



City Council Regular Meeting AGENDA ITEM

NUMBER: 16

SUBJECT:

First Amendment to Citywide Mobile Vehicle Car Wash Services Agreement with Mercury Cleaning, LLC Increasing the Total Not To Exceed Amount of the Agreement to \$816,651.50 from \$734,998.48 for the Three Year-Term That Commenced on July 1, 2023 with Two Possible One-Year Extensions and Authorization for City Manager to Extend the Term of the Agreement for Up to Two Additional One-Year Periods. (Citywide) (For Possible Action; Recommendation – Approve and Authorize)

REQUESTED BY:

Michael Hudgeons, Director of Public Works

WARD:

(Citywide)

RECOMMENDATION OR RECOMMEND MOTION:

That City Council approve the First Amendment to the Citywide Mobile Vehicle Car Wash Services Agreement with Mercury Cleaning, LLC to a total not to exceed value of \$816,651.50 with all extensions and that it authorize City Manager to extend the term of the Agreement for up to an additional two 1-year periods upon written notice.

FISCAL IMPACT:

Three-year Services Agreement with Mercury Cleaning LLC starting at \$147,793.35 per fiscal year with the option of renewal for an additional two, one-year periods

Initial increase amount at \$12K from May 2024 through June 30, 2024

AMOUNT: Not to Exceed (NTE) \$816,651.50 Total

EXPLANATION: This amount is approved using the annual Fleet Operations' Service and Supplies budget as Outside Services expenditures.

ACCOUNT NUMBER:

750-160113-430649

STAFF COMMENTS AND BACKGROUND INFORMATION:

An increase to the service agreement is needed due to current and future changes concerning mobile vehicle washing for the City. The City's Fleet Operations Division has nine TYMCO Sweepers inbound and due to be incorporated into Fleet's daily operations starting FY 24-25. These heavy pieces of equipment add \$1,000 to the monthly mobile vehicle wash expenses. Additionally, a new police station location was added to the schedule for mobile vehicle wash services in May 2024. This addition adds an average of \$3K to the overall monthly expenses for vehicle wash services. Lastly, Fleet Operations is expecting upwards of 200+ additional vehicles that will be incorporated into the fleet during FY 24-25. This influx of vehicle additions will require additional vehicle wash services and expenses. Fleet Operations has forecasted that \$147,793.35 with a 5% increase annually, will cover the cost of mobile vehicle wash services needed.

Mercury Cleaning was selected as the most responsible respondent in response to the citywide mobile vehicle car wash services bid. Mercury Cleaning is properly licensed and qualified to perform the work. This vendor has had a long-standing business relationship with the City and provides various services throughout. Previous services have been received promptly and when concerns have been raised, the vendor addresses them quickly and professionally.

The Mobile Vehicle Service Agreement will be for a three year term with two possible 1-year renewal options

based on vendor performance and at the City's discretion. The proposed service agreement will also establish set wash rates based on vehicle type and wash type.

CIP No.	Related Item:	
LIST CITY COUNCIL GOAL(S): Safe and Livable Community, Responsible Fiscal Management		
PREPARED BY:	Respectfully Submitted	MEETING DATE:
Michael Hudgeons, Director of Public Works	Micaela R. Moore City Manager	June 5, 2024