.00	53.00%	\$22.56	\$180.48
29	Steelcase	AQ3	AMQTSAE98669B	3	03_HELP DESK	BPI	Wiring	Base Power In 3 Circuit	\$347.00	54.50%	\$157.89	\$473.66
30	Steelcase	AQ3	AMQTSATR3C	8	03_HELP DESK	RC/48	Wiring	Channel- Reinforcing	\$64.00	54.75%	\$28.96	\$231.68
31	Steelcase	AQ3	AMQCRDSHL	8	03_HELP DESK	24/60		Desk, Shell	\$782.00	55.90%	\$344.86	\$2,758.90
Depth												24.0000
Width												60.0000
Case Finish Group												Solid LPL
Case Finish												2L83: SEAGULL LPL

					Top Surface Finish Group	Solid LPL					
					Top Surface Finish	2L83: SEAGULL LPL					
					Edge Finish Group	PLASTIC - PG1					
					Edge Finish	6053: SEAGULL					
					Support - Right	Full Depth End Panel					
					Support - Left	Full Depth End Panel					
					Modesty Panel	Full					
					Thickness - Worksurface	1.125					
32	Steelcase	AO3	FLXXCHAIR	16	03_HELP DESK	FL-X	FL-X-CHAIR	\$897.00	54.75%	\$405.89	\$6,494.28
					Frame	White Frame, Light Grey Back					
					Back	Shell Back					
					Seat Cover Finish Group	Elements					
					Seat Cover Finish	G1ELU3:Stae					
					Cylinder	Standard					
					Packaging	Knocked Down					
33	Steelcase	AO3	AMQTSAPF	40	03_HELP DESK	30/54m	Panel Trackable Monolithic	\$585.00	54.50%	\$266.18	\$10,947.00
					Width	30					
					Height	54					
					Trim Finish Group	Smooth Metallic					
					Trim Finish	4799: PLATINUM METALLIC					
					Surface 1 Finish Group	Alloy					
					Surface 1 Finish	P531: SILVER					
					Surface 2 Finish Group	Alloy					
					Surface 2 Finish	P531: SILVER					
					Top Cap	Low					
					Fabric Direction	HORIZONTAL APPLICATION ONLY					
					Power Install	Factory Installation					
					Powerway	No Powerway					
34	Steelcase	AO3	AMQTSAPF	10	03_HELP DESK	30/54m	Panel Trackable Monolithic	\$757.00	54.50%	\$344.44	\$3,444.35
					Width	30					
					Height	54					
					Trim Finish Group	Smooth Metallic					
					Trim Finish	4799: PLATINUM METALLIC					
					Surface 1 Finish Group	Alloy					

					Surface 1 Finish	P531: SILVER			
					Surface 2 Finish Group	Alloy			
					Surface 2 Finish	P531: SILVER			
					Top Cap	Low			
					Fabric Direction	HORIZONTAL APPLICATION ONLY			
					Power Install	Factory Installation			
					Powerway	Shared Powerway			
35	Steelcase	AQ3	AMOTSAPF	11	03_HELP DESK	36/54m			
					Width	36			
					Height	54			
					Trim Finish Group	Smooth Metallic			
					Trim Finish	4799: PLATINUM METALLIC			
					Surface 1 Finish Group	Alloy			
					Surface 1 Finish	P531: SILVER			
					Surface 2 Finish Group	Alloy			
					Surface 2 Finish	P531: SILVER			
					Top Cap	Low			
					Fabric Direction	HORIZONTAL APPLICATION ONLY			
					Power Install	Factory Installation			
					Powerway	No Powerway			
36	Steelcase	AQ3	AMOTSAPF	9	03_HELP DESK	36/54m			
					Width	36			
					Height	54			
					Trim Finish Group	Smooth Metallic			
					Trim Finish	4799: PLATINUM METALLIC			
					Surface 1 Finish Group	Alloy			
					Surface 1 Finish	P531: SILVER			
					Surface 2 Finish Group	Alloy			
					Surface 2 Finish	P531: SILVER			
					Top Cap	Low			
					Fabric Direction	HORIZONTAL APPLICATION ONLY			
					Power Install	Factory Installation			
					Powerway	Shared Powerway			
37	Steelcase	AQ3	PPCHAR	8	03_HELP DESK	PP			
					Personality Plus Task		\$786.00	55.75%	\$347.81
									\$2,782.44

				Width	57							
51	Steelcase	AQ3	AMOCRSHL	1	06_PRIVATE OFFICE 3	30/7	2	Desk, Shell	\$897.00	55.90%	\$395.58	\$395.58
						Depth		30.0000				
						Width		72.0000				
						Case Finish Group		Solid LPL				
						Case Finish		2L83: SEAGULL LPL				
						Top Surface Finish Group		Solid LPL				
						Top Surface Finish		2L83: SEAGULL LPL				
						Edge Finish Group		PLASTIC - PG1				
						Edge Finish		6053: SEAGULL				
						Support - Right		Full Depth End Panel				
						Support - Left		Full Depth End Panel				
						Modesly Panel		Full				
						Thickness - Worksurface		1.125				
52	Steelcase	AQ3	PPCHAIR	1	06_PRIVATE OFFICE 3	PP		Personally Plus Task	\$786.00	55.75%	\$347.81	\$347.81
						Seat Finish Group		Buzz2				
						Seat Finish		5G63:CROCUS				
						Frame		Black Frame, Black Back				
						Back Finish Group		Air Mesh				
						Back Finish		AR13:AUBERGINE				
						Caster or Glide		Soft Castors				
						Headrest		No Headrest				
						Armrest		4-D Arm				
						Base		F3:Black Base				
						Packaging		Knocked Down				
53	Steelcase	AQ3	AMOCRRTL	1	06_PRIVATE OFFICE 3	24/4	2	Return Shell, Left Hand	\$626.00	55.90%	\$276.07	\$276.07
						Depth		24.0000				
						Width		42.0000				
						Case Finish Group		Solid LPL				
						Case Finish		2L83: SEAGULL LPL				
						Top Surface Finish Group		Solid LPL				
						Top Surface Finish		2L83: SEAGULL LPL				
						Edge Finish Group		PLASTIC - PG1				
						Edge Finish		6053: SEAGULL				

Line No.	Manufacturer	Catalogue	Part Number	Qty	General Markings	Ind Tag	Options	Description	List Price	User Discount	User Price	Subtotal
54	Steelcase	AQ3	AMQWESMID4 WA	2	06_PRIVATE OFFICE 3	STERLING	Thickness - Worksurface Color Scheme Back Finish Group Back Finish Seat Finish Group Seat Finish Base Finish Group Base Finish	Full Depth End Panel Full Sterling 4 Wood Leg Guest Chair with Arms Non Contrasting BILLARD 5H21:GUNMETAL BILLARD 5H21:GUNMETAL Rift Cullow Sheen V003:BLACK OAK	\$1,193.70	54.75%	\$596.85	\$1,193.70
PRIVATE OFFICE 3 SUBTOTAL												
\$2,964.56												

STAFF OFFICE

Line No.	Manufacturer	Catalogue	Part Number	Qty	General Markings	Ind Tag	Options	Description	List Price	User Discount	User Price	Subtotal
55	Steelcase	AQ3	3FSNLINEAR	3	07_STAFF OFFICE	PS/18/28	Width Height Screen Finish Group Screen Finish	AMQ 3F Screens Linear 28 18 Verve FC2: Shadow	\$166.00	54.75%	\$75.12	\$225.35
56	Steelcase	AQ3	3FSNTOPMOUNTBK T	3	07_STAFF OFFICE		Bracket Finish Group Bracket Finish	AMQ 3F Screens Top Mount Bracket Paint F1: PLATINUM	\$76.00	54.75%	\$34.39	\$103.17
57	Steelcase	AQ3	KINXBENCH	3	07_STAFF OFFICE	29/54	Depth Width Worksurface Finish Group Worksurface Finish Base Finish Group Base Finish Base Run	AMQ Kinex Bench 30 54 Solid LPL 2L83: SEAGULL LPL PAINT F1: PLATINUM Fixed Single Run	\$1,417.00	54.75%	\$641.19	\$1,923.58
58	Steelcase	AQ3	KINXDBLUNCTION BLK	3	07_STAFF OFFICE	JB		AMQ Kinex Double sided Junction Block	\$143.00	54.75%	\$64.71	\$194.12

59	Steelcase	AQ3	PWRJUMPER	2	07_STAFF OFFICE	E3-4A2A	Circuit	3-Circuit	AMQ Power Adjustable Jumper Adapter	\$111.00	54.75%	\$50.23	\$100.46
							Width		42				
							Circuit		3-Circuit				
60	Steelcase	AQ3	PWRRECEPTACLE	3	07_STAFF OFFICE		Receptacle Finish Group	AMQ Power C Receptacle for Kinex	Plastic	\$37.00	54.75%	\$16.74	\$50.23
							Receptacle Finish	G					
							Circuit		3-Circuit				
							Receptacle	Line 1					
61	Steelcase	AQ3	PWRRECEPTACLE	3	07_STAFF OFFICE		Receptacle Finish Group	AMQ Power C Receptacle for Kinex	Plastic	\$37.00	54.75%	\$16.74	\$50.23
							Receptacle Finish	G					
							Circuit		3-Circuit				
							Receptacle	Line 2					
62	Steelcase	AQ3	PWRENTRY	1	07_STAFF OFFICE	E3-BF120	Circuit	AMQ Power Entry		\$254.00	54.75%	\$114.94	\$114.94
							Entry	Base Feed					
								3-Circuit					
63	Steelcase	AQ3	FLXCHAIR	3	07_STAFF OFFICE	FL-X	Frame	FL-X-CHAIR	White Frame, Light Grey Back	\$897.00	54.75%	\$405.89	\$1217.68
							Back	Shell Back					
							Seal Cover Finish Group	Elements					
							Seal Cover Finish	G1EL03:Slate					
							Cylinder	Standard					
							Packaging	Knocked Down					
64	Steelcase	AQ3	PPCHAIR	3	07_STAFF OFFICE	PP	Seal Finish Group	Personally Plus Task	Buzz2	\$786.00	55.75%	\$347.81	\$1,043.42
							Seal Finish Group						
							Frame	5G63:CROCUS	Black Frame, Black Back				
							Back Finish Group	Air Mesh					
							Back Finish Group	ART13:AUBERGINE					
							Caster or Glide	Soft Casters					
							Headrest	No Headrest					
							Armrest	4-D Arm					
							Base	F3:Black Base					

Knocked Down
 STAFF OFFICE SUBTOTAL \$5,023.15

PAIS WORKSTATION

Line No.	Manufacturer	Catalogue	Part Number	Qty	General Markings	Ind. Tag	Options	Description	List Price	User Discount	User Price	Subtotal
65	Steelcase	AQ3	AMCROHOP	1	08_PAIS WORKSTATION	OH160/15	Width	15"H Overhead - No Doors, Open, Personal	\$1,073.00	55.90%	\$473.19	\$473.19
							Case Finish Group	Solid LPL				
							Case Finish	2L83; SEAGULL LPL				
							Storage	Personal				
							Door	No Door				
							Attachment Bracket	Wall Mount Brackets				
66	Steelcase	AQ3	AMCROHOP	1	08_PAIS WORKSTATION	OH166/15	Width	15"H Overhead - No Doors, Open, Personal	\$1,194.00	55.90%	\$526.55	\$526.55
							Case Finish Group	Solid LPL				
							Case Finish	2L83; SEAGULL LPL				
							Storage	Personal				
							Door	No Door				
							Attachment Bracket	Wall Mount Brackets				
67	Steelcase	AQ3	3FSNTOFMNTCLAM PKT	6	08_PAIS WORKSTATION		Bracket Finish Group	AMC 3F Screens Top Mount Bracket, Clamp, Set of 2	\$115.00	54.75%	\$52.04	\$312.23
							Bracket Finish	F1; PLATINUM				
68	Steelcase	AQ3	3FSNUSCREEN	2	08_PAIS WORKSTATION	PS18/60	Width	AMC 3F Screens U Screen	\$644.00	54.75%	\$291.41	\$592.82
							Height	18				
							Screen Finish Group	Verve				
							Screen Finish	FC2; Shadow				
							Mount	Top Mount				
69	Steelcase	AQ3	KNXBENCH	2	08_PAIS WORKSTATION	29/60	Depth	AMC Kinex Bench	\$1,435.00	54.75%	\$649.34	\$1298.68
							Width	60				
							Worksurface Finish Group	Solid LPL				
							Worksurface Finish	2L83; SEAGULL LPL				
							Base Finish Group	PAINT				

COMPUTER LAB

Line No.	Manufacturer	Catalogue	Part Number	Qty	General Markings	Ind. Tag	Options	Description	List Price	User Discount	User Price	Subtotal
76	Y Fellowes, Contract	ESI	CPUMINI	16	09_COMPUTER LAB	CPUMINI		Easy Adjust CPU Holder	\$244.00	53.00%	\$114.68	\$1,834.88
77	Y Steelcase	SM1	S01274	16	09_COMPUTER LAB	20/36		Planner Student Desk - Single Student, 20" Diameter x 36" Width x 22.32" Smith System Laminate Worksurface Finish Group Smith System Laminate Worksurface Finish D9060, NORTH SEA GREY LAMINATE Edge 1 1/4in Top w 3/8in Bmptr TMRD Edge Finish Group Smith System T-Mold Edge Finish PRP, PURPLE T MOLD Leg Finish Group Smith System Pant Leg Finish BLK, BLACK	\$352.00	25.00%	\$264.00	\$4,224.00
COMPUTER LAB SUBTOTAL												
											\$6,058.88	

STORAGE

Line No.	Manufacturer	Catalogue	Part Number	Qty	General Markings	Ind. Tag	Options	Description	List Price	User Discount	User Price	Subtotal
78	Steelcase	AQ3	AMOCRL4H	2	09_STORAGE	LF4/30		Lateral Four-High File/File/File/File	\$2,852.00	55.90%	\$1,257.73	\$2,515.46
Depth												18.875
Width												30
Top												With Top
Top Surface Finish Group												Solid LPL
Top Surface Finish												2L83: SEAGULL LPL
Edge Finish Group												PLASTIC - P91
Edge Finish												6053: SEAGULL
Thickness - Worksurface												1.125
Case Finish Group												Solid LPL
Case Finish												2L83: SEAGULL LPL
Headset Finish Group												Solid LPL
Headset Finish												2L83: SEAGULL LPL
Lock Finish Group												Polished Chrome
Lock Finish												9201: POLISHED CHROME
Key												Key Plug
Pull												Ledge
Pull Finish Group												Smooth Metallic
Pull Finish												4799: PLATINUM METALLIC

FINISH BOARD - DHRC

Reception, Seating Area Tables, Pais Lab, and Help Desk Panel

System Laminate



Seagull 2L83 / 2883

Panel Fabric

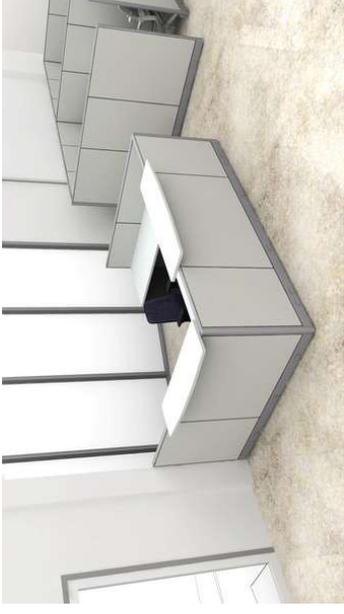


Alloy / Silver P531

Metal Trims



Platinum Metallic 4799



Seating Area - Soft Seating

Upholstery 1



Alphabet / Iron

Upholstery 2



Alphabet / Mediterranean



Finish Disclaimer:

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FINISH BOARD - DHRC

Task Chairs

Back Finish



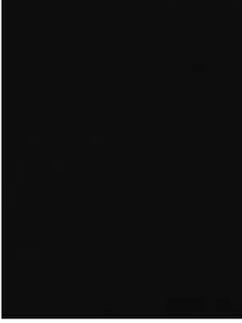
Air Mesh / Aubergine

Seat Finish



Buzz / Crocus BZ.5G63

Frame

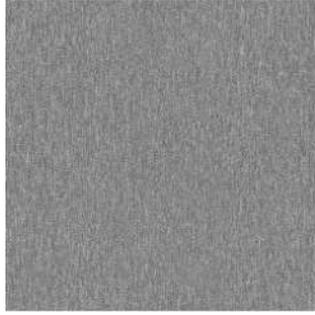


Black



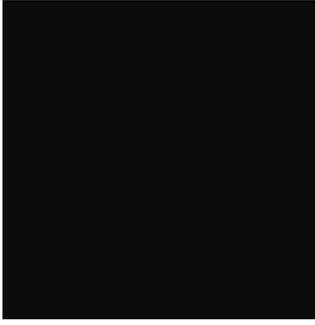
Seating Area Chairs

Upholstery



Seaside Alloy

Frame



Frames BLACK - BF



Finish Disclaimer:

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FINISH BOARD - DHRC

Help Desk - Guest Chairs

Back Finish



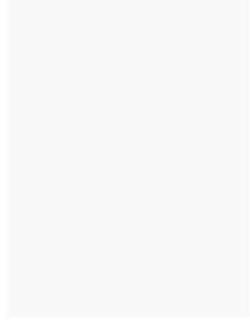
Grey

Seat Finish



Elements / Slate G1EL03

Frame



White



Private Offices - Guest Chairs

Upholstery



Billiard / Gunmetal 5H21

Base Finish



Base Finish



Finish Disclaimer:

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FINISH BOARD - DHRC

Task Chairs

Laminate



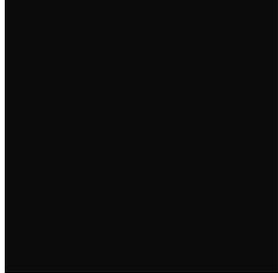
North Sea Grey

Edge Finish



Purple

Frame

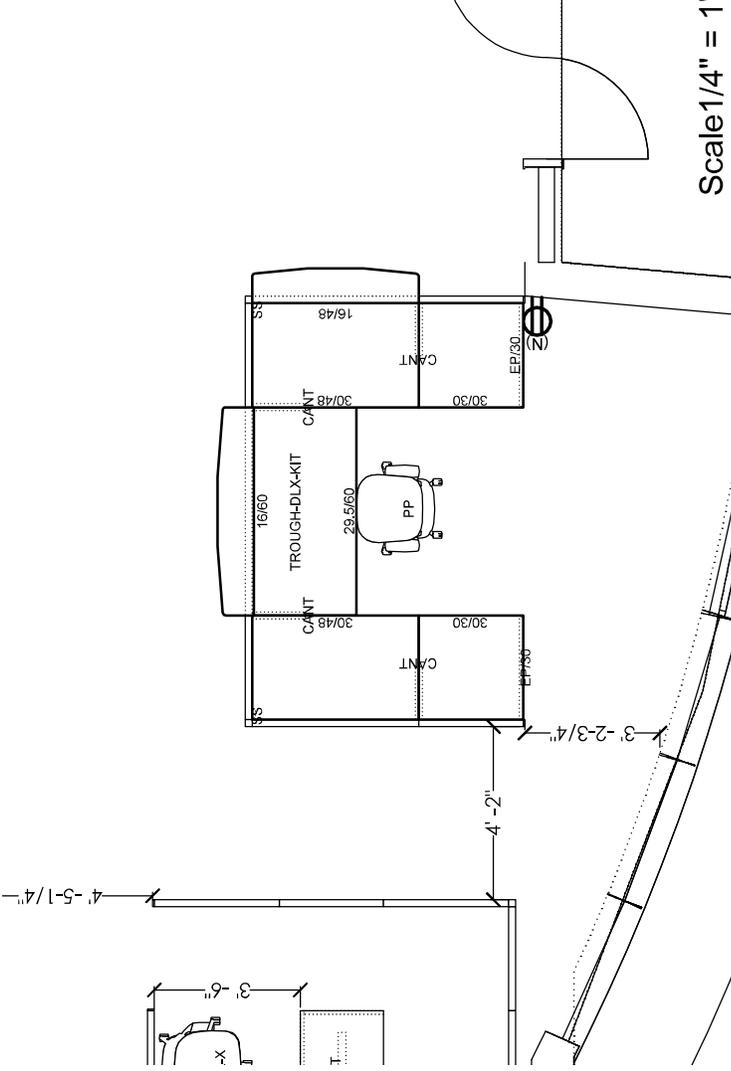
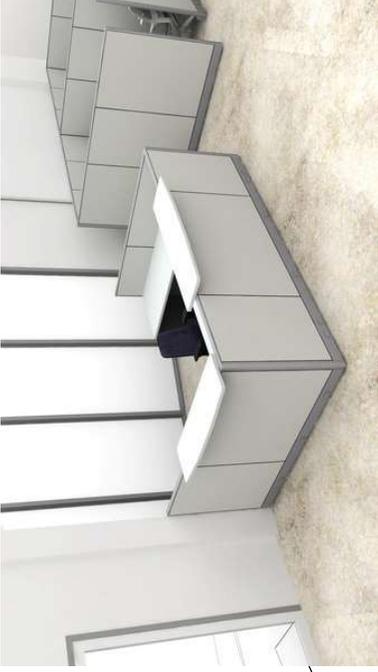


Black

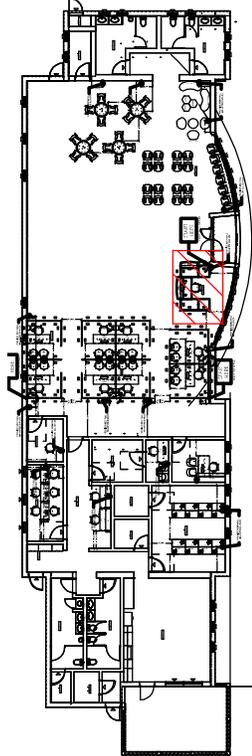


Finish Disclaimer:

The colors and textures shown in this document are a close representation but may vary from the actual materials due to differences in digital displays, lighting, and printing. The final appearance may differ in person, and selection approval is based on the virtual representation provided. Swivel Commercial Interiors is not responsible for slight variations between the digital renderings and the actual finishes.



Scale 1/4" = 1'



KEY PLAN

DHRC

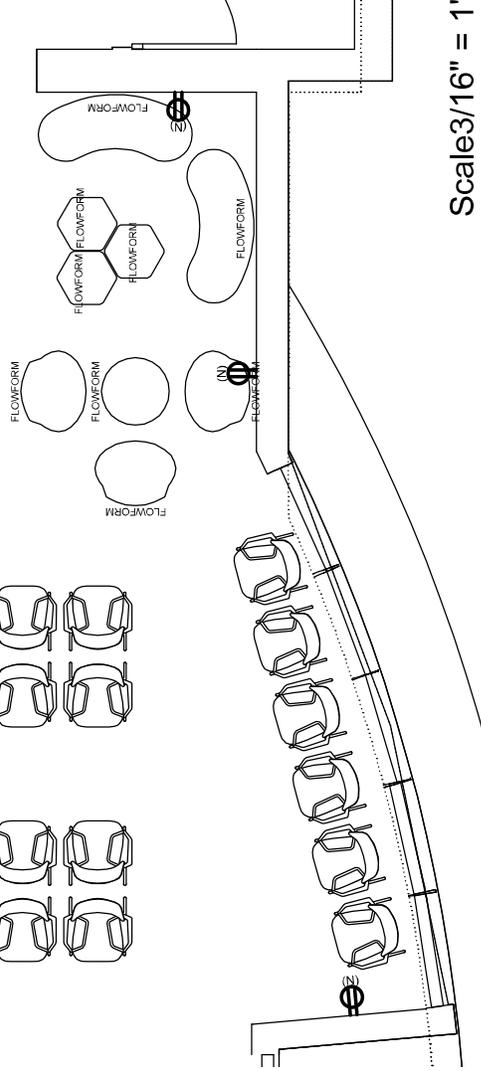
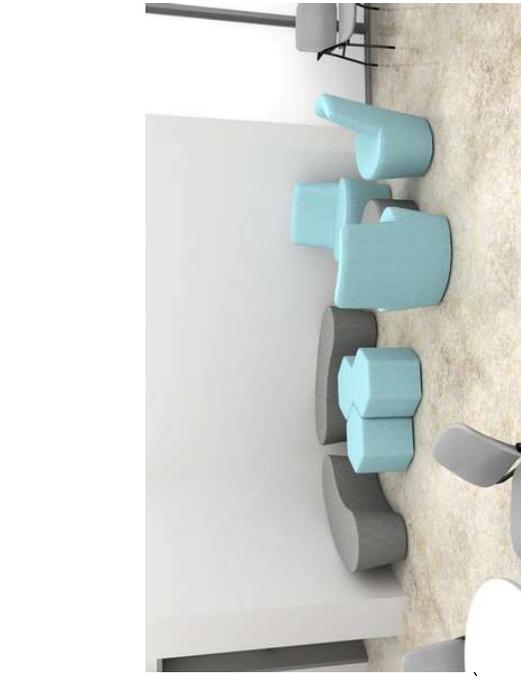
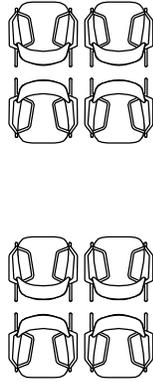
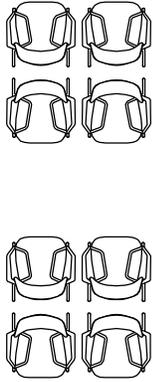
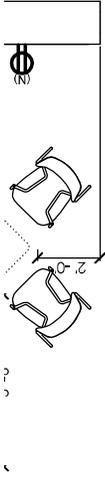
1737 HUNKINS DR., NORTH LAS VEGAS 89030

DATE: 02/18/2025
 ACCOUNT MANAGER: DW

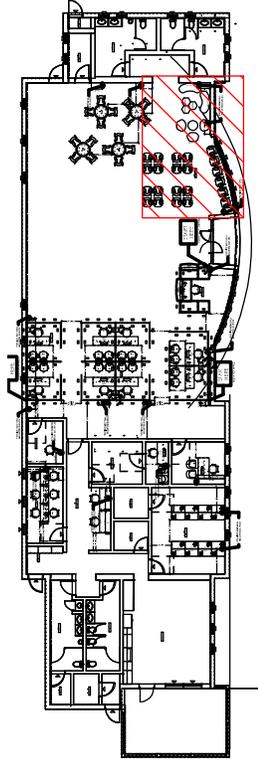
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 01 | XXXX/XXXX

SCALE: 1/4" = 1'-0"
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Scale 3/16" = 1'



KEY PLAN



DHRC

1737 HUNKINS DR., NORTH LAS VEGAS 89030

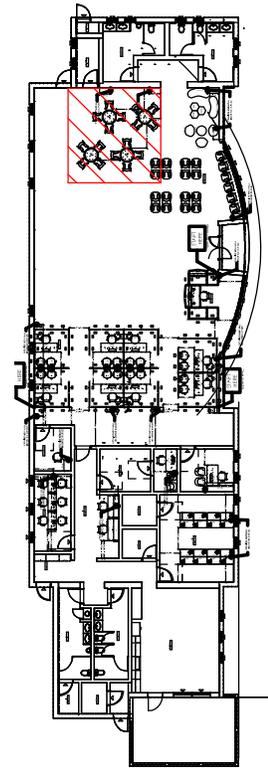
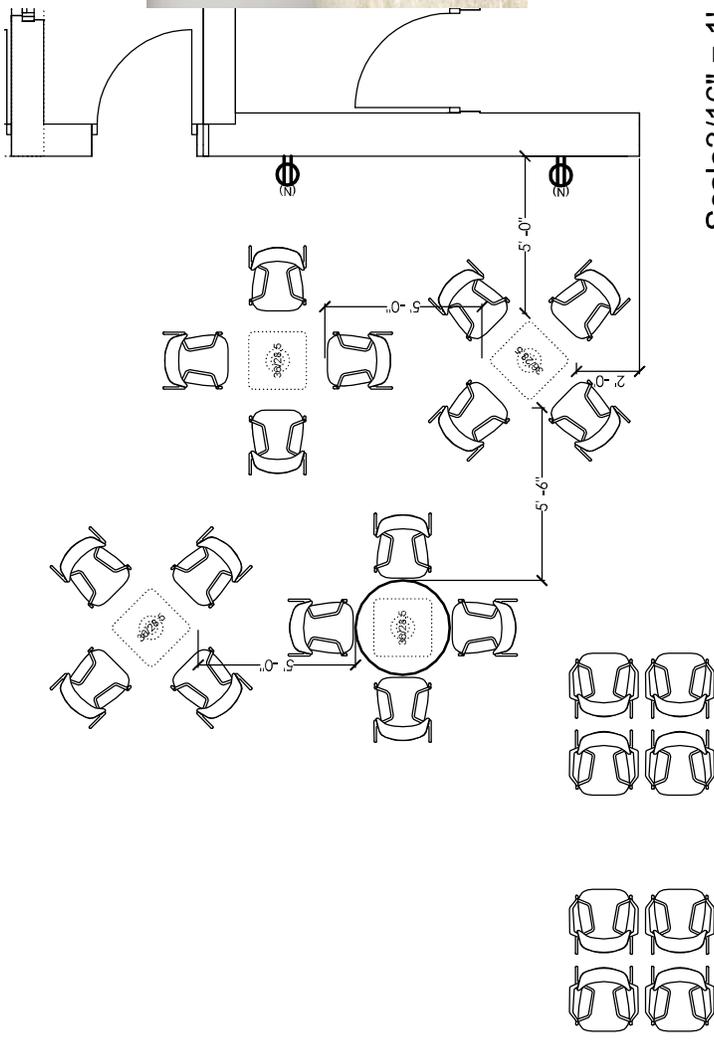
DATE: 02/18/2025

REVISIONS:
01 | XX/XX/XXXX

SCALE: 1/4" = 1'-0"
F1
DRAWING NO: 02 OF 12

ACCOUNT MANAGER: DW

SWIVEL
COMMERCIAL INTERIORS

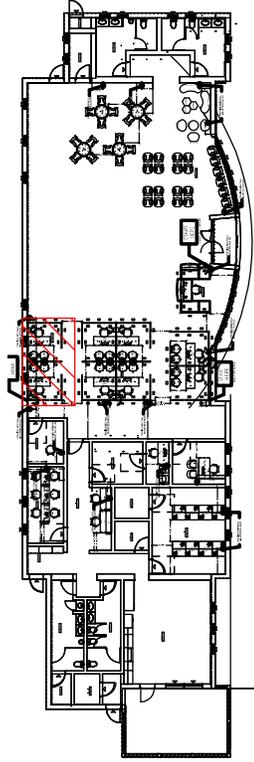
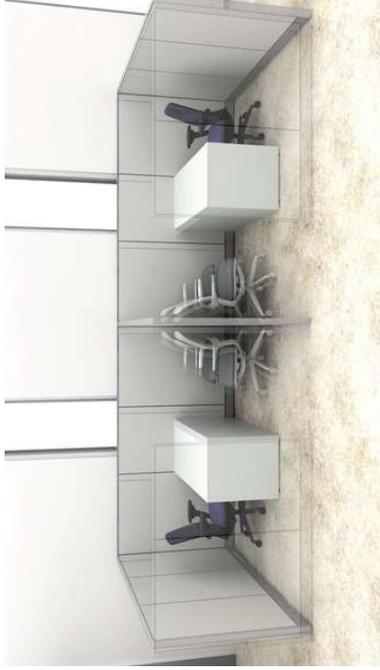
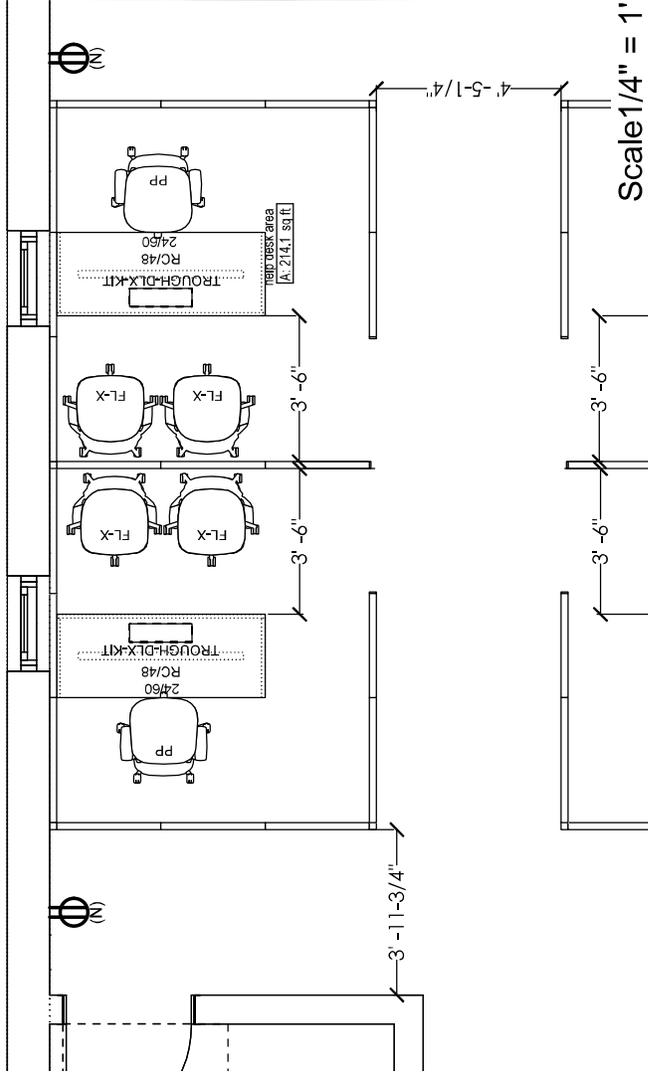


KEY PLAN

DHRC

1737 HUNKINS DR., NORTH LAS VEGAS 89030

DATE: 02/18/2025
 ACCOUNT MANAGER: DW
 REVISIONS:
 01 | XX/XX/XXXX
 SCALE: 1/4" = 1' - 0"
 F1
 DRAWING NO: 03 OF 12



KEY PLAN

DHRC

1737 HUNKINS DR., NORTH LAS VEGAS 89030

DATE: 02/18/2025

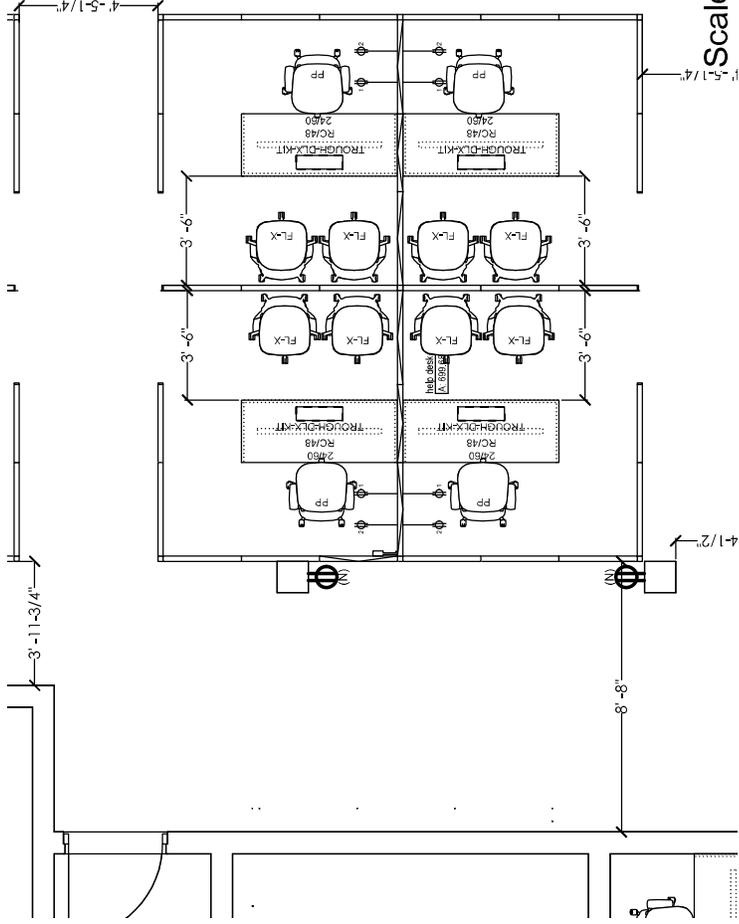
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SCALE: 1/4" = 1'-0"
F1

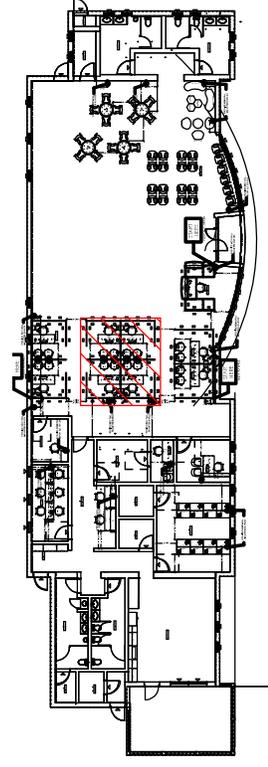
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DRAWING NO:

04 OF 12



Scale 3/16" = 1'



KEY PLAN

DHRC

1737 HUNKINS DR., NORTH LAS VEGAS 89030

DATE: 02/18/2025
 ACCOUNT MANAGER: DW

REVISIONS:
 01 | XXXXXXXX

SCALE: 1/4" = 1'-0"
 F1

DRAWING NO: 05 OF 12



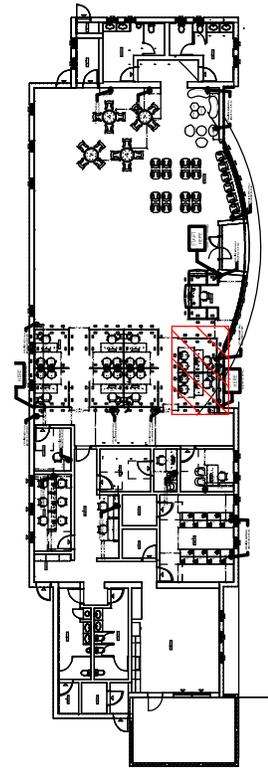
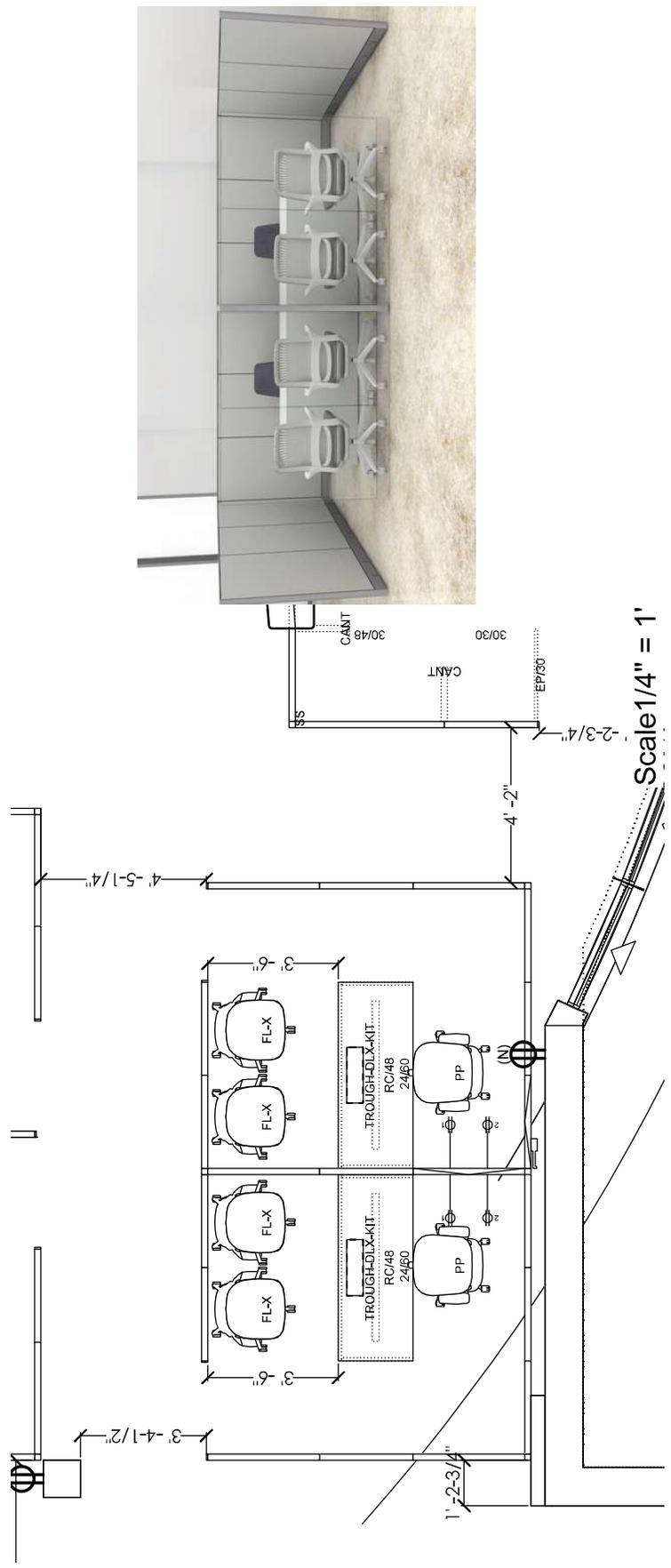
1737 HUNKINS DR., NORTH LAS VEGAS 89030

DHRC

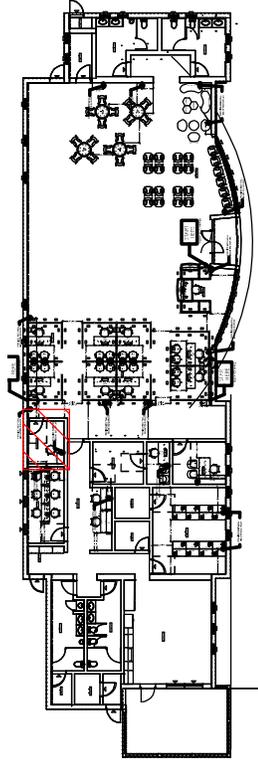
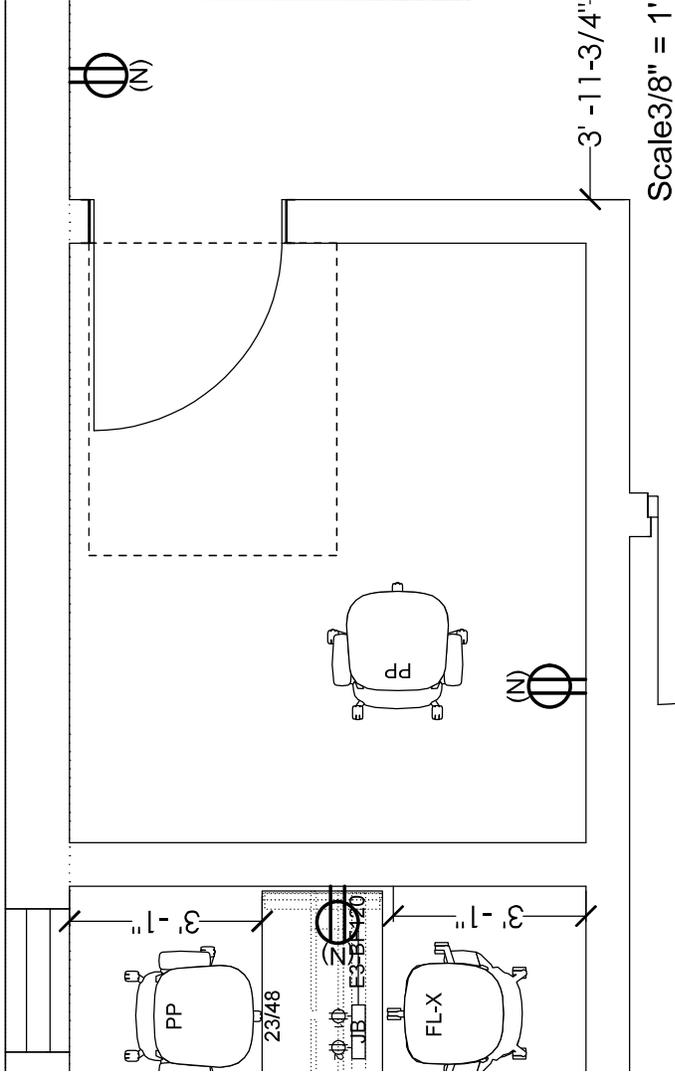
SCALE: 1/4" = 1' - 0"
F1
DRAWING NO: 06 OF 12

REVISIONS:
01 | XX/XX/XXXX

DATE: 02/18/2025
ACCOUNT MANAGER: DW



KEY PLAN



KEY PLAN

DHRC

1737 HUNKINS DR., NORTH LAS VEGAS 89030

DATE: 02/18/2025

REVISIONS:

01 | XXXXX/XXXX

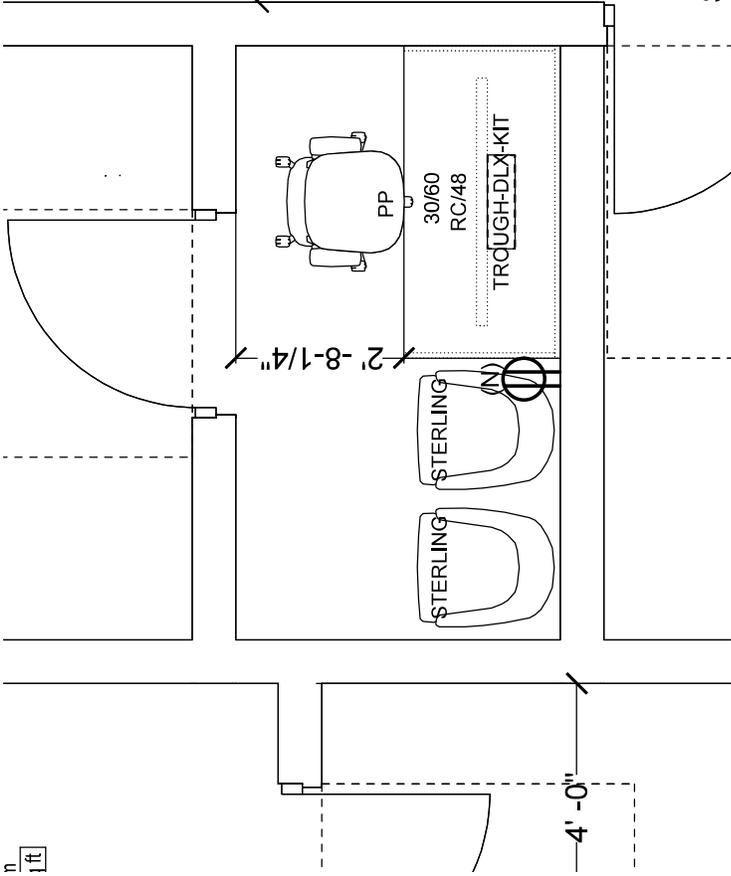
SCALE: 1/4" = 1'-0"

F1

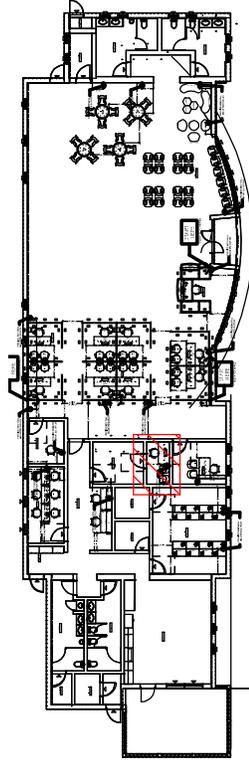
DRAWING NO: 07 OF 11

ACCOUNT MANAGER: DW

1/4" = 1' - 0"



Scale 3/8" = 1'



KEY PLAN

DHRC

1737 HUNKINS DR., NORTH LAS VEGAS 89030

DATE: 02/18/2025

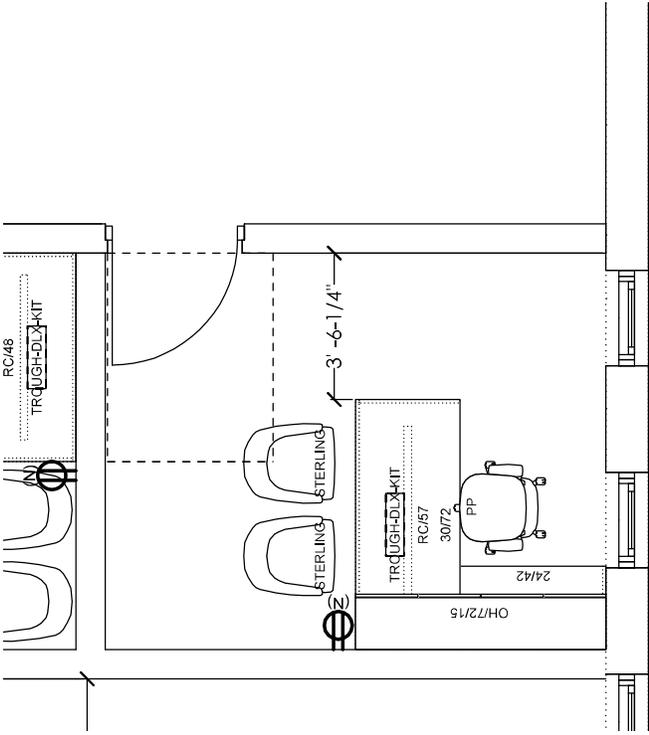
REVISIONS:
01 | XXXXXX

SCALE: 1/4" = 1' - 0"

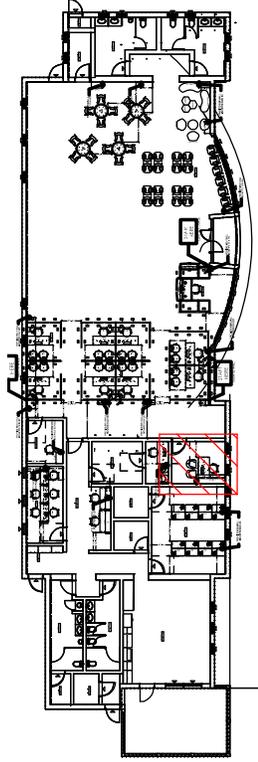
DRAWING NO: F1
08 OF 12

ACCOUNT MANAGER: DW

SWIVEL
COMMERCIAL INTERIORS



Scale 1/4" = 1'



KEY PLAN

DHRC

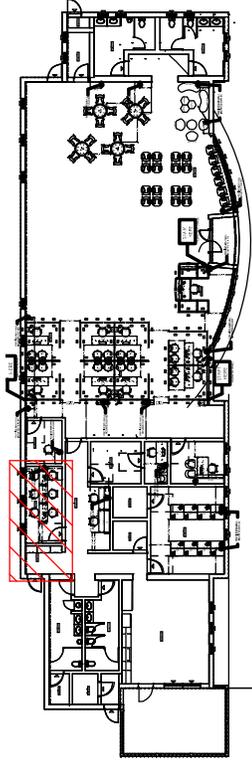
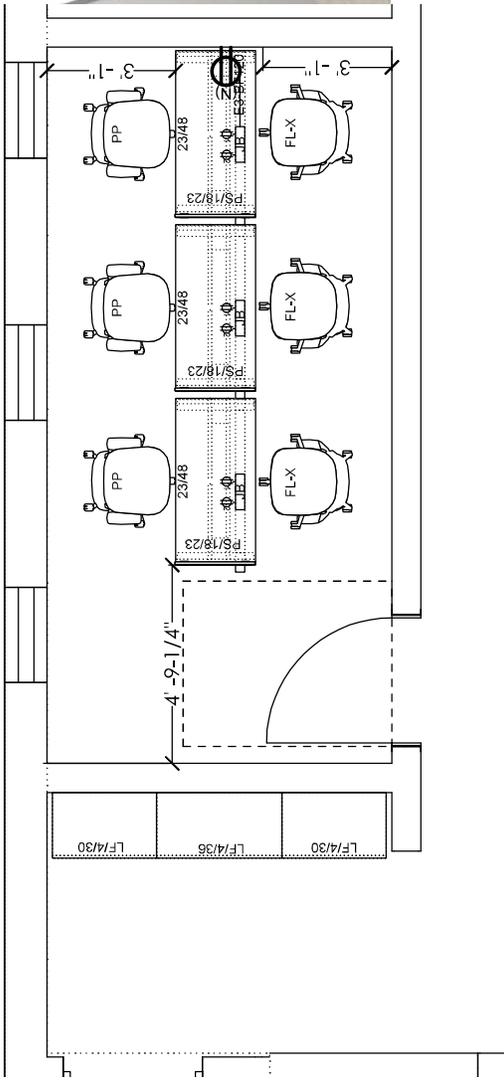
1737 HUNKINS DR., NORTH LAS VEGAS 89030

REVISIONS:
01 | XXXX/XXXX

SCALE: 1/4" = 1' - 0"
F1
DRAWING NO: 09 OF 12

DATE: 02/18/2025
ACCOUNT MANAGER: DW





Scale 1/4" = 1'

KEY PLAN

DHRC

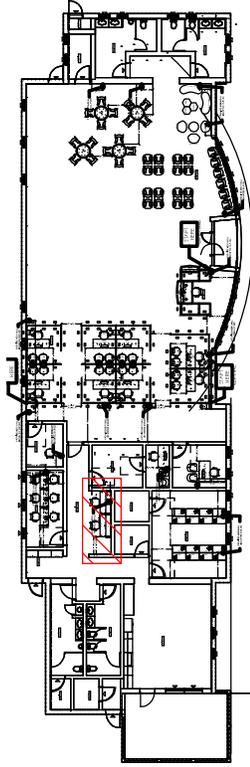
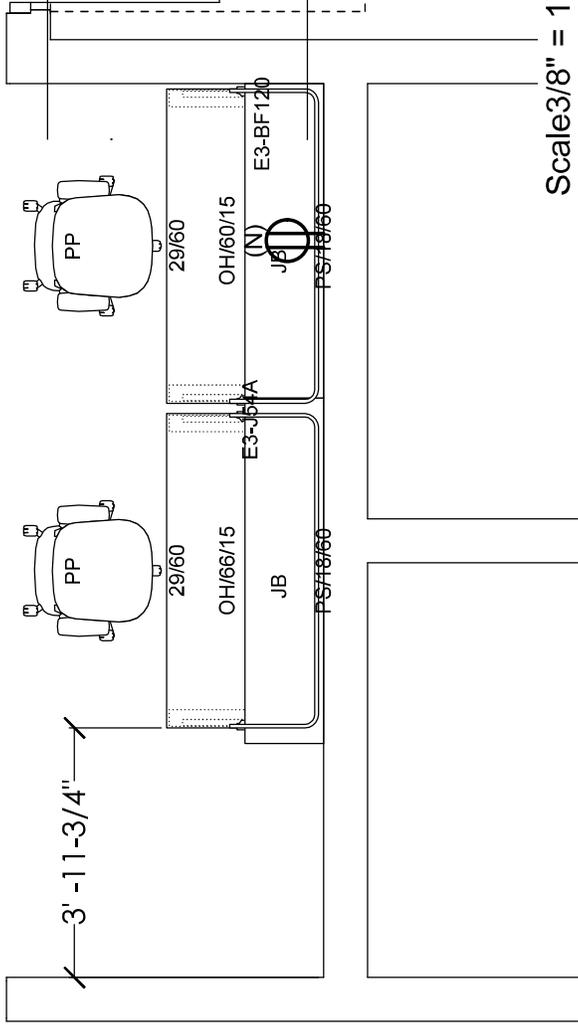
1737 HUNKINS DR., NORTH LAS VEGAS 89030

DATE: 02/18/2025
 ACCOUNT MANAGER: DW

REVISIONS:
 01 | XXXXXXXX

SCALE: 1/4" = 1'-0"
 F1
 DRAWING NO: 10 OF 12





KEY PLAN

DHRC

1737 HUNKINS DR., NORTH LAS VEGAS 89030

DATE: 02/18/2025

REVISIONS:
01 | XXXXX/XXXX

SCALE: 1/4" = 1' - 0"

DRAWING NO: F1
11 OF 12

ACCOUNT MANAGER: DW

EXHIBIT B

Authorized Dealer Letter

Please see attached page(s)



Hello and Good Afternoon Debry,

Swivel Commercial Interiors, LLC is now set up as a new dealer with account # 1008439. We are excited to begin working with you and providing you with design services, quick ship office furniture, and made to order items found in our portfolio that will help your dealership achieve its organizational growth goals. We value your business and are committed to delivering exceptional service and support every step of the way.

Here are a few contacts to help you moving forward:

Your Local AMQ Sales Representative – First point of contact for discounts, literature, and finish samples

- Reynel Hettich
- Reynel@amqsolutions.com
- (602) 284-9957

For Orders / P.O.s: orders@amqsolutions.com

Inside Sales support – Product Questions, Quotes, Design

- sales@amqsolutions.com
- 888-234-5098

Customer Care – Punch, Warranty, and Installation Support

- cc@amqsolutions.com
- (877) 801-0370

Finance – finance@amqsolutions.com

Again, welcome aboard – we appreciate the opportunity to partner with you!

Thanks

Enzo Costantiello

AMQ Solutions

Western North America Regional Sales Leader (U.S./Canada/Mexico)

PH:415.636.1954 | email: enzo@amqsolutions.com



RE: Dolores Huerta Resource Center (DHRC)

February 13, 2025

DHRC
1737 Hunkins Dr
North Las Vegas, NV 89030

RE: Letter of Authorization for Swivel Commercial Interiors

To Whom It May Concern:

Swivel Commercial Interiors, is an authorized dealer in good standing for "Manufacturer" and, thereby authorized to market, sell, distribute, warranty and supply our products on the above referenced bid/contract. We authorize Swivel Commercial Interiors to sell, procure, distribute and to install to DHRC. This letter is good through December 31, 2025.

Please feel free to contact me should you have any questions.

Sincerely,

Lorrie Skwarek Gibbs
Contract Manager
Direct: 972-398-4067
LorrieS@smithsystem.com

Smith System
Corporate Offices:
972.398.4050 • 1150 Luna Rd. Carrollton, TX 75006

Smith System®



Friday, February 14, 2025

City of North Las Vegas
2250 Las Vegas Blvd North, Suite 837
North Las Vegas, NV 89030

Re: Swivel Commercial Interiors

To whom it may concern:

9to5 Seating is a vertically integrated manufacturer specializing in the design and production of ergonomic office seating to accommodate the rigorous demands of today's office environments. While 9to5 Seating has many years of experience in manufacturing, we truly differentiate ourselves from our competitors by using vertical integration within our own manufacturing facilities. We are proud to be a United States manufacturer with a facility in Hawthorne, CA.

This letter is to confirm that 9to5 Seating recognizes the following dealer as an authorized 9to5 Seating dealer:

Swivel Commercial Interiors
2146 Silvered Bark Dr.
Las Vegas, NV 89135

Please feel free to contact me directly with any questions or concerns.

Kind Regards,

A handwritten signature in black ink that reads "Joni D. Stafford". The signature is written in a cursive style with a large initial "J".

Joni D. Stafford
Contract Specialist
9to5 Seating LLC
Phone: 812-766-3736
Email: Joni.Stafford@9to5Seating.com



Marie Leake <leakem@cityofnorthlasvegas.com>

Fw: Welcome New ESI Dealer

2 messages

Debry Weintz <DWeintz@swivelcommercial.com>
To: Marie Leake <leakem@cityofnorthlasvegas.com>

Tue, Feb 18, 2025 at 12:05 PM

Marie,

Please find the email confirmation from Fellowes below.

Let me know if this will suffice.

Cordially,

Debry Weintz

President
702.945.8943



From: James Messmer <jmessmer@fellowes.com>
Sent: Tuesday, February 18, 2025 7:31 AM
To: Debry Weintz <DWeintz@swivelcommercial.com>
Cc: maggie@cranereps.com <maggie@cranereps.com>
Subject: Welcome New ESI Dealer

Good Morning Debry

Welcome to Fellowes! This is confirmation that you are now set up in our system as an Fellowes authorized dealer.

Your customer number is 12304 Swivel Commercial Interiors, LLC

Please feel free to submit any orders to ci-orders@fellowes.com for processing. Also, please let me know if you would like me to send you our most recent catalog.

You can go to our company website at <https://www.fellowes.com/us/en> to review our products and pricing as well.

James Messmer
Fellowes Inc - Customer Service
(630) 893-1600 -
jmessmer@fellowes.com

Marie Leake <leakem@cityofnorthlasvegas.com>
To: Rhiann Jarvis Denman <jarvisr@cityofnorthlasvegas.com>
Cc: Elizabeth Carrillo <carrilloe@cityofnorthlasvegas.com>

Tue, Feb 18, 2025 at 12:09 PM

Are you okay with this for the authorized dealer letter? It's the last one we needed

Marie Leake - CPPO, CPPB

Purchasing Manager
City of North Las Vegas-Purchasing Division
2250 Las Vegas Blvd. North, Suite 837
North Las Vegas, NV 89030
Phone: 702-633-2440

----- Forwarded message -----
From: **Debry Weintz** <DWeintz@swivelcommercial.com>
Date: Tue, Feb 18, 2025 at 12:05 PM
Subject: Fw: Welcome New ESI Dealer
To: Marie Leake <leakem@cityofnorthlasvegas.com>

Marie,

Please find the email confirmation from Fellowes below.

Let me know if this will suffice.

Cordially,

Debry Weintz
President
702.945.8943

SWIVEL
COMMERCIAL INTERIORS

2/18/25, 1:23 PM

Cityofnorthlasvegas.com Mail - Fw: Welcome New ESI Dealer

From: James Messmer <jmessmer@fellowes.com>
Sent: Tuesday, February 18, 2025 7:31 AM
To: Debry Weintz <DWeintz@swivelcommercial.com>
Cc: maggie@cranereps.com <maggie@cranereps.com>
Subject: Welcome New ESI Dealer

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Welcome to Fellowes! This is confirmation that you are now set up in our system as an Fellowes authorized dealer.

Your customer number is 12304 Swivel Commercial Interiors, LLC

Please feel free to submit any orders to ci-orders@fellowes.com for processing. Also, please let me know if you would like me to send you our most recent catalog.

You can go to our company website at <https://www.fellowes.com/us/en> to review our products and pricing as well.

James Messmer
Fellowes Inc - Customer Service
(630) 893-1600 -
jmessmer@fellowes.com