

**AGREEMENT FOR PURCHASE OF FURNITURE AND  
INSTALLATION SERVICES**

This Agreement for Purchase of Furniture and Installation Services (“Agreement”) is made and entered into as of 02/18/2025 18:12:09 PST (“Effective Date”) by and between the City of North Las Vegas, a Nevada municipal corporation (“City”) and Swivel Commercial Interiors, LLC, a Nevada limited liability company (“Provider”).

**RECITALS**

WHEREAS, the City desires to furniture (“Products”) for the Dolores Huerta Resource Center located at 1737 Hunkins Drive North Las Vegas, NV 89030 (“Project”) as described on Services Provider’s quote# 1018 dated February 11, 2025 (the “Products”). A copy of the Provider’s quote (“Quote”) is attached hereto as Exhibit A;

WHEREAS the Provider represents that it is an authorized supplier of the Products and Provider agrees to sell, deliver, and provide the Services upon the terms and conditions described in this Agreement, (“Authorized Dealer Letter”) is attached hereto as Exhibit B;

WHEREAS, the prices listed in the providers quote are utilizing pricing terms and conditions set forth in that certain Contract# 091423-Fell entered into between Sourcewell and Fellowes, Inc. effective November 29, 2023, (“Fellowes Agreement”), attached hereto as Exhibit C;

WHEREAS, the prices listed in the providers quote are utilizing pricing terms and conditions set forth in that certain Contract# 07-03 Furniture entered into between Region 14 Education Service Center and 9to5 Seating LLC effective September 1, 2022 (“9to5 Seating Agreement”), attached hereto as Exhibit D;

WHEREAS, NRS 332.195 (1) (c) permits the City to enter into a contract pursuant to a solicitation by a cooperative purchasing organization with the authorization of the contracting Provider;

WHEREAS, a copy of Services that will be provided by the Provider (“Service Agreement”) is attached hereto as Exhibit E;

**NOW, THEREFORE**, upon good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the City and the Provider agree to the following terms, conditions, and covenants:

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**SECTION ONE**  
**RESPONSIBILITY OF PROVIDER**

1.1. The Provider shall perform all of its obligations in the manner set forth in this Agreement including, without limitation, selling the Products to the City at the prices and quantities set forth in the Provider's Quote and the applicable pricing from the cooperative agreements described in the recitals hereto, and all related additional or incidental tasks necessary to effectuate the intent of this Agreement.

1.2. The Products shall be new and must meet or exceed the technical specifications detailed in the Quote or as otherwise specified by the City.

1.3. If the Provider is shipping any of the Products to City prior to performing the Installation and Maintenance Services, the Provider shall ship the Products to a shipping address specified by the City ("Delivery Location") F.O.B. Delivery Location as ordered by the City. Provider bears all risk of loss or damage to the Products until delivery of the Products to the City. Title to the Products passes to the City only after the delivery and unloading of the Products at the Delivery Location is complete. Delivery of the Products is not complete until such Products have physically been received and accepted by the City.

1.4. The Provider shall perform the Installation Services in accordance with Exhibit A, and the terms, conditions, and covenants of this Agreement. Any modification to the Installation Services must be specified in a written amendment to this Agreement that sets forth the nature scope and payment for the Installation Services as modified by the amendment.

1.5. The Provider shall furnish all user, instruction, or operator manuals for the Products as applicable.

1.6. The Provider shall furnish copies of all standard product warranties, extended warranties, and service and maintenance agreements for the Products from any manufacturer. To the extent possible, the Provider shall transfer or assign such warranties and agreements upon the request of the City.

1.7. The Provider shall promptly notify the City any time that the Provider fails to meet the requirements of this Agreement and shall, at its own expense, promptly take all actions to come back into compliance with this Agreement. If the Provider performs any additional task without obtaining the City's prior written approval, the Provider does so at its own risk and expense.

1.8. The Provider shall at its own expense comply at all times with all municipal, county, state and federal laws, regulations, rules, codes, ordinances, and other applicable legal requirements.

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## **SECTION TWO PAYMENT AND TERM**

2.1. The term of this Agreement shall commence on the Effective Date and continue until the Project is complete as determined by the City in its sole and complete discretion, whichever is later ("Term"). The City shall pay the Provider for delivering and installing the Products an amount not to exceed One Hundred Five Thousand, One Hundred and One and 77/100 (\$105,101.77).

2.2. The prices will remain in effect for the Term of the Agreement. No additional compensation shall be paid, and no increase in the time of performance shall be awarded to the Provider without the prior written authorization of the City to proceed with such changes.

2.3. The City will issue payment in the amount of Eighty-Six Thousand, Eight Hundred and Thirty Dollars and 37/100 (\$86,830.37) upon execution of the contract to order the items. Payment for the balance of the project will be paid to the Provider shall be made within thirty (30) calendar days after the City receives each invoice from the Provider, provided that such invoice is complete, correct, and undisputed by the City. Upon reconciliation of all errors, corrections, credits, and disputes, payment to the Provider will be paid in full within 30 calendar days. Invoices received without a valid purchase order number will be returned unpaid. The Provider shall submit the original invoice via email to:

AccountsPayable@CityofNorthLasVegas.com

## **SECTION THREE REPRESENTATIONS AND WARRANTIES**

3.1. Provider represents and warrants for the benefit of City, in addition to any other representations and warranties made in this Agreement, with the knowledge and expectation of City's reliance thereon, as follows:

3.1.1. Provider is a duly formed and validly existing Nevada limited liability company and is in good standing pursuant to the laws of the State of Nevada and has the full power, authority and legal right to execute, deliver and perform under this Agreement.

3.1.2. The Products are now and shall be at the time of delivery free from any security interest, lien, or other encumbrance.

3.1.3. Provider is financially solvent, able to pay its debts as they mature, and possessed of sufficient working capital to perform all of its obligations under this Agreement.

3.1.4. The representations and warranties made by Provider survive the termination or expiration of the Agreement.

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3.1.5. The person executing this Agreement on Provider's behalf has the right, power, and authority to enter into this Agreement, and such execution is binding on the Provider.

3.1.6. All Services performed, including deliverables supplied, shall conform to the specifications, drawings, and other descriptions set forth in this Agreement, and shall be performed in a manner consistent with the level of care and skill ordinarily exercised by members of Provider's profession and in accordance with generally accepted industry standards prevailing at the time the Services are performed, and do not infringe the intellectual property of a third party. The foregoing representations and warranties are not intended as a limitation, but are in addition to all other terms set forth in this Agreement and such other warranties as are implied by law, custom, and usage of the trade.

3.2. The representations and warranties made by Provider survive the termination or expiration of the Agreement.

## **SECTION FOUR INSURANCE**

4.1. Provider shall procure and maintain, and shall cause each subcontractor, principal or agent to procure and maintain at all times the following insurance coverage for all work related to the performance of this Agreement:

4.1.1. Workers' Compensation Insurance as required by the applicable legal requirements, covering all persons employed in connection with the matters contemplated hereunder and with respect to whom death or injury claims could be asserted against the City or Provider.

4.1.2. Commercial General Liability (CGL): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than \$2,000,000.00 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 05 09 or 25 04 05 09) or the general aggregate limit shall be twice the required occurrence limit.

4.1.3. Automobile Liability: ISO Form Number CA 00 01 covering any auto (Code 1), or if Provider has no owned autos, covering hired, (Code 8) and non-owned autos (Code 9), with limit no less than \$1,000,000.00 per accident for bodily injury and property damage.

4.1.4. Property Installation Floater covering property damage to any equipment damaged, impaired, broken, or destroyed during the performance of the Work, including during transit, installation, and testing at the City's site.

4.1.5. Requested Liability limits can be provided on a single policy or combination of primary and umbrella, so long as the single occurrence limit is met.



4.2 The insurance policies are to contain, or be endorsed to contain, the following provisions:

4.2.1. Additional Insured Status: The City, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Provider including materials, parts or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Provider's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10, CG 20 26, CG 20 33, or CG 20 38; and CG 20 37 forms if later revisions used).

4.2.2. Primary Coverage: For any claims related to this contract, the Provider's insurance coverage shall be primary insurance coverage at least as broad as ISO CG 20 01 04 13 as respects the City, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be excess of the Provider's insurance and shall not contribute with it.

4.2.3. Notice of Cancellation: Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to the City.

4.2.4. Waiver of Subrogation: Provider hereby grants to the City a waiver of any right to subrogation which any insurer of said Provider may acquire against the City by virtue of the payment of any loss under such insurance. Provider agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

4.2.5. The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of the City for all work performed by the Provider, its employees, agents, and subcontractors.

4.2.6. Self-Insured Retentions: Self-insured retentions must be declared to and approved by the City. The City may require the Provider to purchase coverage with a lower retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.

4.2.7. Acceptability of Insurers: Insurance is to be placed with insurers authorized to conduct business in the state with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the City.

4.3. Claims Made Policies: If any of the required policies provide claims-made coverage:

4.3.1. The Retroactive Date must be shown, and must be before the date of the contract or the beginning of contract work.

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4.3.2. Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work.

4.3.3. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the Provider must purchase “extended reporting” coverage for a minimum of five (5) years after completion of work.

4.4. Verification of Coverage: Provider shall furnish the City with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Provider’s obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

4.5. Special Risks or Circumstances: The City reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

## **SECTION FIVE INDEPENDENT CONTRACTOR**

Provider, its employees, subcontractors, and agents are independent contractors and not employees of the City. No approval by City shall be construed as making the City responsible for the manner in which Provider performs the Services or for any negligence, errors, or omissions of Provider, its employees, subcontractors, or agents. All City approvals are intended only to provide the City the right to satisfy itself with the quality of the Services performed by Provider. The City acknowledges and agrees that Provider retains the right to contract with other persons in the course and operation of Provider’s business and this Agreement does not restrict Provider’s ability to so contract.

## **SECTION SIX INDEMNIFICATION**

Notwithstanding any of the insurance requirements or limits of liability set forth herein, the Provider shall defend, protect, indemnify, and hold harmless the City, and its officers, agents, and employees, from any liabilities, claims, damages, losses, expenses, proceedings, suits, actions, decrees, judgments, reasonable attorneys’ fees, and court costs which the City suffers, and/or its officers, agents or employees suffer, as a result of, or arising out of, the negligent or intentional acts or omissions of the Provider, its agents, and employees, or anyone employed by any of them, in fulfillment or performance of the terms, conditions or covenants of this Agreement including, without limitation, compliance with the terms of Exhibit A, and Exhibit B. This Section Six shall survive the completion of the Project, if applicable, and the termination or expiration of this Agreement until such time as the applicable statutes of limitation expire.

**SECTION SEVEN**  
**CONFIDENTIALITY AND AUTHORIZATION FOR ACCESS TO CONFIDENTIAL**  
**INFORMATION**

7.1. Provider shall treat all information relating to the Services and all information supplied to Provider by the City as confidential and proprietary information of the City and shall not permit its release by Provider's employees, agents, or subcontractors to other parties or make any public announcement or release thereof without the City's prior written consent, except as permitted by law.

7.2. Provider hereby certifies that it has conducted, procured or reviewed a background check with respect to each employee, agent, or subcontractor of Provider having access to City personnel, data, information, personal property, or real property and has deemed such employee, agent, or subcontractor suitable to receive such information and/or access, and to perform Provider's duties set forth in this Agreement. The City reserves the right to refuse to allow any of Provider's employees, agents or subcontractors access to the City's personnel, data, information, personal property, or real property where such individual does not meet the City's background and security requirements, as determined by the City in its sole discretion.

**SECTION EIGHT**  
**TERMINATION**

The City, through its City Manager or her designee, may terminate this Agreement at any time for convenience, upon notice to the Provider, and the City shall have no liability to the Provider for such termination except that the City shall pay the Provider for the reasonable value of the Products provided and installed by the Provider to City up through and including the date of termination, provided that the Provider, within thirty (30) days following the date of the City's termination notice, submits an invoice for such Products in a form reasonably acceptable to the City and such invoice is supplemented by such underlying source documentation as is reasonably requested by the City.

**SECTION NINE**  
**NOTICES**

9.1. All notices, demands, and other instruments required or permitted to be given pursuant to this Agreement shall be in writing and be deemed effective upon delivery in writing if served by email, personal delivery, by overnight courier service, by facsimile, or by overnight express mail, or upon posting if sent by registered or certified mail, postage prepaid, return receipt requested, and addressed as follows:

To City:	City of North Las Vegas
	Attention: Marie Leake
	2250 Las Vegas Blvd., North, Suite 820
	North Las Vegas, NV 89030
	Phone: 702-633-2440

To Provider: Swivel Commercial Interiors, LLC.  
Attention: Debry Weintz  
10409 Pacific Palisades Ave  
Las Vegas, NV 89144  
Phone: 702-945-8943

9.2. The address to which any notice, demand, or other writing may be delivered to any party as above provided may be changed by written notice given by such party as above provided.

## **SECTION TEN SAFETY**

10.1. Obligation to Comply with Applicable Safety Rules and Standards. Provider shall ensure that it is familiar with all applicable safety and health standards promulgated by state and federal governmental authorities including, but not limited to, all applicable requirements of the Occupational Safety and Health Act of 1970, including all applicable standards published in 29 C.F.R. parts 1910, and 1926 and applicable occupational safety and health standards promulgated under the state of Nevada. Provider further recognizes that, while Provider is performing any work on behalf the City, under the terms of this Agreement, Provider agrees that it has the sole and exclusive responsibility to assure that its employees and the employees of its subcontractors comply at all times with all applicable safety and health standards as above-described and all applicable City safety and health rules.

10.2. Safety Equipment. Provider will supply all of his employees and subcontractors with the appropriate Safety equipment required for performing functions at the City facilities.

## **SECTION ELEVEN MISCELLANEOUS**

11.1. Nevada and City Law. The laws of the State of Nevada and the North Las Vegas Municipal Code shall govern the validity, construction, performance, and effect of this Agreement, without regard to conflicts of law. The parties to this Agreement consent to the jurisdiction of any court of competent jurisdiction in Clark County, Nevada to adjudicate any dispute related to this Agreement or actions to enforce or interpret the terms of this Agreement.

11.2. Assignment. Any attempt to assign this Agreement by the Provider without the prior written consent of the City shall be void.

11.3. Non-Waiver. The failure to enforce or the delay in enforcement of any provision of this Agreement by a party shall in no way be construed to be a waiver of such provision or right unless such party expressly waives such provision or right in writing.

11.4. Partial Invalidity. If any term of this Agreement should be held by a court of competent jurisdiction to be invalid, void or unenforceable, all provisions not held invalid, void or unenforceable, shall continue in full force and effect.

11.5. Controlling Agreement. To the extent any of the terms or provisions in the Bid conflict with this Agreement, the terms and provisions of this Agreement shall govern and control. Any additional, different or conflicting terms or provisions contained in Provider's Bid or any other written or oral communication from Provider shall not be binding in any way on the City whether or not such terms would materially alter this Agreement, and the City hereby objects thereto.

11.6. Attorneys' Fees. In the event any action is commenced by either party against the other in connection with this Agreement, the prevailing party shall be entitled to its costs and expenses, including reasonable attorneys' fees, as determined by the court, including without limitation, fees for the services of the City Attorney's Office. This Section 11.6 shall survive the completion of this Agreement until the applicable statutes of limitation expire.

11.7. Entire Agreement. This Agreement constitutes the entire agreement between the parties and supersedes all prior representations, agreements, and understandings of the parties. No addition to or modification of this Agreement shall be binding unless executed in writing by the parties hereto.

11.8. Time of Essence. Time is of the essence in the performance of this Agreement.

11.9. Shipping. The Products are to be packaged in a manner that assures they are protected against deterioration and contamination. All shipments are to meet applicable D.O.T. Regulations. Serial numbers noted on the packing slip must match the serial number of the actual goods shipped. Incorrect or questionable documentation of serial numbers may result in shipment rejection. Shipments rejected due to Provider error will be returned solely at Provider's cost.

11.10. Inspection. An authorized representative of the City will inspect the Products at time of delivery. If deficiencies are detected, the Products may be rejected and the Provider will be required to make necessary repairs, corrections, or replacements. Payment and/or commencement of a discount period will not be made until the corrective action is made, the Products are re-inspected, and accepted.

11.11. Further Assurances. The Provider shall execute and deliver all such documents and perform such acts as are reasonably requested by the City to complete its obligations under this Agreement.

11.12. Effect of Agreement Termination. In the event this Agreement is terminated, all rights and obligations of the parties hereunder shall cease, other than indemnity obligations, and matters that by their terms survive the termination hereof.

11.13. Fiscal Funding Out. The City reasonably believes that sufficient funds can be obtained to make all payments during the term of this Agreement. Pursuant to NRS Chapter 354, if the City does not allocate funds to continue the function performed by the Provider under this Agreement, this Agreement will be terminated when appropriated funds expire.

11.14. Public Record. Pursuant to NRS 239.010 and other applicable legal authority, each and every document provided to the City may be a "Public Record" open to inspection and copying by any person, except for those documents otherwise declared by law to be confidential. The City shall not be liable in any way to the Provider for the disclosure of any public record, including but not limited to documents provided to the City by the Provider. In the event the City is required to defend an action with regard to a public records request for documents submitted by the Provider, the Provider agrees to indemnify, hold harmless, and defend the City from all damages, costs, and expenses, including court costs and reasonable attorney's fees related to such public records request. This section 11.14 shall survive the expiration or early termination of the Agreement.


11.15. Electronic Signatures. For purposes of this Agreement, the use of facsimile, email or other electronic medium shall have the same force and effect as original signatures.

11.16 Federal Funding. Supplier certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, in receipt of a notice of proposed debarment or voluntarily excluded from participation in this transaction by any federal department or agency. This certification is made pursuant to the regulations implementing Executive Order 12549, Debarment and Suspension, 28 C.F.R. pt. 67, § 67.510, as published as pt. VII of the May 26, 1988, Federal Register (pp. 19160-19211), and any relevant program specific regulations. This provision shall be required of every subcontractor receiving any payment in whole or in part from federal funds.


11.17. Boycott of Israel. Pursuant to NRS 332.065(4), Provider certifies that the Provider is not currently engaged in a boycott of Israel, and Provider agrees not to engage in a boycott of Israel during the Term.

**IN WITNESS WHEREOF**, the City and the Provider have caused this Agreement to be executed as of the day and year first above written.


City of North Las Vegas,  
a Nevada municipal corporation

By:   
Micaela Moore, City Manager

Swivel Commercial Interior, LLC.,  
a Nevada limited liability company

By:   
Name: Debry E. Weintz  
Title: Owner

Attest:

By:   
Jackie Rodgers, City Clerk

Approved as to Form:

By:   
Andy Moore, City Attorney

EXHIBIT A

Quote

Please see attached page(s)



Swivel Commercial Interiors, LLC  
2146 Silvered Bark Dr. Las Vegas, NV 89135

Quote No.: 1018 REV2  
Date: 2/18/2025  
Page: 1 of 19

To: City of North Las Vegas  
2250 Las Vegas Blvd N  
North Las Vegas, NV 89030  
Contact: Marie Leake  
702-633-2440  
leake@m@cityofnorthlasvegass.com

Ship to: DHRC  
1737 Hunkins Drive  
North Las Vegas, NV 89030  
Contact: Margarita Mora  
725-270-4171  
mmora@m@cityofnorthlasvegass.com

Account Manager: Debry Weintz  
702-945-8343  
dweintz@swivelcommercial.com

Thank you for the opportunity to provide this quote. Please review our service agreement and the following terms and conditions:

This quote is valid for 17 days.

All prices except for Smith Systems are under Sourcewell Contract #091423-FELL, NCPA Omnia Contract #07-73, and SPA 23-SOURCE.

This proposal is based on the information provided to Swivel Commercial Interiors, LLC at the time of quotation. Due to the ongoing nature of project developments, this quote is subject to final review and audit. Any omissions, modifications, or additional items required to meet project specifications, discovered upon final review, will be addressed through a revised proposal or change order, which must be reviewed and authorized by the client before proceeding. Pricing and lead times are subject to adjustment accordingly.

Swivel Commercial Interiors, LLC does not perform electrical or data work, and any required power or network provisions must be completed by the client's designated contractor prior to installation.

This quote covers comprehensive delivery and installation during our standard business hours: Monday through Friday, 8:00 a.m. to 4:00 p.m. If you require installation outside of these hours, kindly inform us so that we can provide an accurate quote.

Due to the customized nature of our products, once an order is placed, it is considered final, and we are unable to accommodate any changes, cancellations, or returns.

RECEPTION									
Line No.	Manufacturer	Catalogue	Part Number	Qty	General Markings	Ind. Tag	Options	Description	List Price    User Discount    User Price    Subtotal
1	Fellowes Contract Interiors	ESI	TROUGH-DLX-KIT	1	01_RECEPTION	TROUGH-DLX-KIT	BLK	2-4" W x 18" L Deluxe Cord Management Troughs, Quick Install Adhesive, Guide Channels for Wires Black	\$48.00    53.00%    \$22.56    \$22.56
2	Steelcase	AO3	AMQTSAE986698	1	01_RECEPTION	BPI		Base Power In 3 Circuit Shared Powerway Wiring	\$347.00    54.50%    \$157.89    \$157.89



3	Steelcase	AQ3	AMQTSATSIDE	1	01_RECEPTION	SS	Bracket Side support	\$48.00	54.50%	\$21.84	\$21.84
4	Steelcase	AQ3	AMQTSATCANT	4	01_RECEPTION	CANT	Cantilever On module application	\$117.00	54.50%	\$53.24	\$212.94
						Support Finish Group	Smooth Metallic				
						Support Finish	4799: PLATINUM METALLIC				
5	Steelcase	AQ3	AMQTSATEP	2	01_RECEPTION	EP/30	Panel End On module application	\$592.00	54.50%	\$269.36	\$538.72
						Depth	30				
						End Panel Finish Group	Smooth Metallic				
						End Panel Finish	4799: PLATINUM METALLIC				
6	Steelcase	AQ3	AMQTSAPF	2	01_RECEPTION	30/42m	Panel Trackable Monolithic	\$524.00	54.50%	\$238.42	\$476.84
						Width	30				
						Height	42				
						Trim Finish Group	Smooth Metallic				
						Trim Finish	4799: PLATINUM METALLIC				
						Surface 1 Finish Group	Alloy				
						Surface 1 Finish	P531: SILVER				
						Surface 2 Finish Group	Alloy				
						Surface 2 Finish	P531: SILVER				
						Top Cap	Low				
						Fabric Direction	HORIZONTAL APPLICATION ONLY				
						Power Install	Factory Installation				
						Powerway	No Powerway				
7	Steelcase	AQ3	AMQTSAPF	2	01_RECEPTION	30/42m	Panel Trackable Monolithic	\$696.00	54.50%	\$316.66	\$633.36
						Width	30				
						Height	42				
						Trim Finish Group	Smooth Metallic				
						Trim Finish	4799: PLATINUM METALLIC				
						Surface 1 Finish Group	Alloy				
						Surface 1 Finish	P531: SILVER				
						Surface 2 Finish Group	Alloy				
						Surface 2 Finish	P531: SILVER				
						Top Cap	Low				
						Fabric Direction	HORIZONTAL APPLICATION ONLY				
						Power Install	Factory Installation				
						Powerway	Shared Powerway				

8	Steelcase	AQ3	AMOTSAPF	1	01_RECEPTION	48/42m	Panel Trackable Monolithic	\$673.00	54.50%	\$306.22	\$306.22
						Width	48				
						Height	42				
						Trim Finish Group	Smooth Metallic				
						Trim Finish	4799: PLATINUM METALLIC				
						Surface 1 Finish Group	Alloy				
						Surface 1 Finish	P531: SILVER				
						Surface 2 Finish Group	Alloy				
						Surface 2 Finish	P531: SILVER				
						Top Cap	Low				
9	Steelcase	AQ3	AMOTSAPF	1	01_RECEPTION	48/42m	Panel Trackable Monolithic	\$845.00	54.50%	\$384.48	\$384.48
						Width	48				
						Height	42				
						Trim Finish Group	Smooth Metallic				
						Trim Finish	4799: PLATINUM METALLIC				
						Surface 1 Finish Group	Alloy				
						Surface 1 Finish	P531: SILVER				
						Surface 2 Finish Group	Alloy				
						Surface 2 Finish	P531: SILVER				
						Top Cap	Low				
10	Steelcase	AQ3	AMOTSAPF	1	01_RECEPTION	60/42m	Panel Trackable Monolithic	\$942.00	54.50%	\$428.61	\$428.61
						Width	60				
						Height	42				
						Trim Finish Group	Smooth Metallic				
						Trim Finish	4799: PLATINUM METALLIC				
						Surface 1 Finish Group	Alloy				
						Surface 1 Finish	P531: SILVER				
						Surface 2 Finish Group	Alloy				
						Surface 2 Finish	P531: SILVER				
						Top Cap	Low				

				Surface 2 Finish	P531: SILVER			
				Top Cap	Low			
				Fabric Direction	HORIZONTAL APPLICATION ONLY			
				Power Install	Factory Installation			
				Powerway	Shared Powerway			
	11	Steelcase	AQ3	PROHAIR	1	01_RECEPTION	PP	
				Seat Finish Group	Buzz2			
				Seat Finish	5G63:CROCUS			
				Frame	Black Frame, Black Back			
				Back Finish Group	Air Mesh			
				Back Finish	AR13:AUBERGINE			
				Caster or Glide	Soft Castors			
				Headrest	No Headrest			
				Armrest	4-D Arm			
				Base	F3:Black Base			
				Packaging	Knocked Down			
	12	Steelcase	AQ3	AMQTSAESB	1	01_RECEPTION		
				Harness	Receptacle 3 Circuit Shared Neutral Line 3 15 Amp Package Quantity 6	\$286.00	54.50%	\$130.13
				Harness	Shared Harness			
				Receptacle	Line 1			
				Controlled Stamp	No Stamp			
	13	Steelcase	AQ3	AMQTSAESB	1	01_RECEPTION		
				Harness	Receptacle 3 Circuit Shared Neutral Line 3 15 Amp Package Quantity 6	\$286.00	54.50%	\$130.13
				Harness	Shared Harness			
				Receptacle	Line 2			
				Controlled Stamp	No Stamp			
	14	Steelcase	AQ3	AMQCDWS	1	01_RECEPTION		
				Width	Teklis - Cord Drop Worksurfaces	\$380.00	54.50%	\$172.90
				Depth	60			
				Scallop	No Scallop			
				Top Surface Finish Group	Solid LPL			
				Top Surface Finish	2L83: SEAGULL LPL			
				Edge Finish Group	PLASTIC - PG1			
				Edge Finish	6053: SEAGULL			
	15	Steelcase	AQ3	AMQTSAWLT	1	01_RECEPTION		
				Width	Teklis - Transaction Top	\$320.00	54.50%	\$145.60
				Width	48			
				Depth	29.5			
				Scallop	No Scallop			
				Top Surface Finish Group	Solid LPL			



	Edge Finish Group	PLASTIC - PG1
	Edge Finish	6083: SEAGULL

RECEPTION SUBTOTAL \$4,923.82

SEATING AREAWAITING AREA												
Line No.	Manufacturer	Catalogue	Part Number	Qty	General Markings	Ind. Tag	Options	Description	List Price	User Discount	User Price	Subtotal
21	9105 Sealing	925	1910-A00-GT-UP	16	02 SEATING AREAWAITING AREA	1910-A00-GT-UP	CAVO-FRAMECOLORS-1	Frame Colors				
							BF	Black				
							CAVO-LEG-OPTION-UP-A00	Leg Option Type Selection				
							GLIDE	Glide				
							TPG	Tapered Plastic Glide				
							G21B	BLACK				
							FABGRDS-CAVO	Fabric Grade Selection				
							GRADE-B	Fabric Grade B				
							BYTE	Seaside				
							PEWTER	Alloy				
							CavoClip	Ganging Clip				
							NS	No Ganging Clip				
22	9105 Sealing	925	1910-A55-GT-UP	22	02 SEATING AREAWAITING AREA	1910-A55-GT-UP	CAVO-ARM-A55-B	Arm Selection				
							A55B	A55B Black				
							CAVO-FRAMECOLORS-1	Frame Colors				
							BF	Black				
							CAVO-LEG-OPTION-UP-A55	Leg Option Type Selection				
							GLIDE	Glide				
							TPG	Tapered Plastic Glide				
							G21B	BLACK				
							FABGRDS-CAVO	Fabric Grade Selection				
							GRADE-B	Fabric Grade B				
							BYTE	Seaside				
							PEWTER	Alloy				
							CavoClip	Ganging Clip				
									\$653.00	46.00%	\$352.62	\$7,757.64

23	Steelcase	AQ3	EMWRDTBL	4	02 SEATING AREA\WAITING AREA	36/28.5	Diameter	Working-Height Round	36	\$1,254.00	55.90%	\$553.01	\$2,212.06
Top Surface Finish Group													
Top Surface Finish													
2L83: SEAGULL LPL													
Base													
Base Finish Group													
Smooth Metallic													
Base Finish													
4799: PLATINUM METALLIC													
24	Steelcase	SM1	55003	2	02 SEATING AREA\WAITING AREA	FLOWFORM	Surface Finish Group	Bench-Bean, Large	Alphabet	\$1,666.00	25.00%	\$1249.50	\$2,499.00
Surface Finish													
Surface Finish Group													
SICNIRON													
25	Steelcase	SM1	55009	3	02 SEATING AREA\WAITING AREA	FLOWFORM	Surface Finish Group	Hexagon Ottoman	Alphabet	\$689.00	25.00%	\$516.75	\$1,550.25
Surface Finish													
SMDT:MEDITERRANEAN													
26	Steelcase	SM1	55001	1	02 SEATING AREA\WAITING AREA	FLOWFORM	Surface Finish Group	Ottoman-26 Circle	Alphabet	\$943.00	25.00%	\$632.25	\$632.25
Surface Finish													
Surface Finish Group													
SICNIRON													
27	Steelcase	SM1	55010	3	02 SEATING AREA\WAITING AREA	FLOWFORM	Surface Finish Group	SINGLE SEAT	Alphabet	\$1,338.00	25.00%	\$1003.50	\$3,010.50
Surface Finish													
SMDT:MEDITERRANEAN													
SEATING\WAITING AREA SUBTOTAL											\$22,266.82		

HELP DESK												
Line No.	Manufacturer	Catalogue	Part Number	Qty	General Markings	Ind. Tag	Options	Description	List Price	User Discount	User Price	Subtotal
28	Fellowes, Contract Interiors	ESI	TROUGH-DLX-KIT	8	03_HELP DESK	TROUGH-DLX-KIT		2-4"W x 18"L Deluxe Cord Management Troughs, Quick Install Adhesive, Guide Channels for Wires	\$48.00	53.00%	\$22.56	\$180.48
							BLK	Black				
29	Steelcase	AQ3	AMQTSAE98669B	3	03_HELP DESK	BPI		Base Power In 3 Circuit	\$347.00	54.50%	\$157.89	\$473.66
							Wiring	Shared Powerway Wiring				
30	Steelcase	AQ3	AMQTSATRC	8	03_HELP DESK	RC/48		Channel-Reinforcing	\$64.00	54.75%	\$28.96	\$231.68
							Width	48				
31	Steelcase	AQ3	AMQCRDShL	8	03_HELP DESK	24/60		Desk, Shell	\$782.00	55.90%	\$344.86	\$2,758.90
							Depth	24.0000				
							Width	60.0000				
							Case Finish Group	Solid LPL				
							Case Finish	2L83: SEAGULL LPL				

				Top Surface Finish Group	Solid LPL											
				Top Surface Finish	2L83: SEAGULL LPL											
				Edge Finish Group	PLASTIC - PG1											
				Edge Finish	6053: SEAGULL											
				Support - Right	Full Depth End Panel											
				Support - Left	Full Depth End Panel											
				Modesty Panel	Full											
				Thickness - Worksurface	1.125											
	32	Steelcase	AQ3	FLXXCHAIR	16	03_HELP DESK	FL-X	Frame								









[illegible]

PRIVATE OFFICE 3												
Line No.	Manufacturer	Catalogue	Part Number	Qty	General Markings	Ind. Tag	Options	Description	List Price	User Discount	User Price	Subtotal
48	Fallos, Contract Interiors	ESI	TROUGH-DLX-KIT	1	06_PRIVATE OFFICE 3	TROUGH-DLX-KIT		2-4"W x 18"L Deluxe Cord Management Troughs, Quick Install, Adhesive, Guide Channels for Wires	\$48.00	53.00%	\$22.56	\$22.56
								Guide Channels for Wires				
								Black				
49	S	AO3	AMCGR0HHD	1	06_PRIVATE OFFICE 3	OH/72/15		15" H Overhead - Hinged Doors	\$1,584.00	55.90%	\$698.54	\$698.54
	t							Width	72			
								Case Finish Group	Solid LPL			
								Case Finish	2L83: SEAGULL LPL			
								Headset Finish Group	Solid LPL			
								Headset Finish	2L83: SEAGULL LPL			
								Storage	Personal			
								Door	Hinged Doors			
								Attachment Bracket	Wall Mount Brackets			
								Key	Key Plug			
								Lock Finish Group	Polished Chrome			
								Lock Finish	9201: POLISHED CHROME			
50	Steelcase	AO3	AMQTSATRC	1	06_PRIVATE OFFICE 3	RC/57		Channel- Reinforcing	\$67.00	54.75%	\$30.32	\$30.32

51	Steelcase	AQ3	AMOCRDHLL	1	06_PRIVATE OFFICE 3	Width		57	Desk, Shell	\$897.00	55.90%	\$395.58	\$395.58						
						Depth	30/7												
							2												
						Width													
						Case Finish Group													
						Case Finish													
						Top Surface Finish Group													
						Top Surface Finish													
						Edge Finish Group													
						Edge Finish													
52	Steelcase	AQ3	PPCHAIR	1	06_PRIVATE OFFICE 3	PP	Thickness - Worksurface		Personally Plus Task	\$786.00	55.75%	\$347.81	\$347.81						
							Seat Finish Group												
							Seat Finish												
							Frame												
							Back Finish Group												
							Back Finish												
							Caster or Glide												
							Headrest												
							Armrest												
							Base												
53	Steelcase	AQ3	AMOCRTNLL	1	06_PRIVATE OFFICE 3	24/4 2	Depth		Return Shell, Left Hand	\$626.00	55.90%	\$276.07	\$276.07						
							Width												
							Case Finish Group												
							Case Finish												
							Top Surface Finish Group												
							Top Surface Finish												
							Edge Finish Group												
							Edge Finish												
							Modesty Panel												
							Thickness - Worksurface												





STAFF OFFICE SUBTOTAL

\$5,023.15

PAIS WORKSTATION

Line No.	Manufacturer	Catalogue	Part Number	Qty	General Markings	Ind. Tag	Options	Description	List Price	User Discount	User Price	Subtotal
65	Steelcase	AQ3	AMOCROHOP	1	08_PAIS WORKSTATION	OH160/15	Width	15" H Overhead - No Doors, Open, Personal	\$1,073.00	55.90%	\$473.19	\$473.19
							60					
							Case Finish Group	Solid LPL				
							Case Finish	2L83: SEAGULL LPL				
							Storage	Personal				
							Door	No Door				
							Attachment Bracket	Wall Mount Brackets				
66	Steelcase	AQ3	AMOCROHOP	1	08_PAIS WORKSTATION	OH166/15	Width	15" H Overhead - No Doors, Open, Personal	\$1,194.00	55.90%	\$526.55	\$526.55
							66					
							Case Finish Group	Solid LPL				
							Case Finish	2L83: SEAGULL LPL				
							Storage	Personal				
							Door	No Door				
							Attachment Bracket	Wall Mount Brackets				
67	Steelcase	AQ3	3FSNTOFMTCLAM PBKT	6	08_PAIS WORKSTATION		Bracket Finish Group	AMO 3F Screens Top Mount Bracket Clamp, Set of 2	\$115.00	54.75%	\$52.04	\$312.23
							Paint					
							Bracket Finish	F1: PLATINUM				
68	Steelcase	AQ3	3FSNUSCREEN	2	08_PAIS WORKSTATION	PS18/60	Width	AMO 3F Screens U Screen	\$644.00	54.75%	\$291.41	\$562.92
							60					
							Height	18				
							Screen Finish Group	Verve				
							Screen Finish	FCZ: Shadow				
							Mount	Top Mount				
69	Steelcase	AQ3	KINXBENCH	2	08_PAIS WORKSTATION	29/60	Depth	AMO Kinex Bench	\$1,435.00	54.75%	\$649.34	\$1298.68
							30					
							Width	60				
							Worksurface Finish Group	Solid LPL				
							Worksurface Finish	2L83: SEAGULL LPL				
							Base Finish Group	PAINT				

							Base Finish	F1: PLATINUM			
							Base	Fixed			
							Run	Single Run			
70	Steelcase	AQ3	KINXDBLJUNCT ONBLK	2	08_PAIS WORKSTATION	JB	AMQ Kinex Double sided Junction Block	\$143.00	54.75%	\$64.71	\$129.42
							Circuit	3-Circuit			
71	Steelcase	AQ3	PWRJUMPER	1	08_PAIS WORKSTATION	E3-J54A	AMQ Power Adjustable Jumper Adapter	\$124.00	54.75%	\$56.11	\$56.11
							Width	54			
							Circuit	3-Circuit			
72	Steelcase	AQ3	PWRCRECEPTA CLE	2	08_PAIS WORKSTATION		AMQ Power C Receptacle for Kinex	\$37.00	54.75%	\$16.74	\$33.49
							Receptacle Finish Group	Plastic			
							Receptacle Finish	G			
							Circuit	3-Circuit			
							Receptacle	Line 1			
73	Steelcase	AQ3	PWRCRECEPTA CLE	2	08_PAIS WORKSTATION		AMQ Power C Receptacle for Kinex	\$37.00	54.75%	\$16.74	\$33.49
							Receptacle Finish Group	Plastic			
							Receptacle Finish	G			
							Circuit	3-Circuit			
							Receptacle	Line 2			
74	Steelcase	AQ3	PWRENTRY	1	08_PAIS WORKSTATION	E3-BF120	AMQ Power Entry	\$254.00	54.75%	\$114.94	\$114.94
							Circuit	3-Circuit			
							Entry	Base Feed			
75	Steelcase	AQ3	PPCHAIR	2	08_PAIS WORKSTATION	PP	Personality Plus Task	\$786.00	55.75%	\$347.81	\$685.61
							Seat Finish Group	Buzz2			
							Seat Finish	5G63:CROCUS			
							Frame	Black Frame, Black Back			
							Back Finish Group	Air Mesh			
							Back Finish	AR13:AUBERGINE			
							Caster or Glide	Soft Castors			
							Headrest	No Headrest			
							Armrest	4-D Arm			
							Base	F3:Black Base			
							Packaging	Knocked Down			
PAIS WORKSTATION SUBTOTAL								\$4,256.51			



COMPUTER LAB												
Line No.	Manufacturer	Catalogue	Part Number	Qty	General Markings	Ind. Tag	Options	Description	List Price	User Discount	User Price	Subtotal
76	Y Fellows, Contract Interiors	ESI	CPUMINI	16	09_COMPUTER LAB	CPUMINI		Easy Adjust CPU Holder	\$244.00	53.00%	\$114.68	\$1,834.88
77	Y Steelcase	SM1	S01274	16	09_COMPUTER LAB	20/36		Planner Student Desk - Single Student, 20" Diameter x 36" Width x 22-32" Smith System Laminate	\$352.00	25.00%	\$264.00	\$4,224.00
							Worksurface Finish Group					
							Worksurface Finish	D9060: NORTH SEA GREY LAMINATE				
							Edge	1 1/4in Top w 3/8in Bmpt T-Mold				
							Edge Finish Group	Smith System T-Mold				
							Edge Finish	PRP: PURPLE T MOLD				
							Lag Finish Group	Smith System Paint				
							Lag Finish	BLK: BLACK				
COMPUTER LAB SUBTOTAL												\$6,058.88
STORAGE												
Line No.	Manufacturer	Catalogue	Part Number	Qty	General Markings	Ind. Tag	Options	Description	List Price	User Discount	User Price	Subtotal
78	Steelcase	AQ3	AMOCRL4H	2	09_STORAGE	LF/4/30		Lateral Four-High,File/File/File/File	\$2,852.00	55.90%	\$1257.73	\$2,515.46
							Depth	18.875				
							Width	30				
							Top	With Top				
							Top Surface Finish Group	Solid LPL				
							Top Surface Finish	2L83: SEAGULL LPL				
							Edge Finish Group	PLASTIC - PG1				
							Edge Finish	6053: SEAGULL				
							Thickness - Worksurface	1.125				
							Case Finish Group	Solid LPL				
							Case Finish	2L83: SEAGULL LPL				
							Headset Finish Group	Solid LPL				
							Headset Finish	2L83: SEAGULL LPL				
							Lock Finish Group	Polished Chrome				
							Lock Finish	9201: POLISHED CHROME				
							Key	Key Plug				
							Pull	Ledge				
							Pull Finish Group	Smooth Metallic				
							Pull Finish	4799: PLATINUM METALLIC				

79	Steelcase	AQ3	AMOCRL4H	1	09_STORAGE	LF/4/36	Depth	Lateral-Four-High,File/File/File	\$ 2,945.00	55.90%	\$1,298.75	\$1,298.75
							Width	36				
							Top	With Top				
							Top Surface Finish Group	Solid LPL				
							Top Surface Finish	2L83: SEAGULL LPL				
							Edge Finish Group	PLASTIC - PG1				
							Edge Finish	6053: SEAGULL				
							Thickness - Worksurface	1.125				
							Case Finish Group	Solid LPL				
							Case Finish	2L83: SEAGULL LPL				
							Headset Finish Group	Solid LPL				
							Headset Finish	2L83: SEAGULL LPL				
							Look Finish Group	Polished Chrome				
							Look Finish	9201: POLISHED CHROME				
							Key	Key Plug				
							Pull	Ledge				
							Pull Finish Group	Smooth Metallic				
							Pull Finish	4799: PLATINUM METALLIC				
									STORAGE SUBTOTAL			\$3,814.21

OTHER SERVICES AND FEES

Line No.	Vendor	Catalogue	Part Number	Qty	General Markings	Ind. Tag	Options	Description	List Price	User Discount	User Price	Subtotal
80	Fellowes, Contract Interiors	ESI		1				Freight	\$35.00	0.00%	\$35.00	\$35.00
81	9 to 5 Seating	9 to 5		1				3% Tariff Surcharge	\$370.88	0.00%	\$370.88	\$370.88
82	Swivel Commercial Interiors	SWC		12				Space planning and audit services	\$95.00	0.00%	\$95.00	\$1,140.00
83	Swivel Commercial Interiors	SWC		1			(Budgetary)	Receipt, Delivery and Installation	\$15,800.00	0.00%	\$15,800.00	\$15,800.00
84	Smith System	SM1		1				Freight	\$1,191.60	20.00%	\$953.28	\$953.28
								Furniture Subtotal				\$86,802.61

Other Services \$18,299.16  
Taxes \$0.00

TOTAL \$105,101.77

# FINISH BOARD - DHRC

## Reception, Seating Area Tables, Pais Lab, and Help Desk Panel

System Laminate



Seagull 2L83 / 2883

Panel Fabric

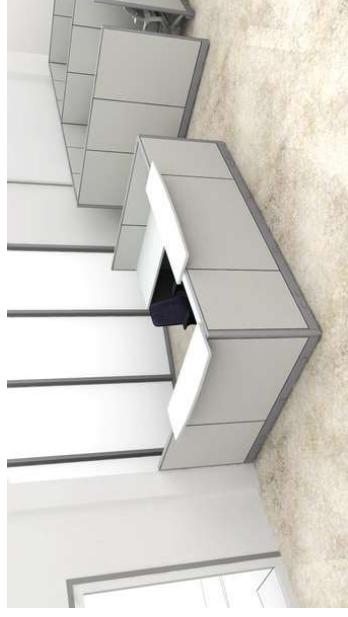


Alloy / Silver P531

Metal Trims



Platinum Metallic 4799



## Seating Area - Soft Seating

Upholstery 1

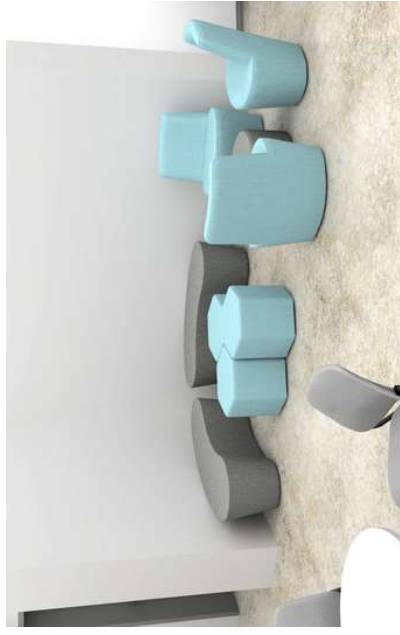


Alphabet / Iron

Upholstery 2



Alphabet / Mediterranean



### Finish Disclaimer:

The colors and textures shown in this document are a close representation but may vary from the actual materials due to differences in digital displays, lighting, and printing. The final appearance may differ in person, and selection approval is based on the virtual representation provided. Swivel Commercial Interiors is not responsible for slight variations between the digital renderings and the actual finishes.

**SWIVEL**  
COMMERCIAL INTERIORS

# FINISH BOARD - DHRC

## Task Chairs

Back Finish



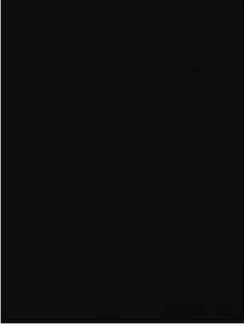
Air Mesh / Aubergine

Seat Finish



Buzz / Crocus BZ.5G63

Frame

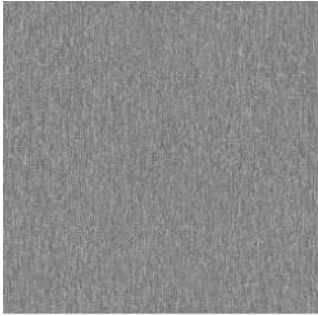


Black



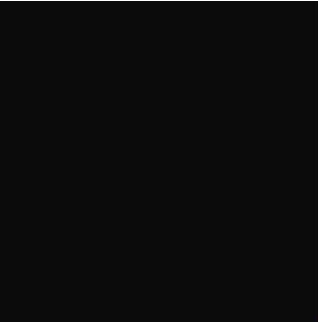
## Seating Area Chairs

Upholstery



Seaside Alloy

Frame



Frames BLACK - BF



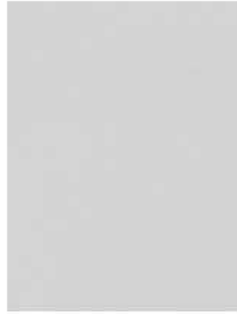
### Finish Disclaimer:

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# FINISH BOARD - DHRC

## Help Desk - Guest Chairs

Back Finish



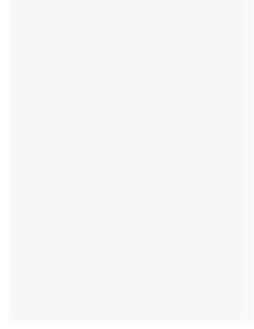
Grey

Seat Finish



Elements / Slate G1EL03

Frame



White



## Private Offices - Guest Chairs

Upholstery



Billiard / Gunmetal 5H21

Base Finish



Base Finish



### Finish Disclaimer:

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# FINISH BOARD - DHRC

Task Chairs

Laminate



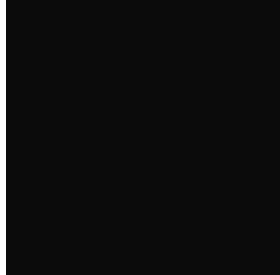
North Sea Grey

Edge Finish



Purple

Frame

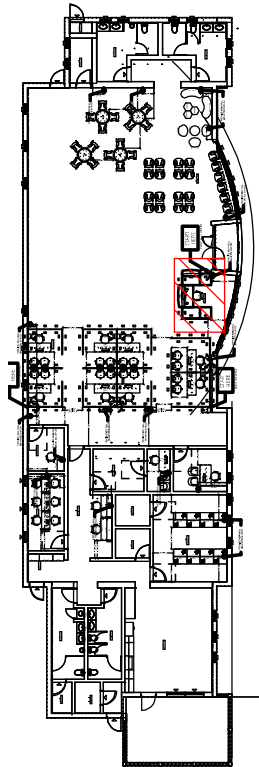
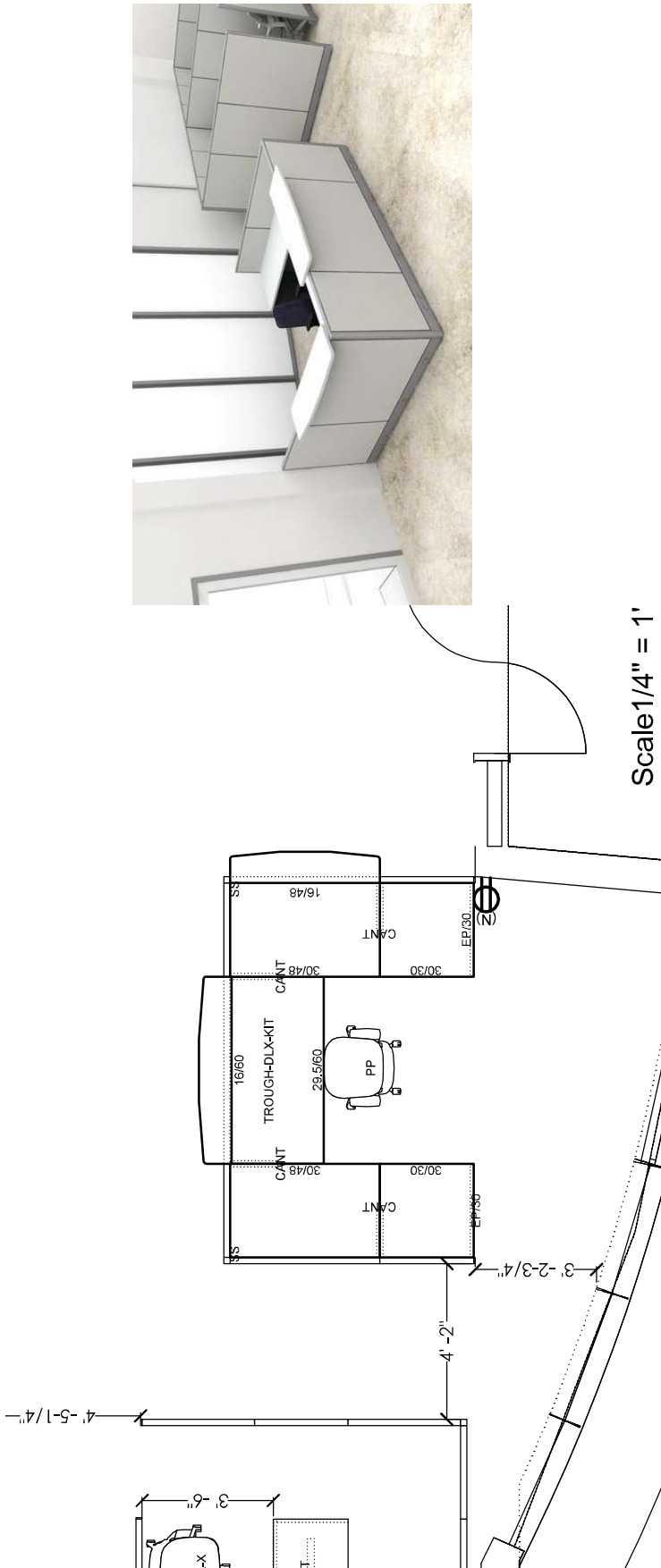


Black



Finish Disclaimer:

The colors and textures shown in this document are a close representation but may vary from the actual materials due to differences in digital displays, lighting, and printing. The final appearance may differ in person, and selection approval is based on the virtual representation provided. Swivel Commercial Interiors is not responsible for slight variations between the digital renderings and the actual finishes.



## KEY PLAN

### DHRC

1737 HUNKINS DR., NORTH LAS VEGAS 89030

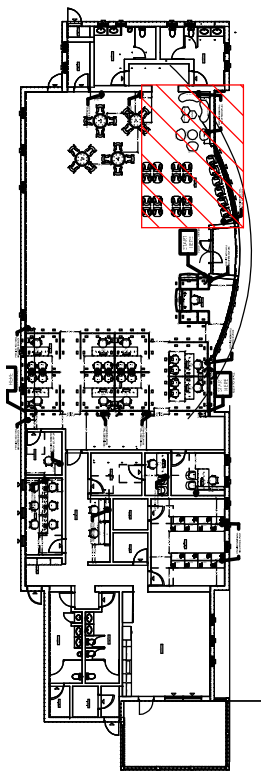
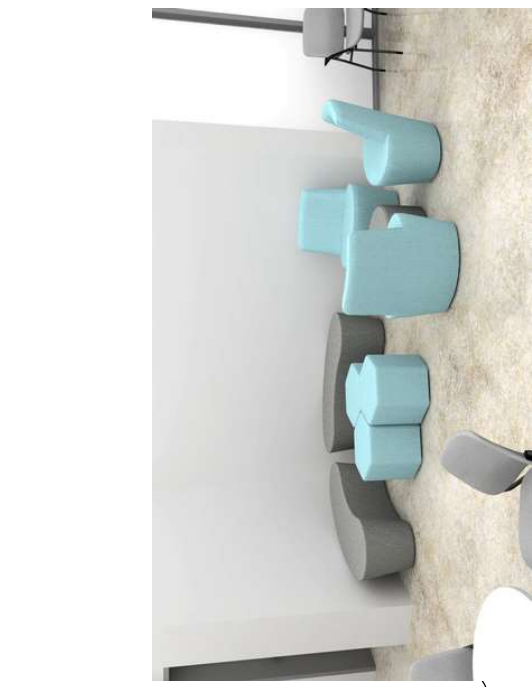
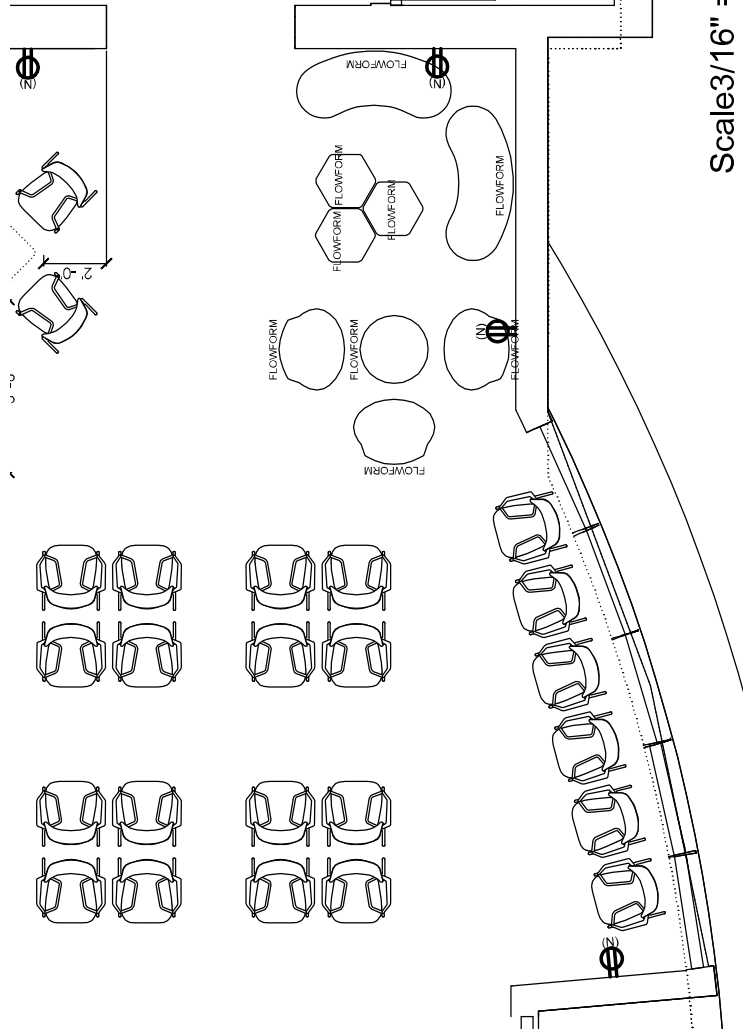
DATE: 02/18/2025

ACCOUNT MANAGER: DW

REVISIONS:  
01 | XXXXX/XXX

SCALE: 1/4" = 1'-0"  
F1  
DRAWING NO: 01 OF 12

SWIVEL  
COMMERCIAL INTERIORS



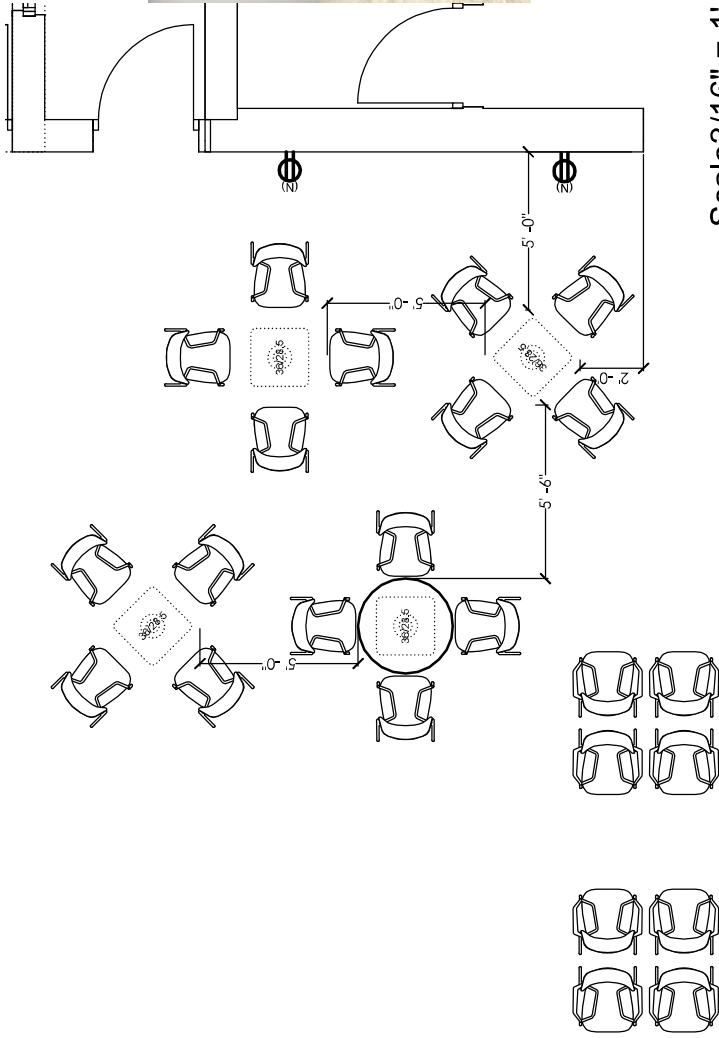
KEY PLAN

DHRC

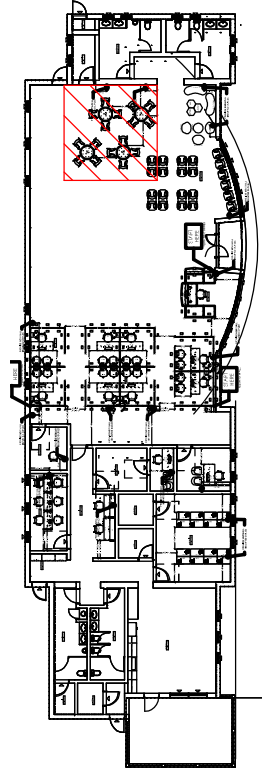
1737 HUNKINS DR., NORTH LAS VEGAS 89030

DATE: 02/18/2025	REVISIONS:	SCALE:	1/4" = 1'-0"
ACCOUNT MANAGER: DW	01   XX/XX/XXXX	DRAWING NO:	F1
			02 OF 12





Scale 3/16" = 1'



KEY PLAN

## DHRC

1737 HUNKINS DR., NORTH LAS VEGAS 89030

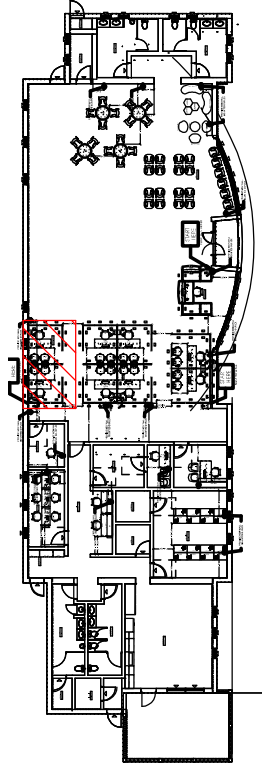
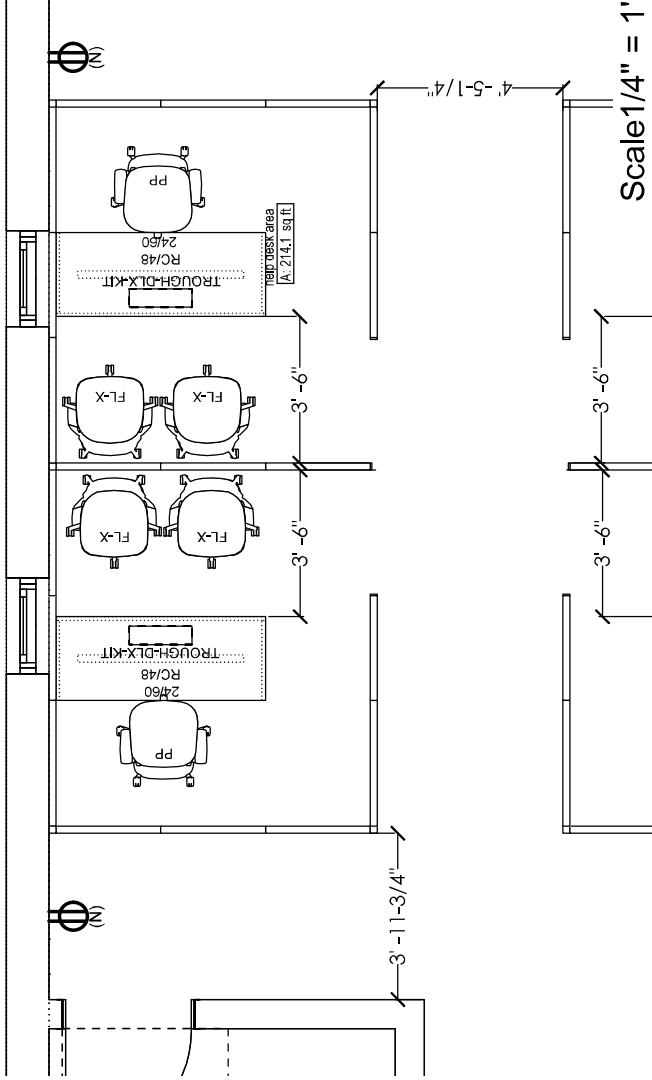
DATE: 02/18/2025

ACCOUNT MANAGER: DW

REVISIONS:  
01 | XX/XX/XXXX

SCALE: 1/4" = 1' - 0"  
F1  
DRAWING NO: 03 OF 12

SWIVEL  
COMMERCIAL INTERIORS



KEY PLAN

## DHRC

1737 HUNKINS DR., NORTH LAS VEGAS 89030

DATE: 02/18/2025

REVISIONS:  
01 | XXXXX/XXX

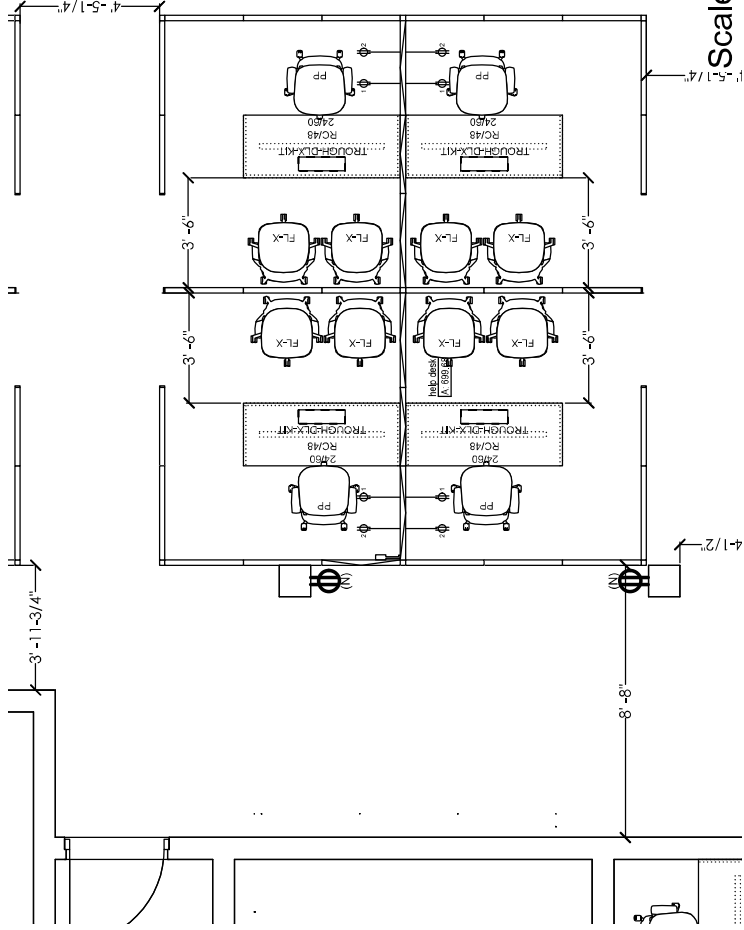
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DRAWING NO:

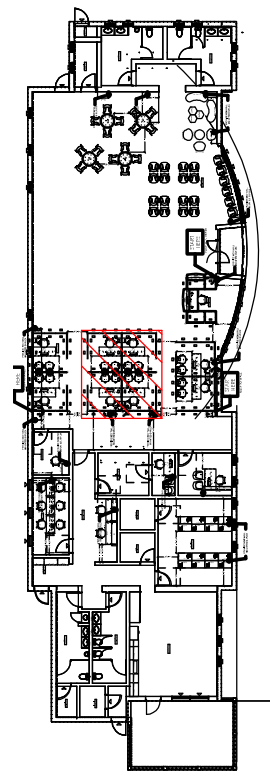
F1  
04 OF 12

ACCOUNT MANAGER: DW

**SWIVEL**  
COMMERCIAL INTERIORS



Scale 3/16" = 1'

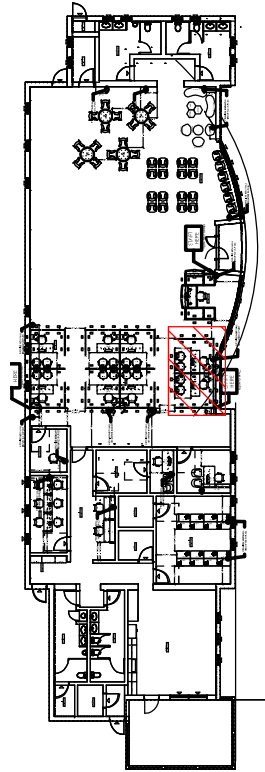
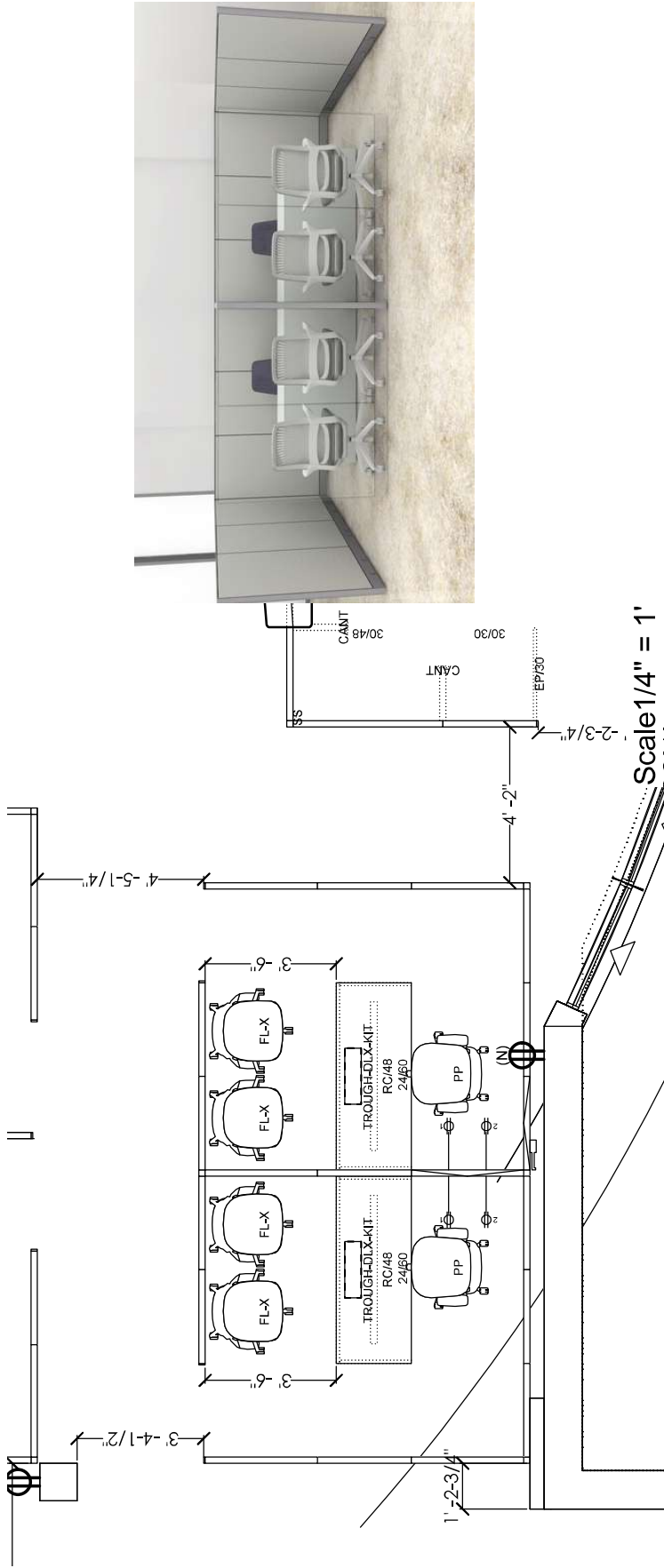


KEY PLAN

DHRC

1737 HUNKINS DR., NORTH LAS VEGAS 89030

DATE: 02/18/2025	REVISIONS:	SCALE:	1/4" = 1'-0"
ACCOUNT MANAGER: DW	01   XXXXXXXX	DRAWING NO:	F1
			05 OF 12



KEY PLAN

DHRC

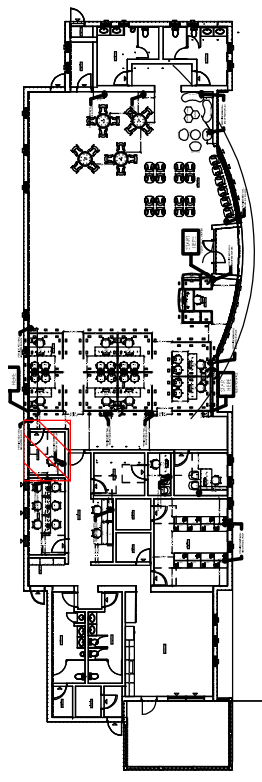
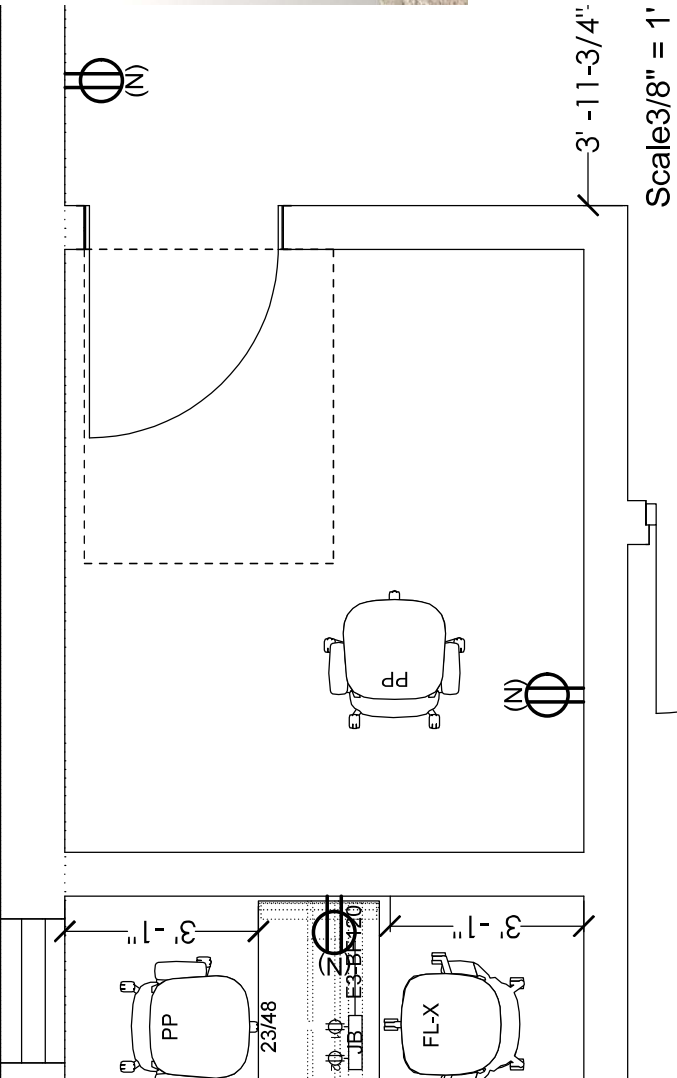
1737 HUNKINS DR., NORTH LAS VEGAS 89030

DATE: 02/18/2025

ACCOUNT MANAGER: DW

REVISIONS:  
01 | XX/XX/XXXX

SCALE: 1/4" = 1' - 0"  
F1  
DRAWING NO: 06 OF 12



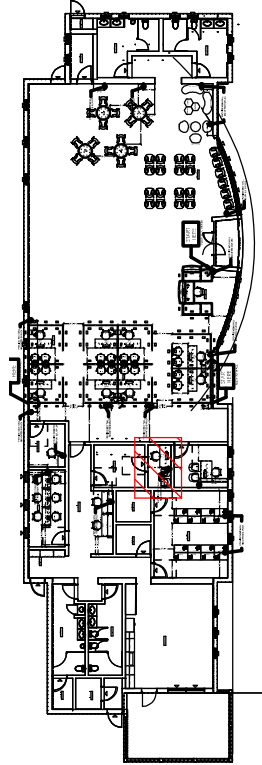
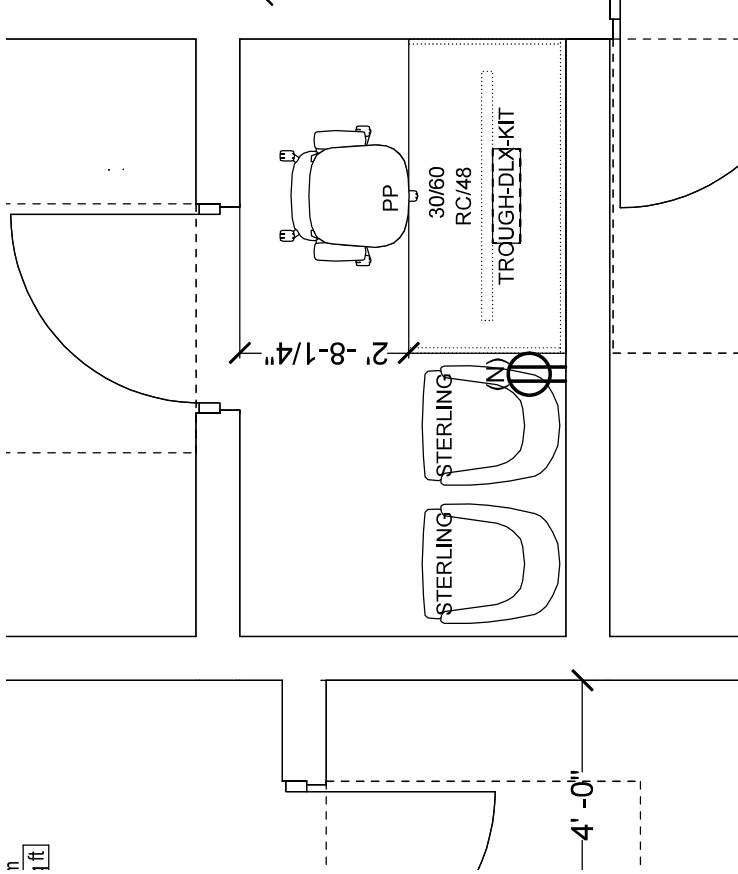
KEY PLAN

DHRC

1737 HUNKINS DR., NORTH LAS VEGAS 89030

DATE: 02/18/2025	REVISIONS:	SCALE:	1/4" = 1'-0"
ACCOUNT MANAGER: DW	01   XXXX/XXXX	DRAWING NO:	F1
			07 OF 11

$\frac{n}{1ft}$



## KEY PLAN

### DHRC

1737 HUNKINS DR., NORTH LAS VEGAS 89030

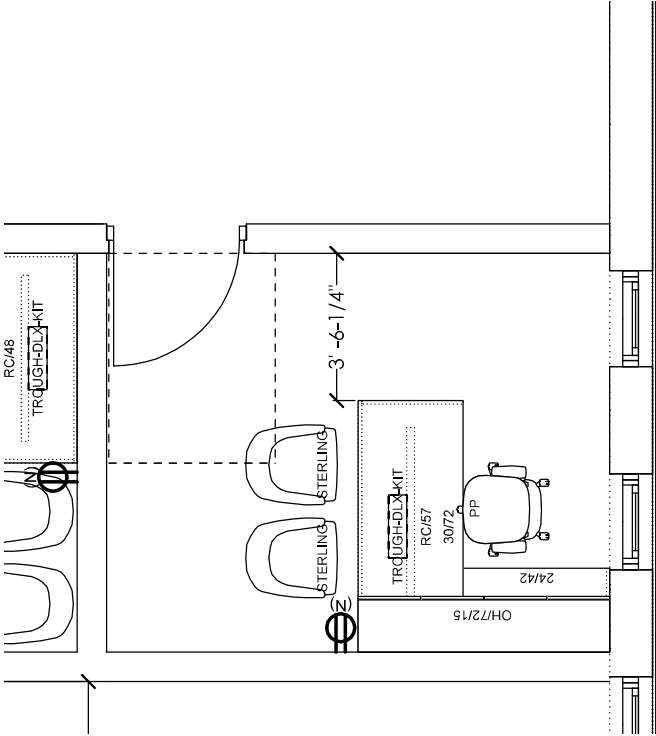
DATE: 02/18/2025

ACCOUNT MANAGER: DW

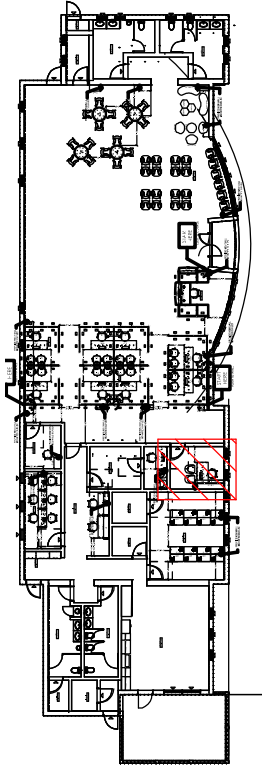
REVISIONS:  
01 | XXXXXX

SCALE: 1/4" = 1'-0"  
F1  
DRAWING NO: 08 OF 12

**SWIVEL**  
COMMERCIAL INTERIORS



Scale 1/4" = 1'



KEY PLAN



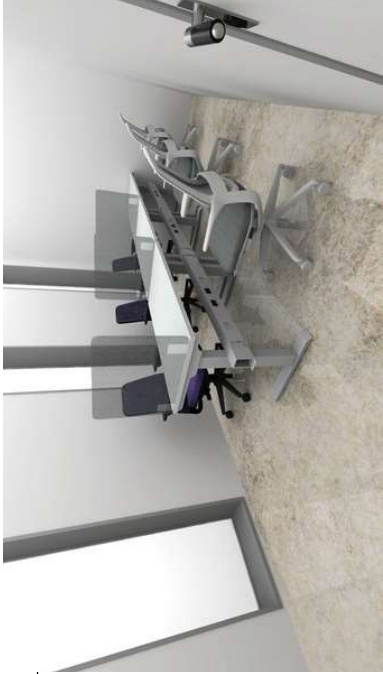
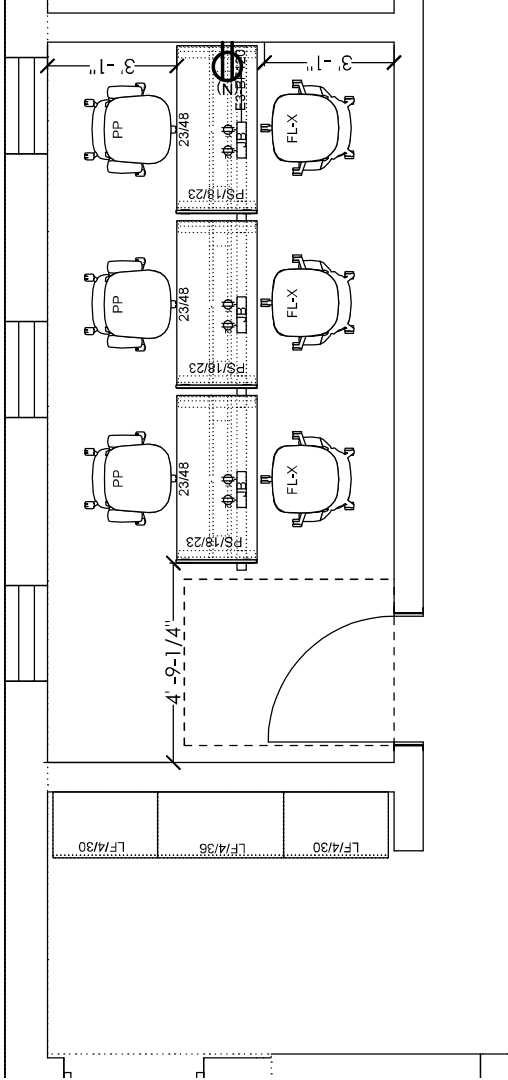
1737 HUNKINS DR., NORTH LAS VEGAS 89030



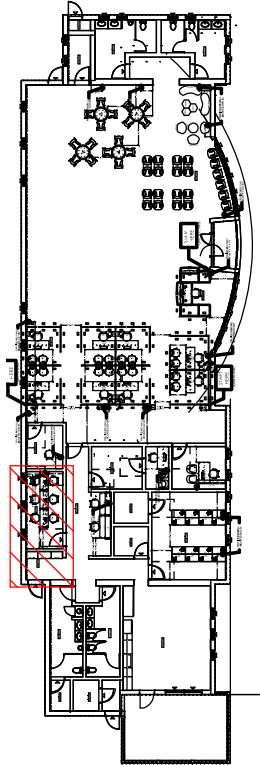
DHRC

DATE: 02/18/2025	REVISIONS:	SCALE:	1/4" = 1' - 0"
ACCOUNT MANAGER: DW	01   XXXX/XXX	DRAWING NO:	F1
			09 OF 12





Scale 1/4" = 1'



KEY PLAN



DHRC

1737 HUNKINS DR., NORTH LAS VEGAS 89030

DATE: 02/18/2025

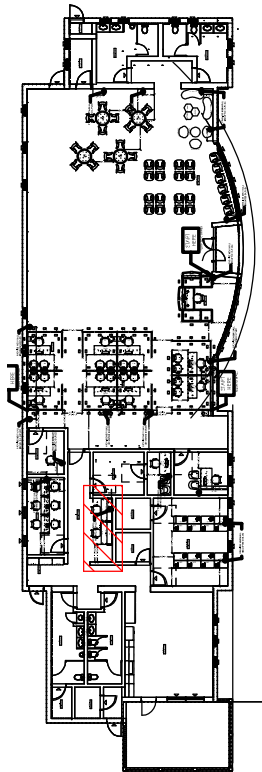
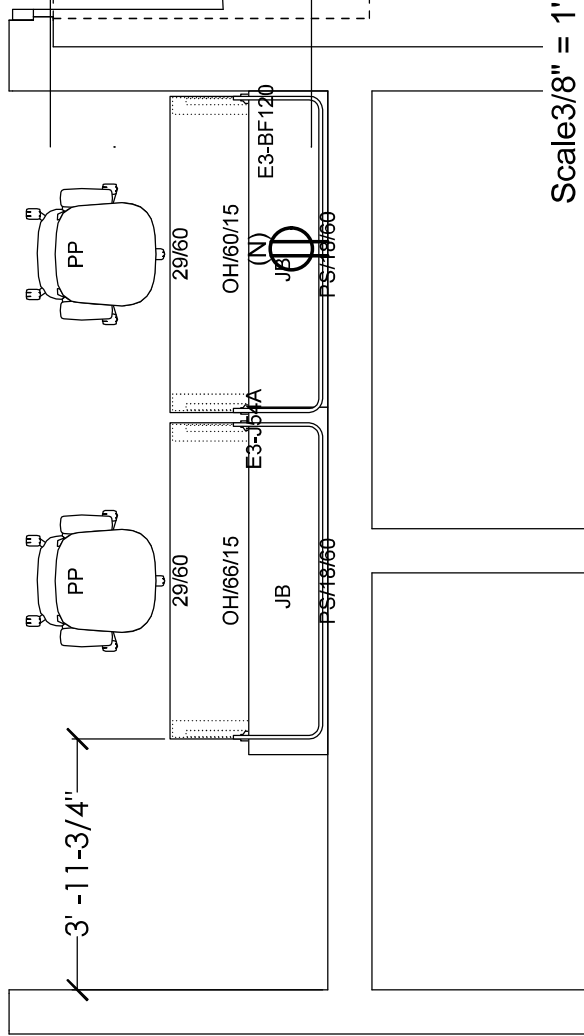
ACCOUNT MANAGER: DW

REVISIONS:  
01 | XXXXXXXX

SCALE: 1/4" = 1' - 0"  
F1  
DRAWING NO: 10 OF 12

SWIVEL  
COMMERCIAL INTERIORS



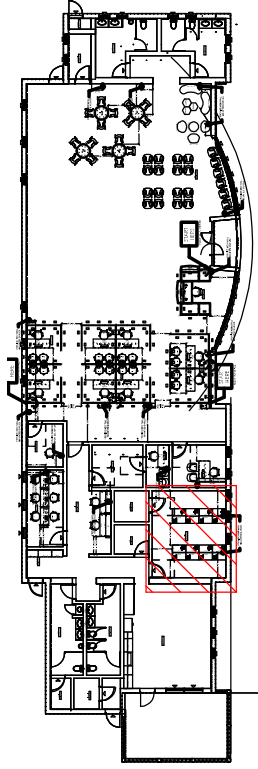
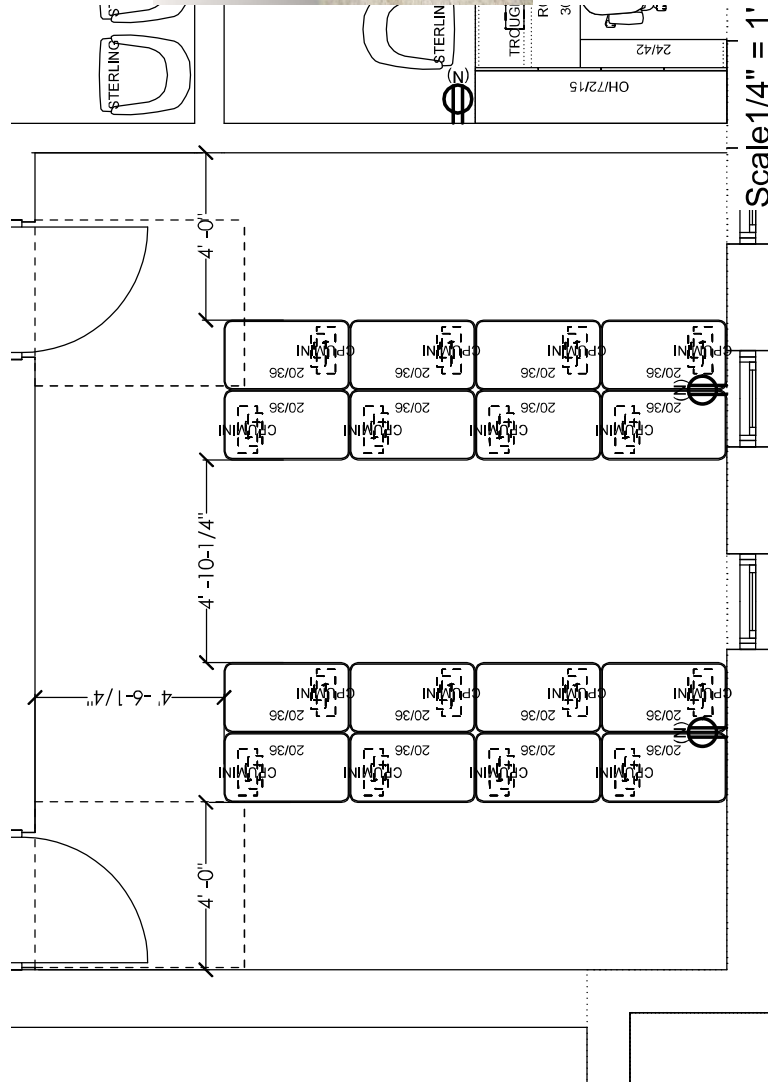


KEY PLAN

DHRC

1737 HUNKINS DR., NORTH LAS VEGAS 89030

DATE: 02/18/2025	REVISIONS: 01   XX/XX/XXXX	SCALE: 1/4" = 1' - 0"
ACCOUNT MANAGER: DW		DRAWING NO: F1 11 OF 12



## KEY PLAN

## DHRC

1737 HUNKINS DR., NORTH LAS VEGAS 89030

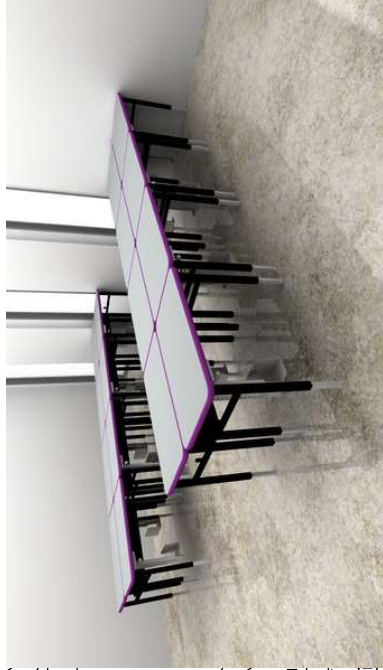
DATE: 02/18/2025

ACCOUNT MANAGER: DW

REVISIONS:  
01 | XX/XX/XXXX

SCALE: 1/4" = 1' - 0"  
DRAWING NO: F1 12 OF 12

1/4" = 1' - 0"  
F1  
12 OF 12



**SWIVEL**  
COMMERCIAL INTERIORS

EXHIBIT B

Authorized Dealer Letter

Please see attached page(s)



Hello and Good Afternoon Debry,

Swivel Commercial Interiors, LLC is now set up as a new dealer with account # 1008439. We are excited to begin working with you and providing you with design services, quick ship office furniture, and made to order items found in our portfolio that will help your dealership achieve its organizational growth goals. We value your business and are committed to delivering exceptional service and support every step of the way.

Here are a few contacts to help you moving forward:

**Your Local AMQ Sales Representative** – First point of contact for discounts, literature, and finish samples

- Reynel Hettich
- Reynel@amqsolutions.com
- (602) 284-9957

**For Orders / P.O.s:** orders@amqsolutions.com

**Inside Sales support** – Product Questions, Quotes, Design

- sales@amqsolutions.com
- 888-234-5098

**Customer Care** – Punch, Warranty, and Installation Support

- cc@amqsolutions.com
- (877) 801-0370

**Finance** – finance@amqsolutions.com

Again, welcome aboard – we appreciate the opportunity to partner with you!

Thanks

**Enzo Costantiello**

**AMQ Solutions**

**Western North America Regional Sales Leader (U.S./Canada/Mexico)**

**PH:415.636.1954 | email: enzo@amqsolutions.com**



## RE: Dolores Huerta Resource Center (DHRC)

February 13, 2025

**DHRC**  
**1737 Hunkins Dr**  
**North Las Vegas, NV 89030**

RE: Letter of Authorization for Swivel Commercial Interiors

To Whom It May Concern:

Swivel Commercial Interiors, is an authorized dealer in good standing for "Manufacturer" and, thereby authorized to market, sell, distribute, warranty and supply our products on the above referenced bid/contract. We authorize Swivel Commercial Interiors to sell, procure, distribute and to install to DHRC. This letter is good through December 31, 2025.

Please feel free to contact me should you have any questions.

Sincerely,

\_\_\_\_\_  
**Lorrie Skwarek Gibbs**  
*Contract Manager*  
Direct: 972-398-4067  
[LorrieS@smithsystem.com](mailto:LorrieS@smithsystem.com)

**Smith System**  
Corporate Offices:  
972.398.4050 • 1150 Luna Rd. Carrollton, TX 75006

**Smith System®**



Friday, February 14, 2025

City of North Las Vegas  
2250 Las Vegas Blvd North, Suite 837  
North Las Vegas, NV 89030

Re: Swivel Commercial Interiors

To whom it may concern:

9to5 Seating is a vertically integrated manufacturer specializing in the design and production of ergonomic office seating to accommodate the rigorous demands of today's office environments. While 9to5 Seating has many years of experience in manufacturing, we truly differentiate ourselves from our competitors by using vertical integration within our own manufacturing facilities. We are proud to be a United States manufacturer with a facility in Hawthorne, CA.

This letter is to confirm that 9to5 Seating recognizes the following dealer as an authorized 9to5 Seating dealer:

Swivel Commercial Interiors  
2146 Silvered Bark Dr.  
Las Vegas, NV 89135

Please feel free to contact me directly with any questions or concerns.

Kind Regards,

A handwritten signature in black ink that reads "Joni D. Stafford". The signature is written in a cursive, flowing style.

Joni D. Stafford  
Contract Specialist  
9to5 Seating LLC  
Phone: 812-766-3736  
Email: [Joni.Stafford@9to5Seating.com](mailto:Joni.Stafford@9to5Seating.com)



Marie Leake <leakem@cityofnorthlasvegas.com>

---

## Fw: Welcome New ESI Dealer

2 messages

---

**Debry Weintz** <DWeintz@swivelcommercial.com>  
To: Marie Leake <leakem@cityofnorthlasvegas.com>

Tue, Feb 18, 2025 at 12:05 PM

Marie,

Please find the email confirmation from Fellowes below.

Let me know if this will suffice.

Cordially,

**Debry Weintz**

President

702.945.8943



---

**From:** James Messmer <jmessmer@fellowes.com>  
**Sent:** Tuesday, February 18, 2025 7:31 AM  
**To:** Debry Weintz <DWeintz@swivelcommercial.com>  
**Cc:** maggie@cranereps.com <maggie@cranereps.com>  
**Subject:** Welcome New ESI Dealer

Good Morning Debry

Welcome to Fellowes! This is confirmation that you are now set up in our system as an Fellowes authorized dealer.

Your customer number is 12304 Swivel Commercial Interiors, LLC

Please feel free to submit any orders to [ci-orders@fellowes.com](mailto:ci-orders@fellowes.com) for processing. Also, please let me know if you would like me to send you our most recent catalog.

You can go to our company website at <https://www.fellowes.com/us/en> to review our products and pricing as well.

James Messmer  
Fellowes Inc - Customer Service  
(630) 893-1600 -  
[jmessmer@fellowes.com](mailto:jmessmer@fellowes.com)

---

**Marie Leake** <leakem@cityofnorthlasvegas.com>  
To: Rhiann Jarvis Denman <jarvisr@cityofnorthlasvegas.com>  
Cc: Elizabeth Carrillo <carrilloe@cityofnorthlasvegas.com>

Tue, Feb 18, 2025 at 12:09 PM

Are you okay with this for the authorized dealer letter? It's the last one we needed

**Marie Leake - CPPO, CPPB**

Purchasing Manager  
City of North Las Vegas-Purchasing Division  
2250 Las Vegas Blvd. North, Suite 837  
North Las Vegas, NV 89030  
Phone: 702-633-2440

----- Forwarded message -----

From: **Debry Weintz** <DWeintz@swivelcommercial.com>  
Date: Tue, Feb 18, 2025 at 12:05 PM  
Subject: Fw: Welcome New ESI Dealer  
To: Marie Leake <leakem@cityofnorthlasvegas.com>

Marie,

Please find the email confirmation from Fellowes below.

Let me know if this will suffice.

Cordially,

**Debry Weintz**  
President  
702.945.8943

**SWIVEL**  
COMMERCIAL INTERIORS



2/18/25, 1:23 PM

Cityofnorthlasvegas.com Mail - Fw: Welcome New ESI Dealer

**From:** James Messmer <[jmessmer@fellowes.com](mailto:jmessmer@fellowes.com)>  
**Sent:** Tuesday, February 18, 2025 7:31 AM  
**To:** Debry Weintz <[DWeintz@swivelcommercial.com](mailto:DWeintz@swivelcommercial.com)>  
**Cc:** [maggie@cranereps.com](mailto:maggie@cranereps.com) <[maggie@cranereps.com](mailto:maggie@cranereps.com)>  
**Subject:** Welcome New ESI Dealer

Good Morning Debry

Welcome to Fellowes! This is confirmation that you are now set up in our system as an Fellowes authorized dealer.

Your customer number is 12304 Swivel Commercial Interiors, LLC

Please feel free to submit any orders to [ci-orders@fellowes.com](mailto:ci-orders@fellowes.com) for processing. Also, please let me know if you would like me to send you our most recent catalog.

You can go to our company website at <https://www.fellowes.com/us/en> to review our products and pricing as well.

James Messmer  
Fellowes Inc - Customer Service  
(630) 893-1600 -  
[jmessmer@fellowes.com](mailto:jmessmer@fellowes.com)