



**City Council Regular Meeting
AGENDA ITEM**

NUMBER: 2

SUBJECT: First Amendment to Agreement to Create Citywide Strategic Plan with Moss Adams LLP to Increase the Total Not To Exceed Amount of the Agreement from \$48,000 to \$51,280.02. (Citywide) (For Possible Action; Recommendation – Approve)	
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REQUESTED BY: Micaela R. Moore, City Manager	WARD: (Citywide)
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RECOMMENDATION OR RECOMMEND MOTION: Approve First Amendment to Agreement to Create Citywide Strategic Plan	
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FISCAL IMPACT: Amount: Not to exceed \$51,280.02 Explanation:	ACCOUNT NUMBER: 00100-100131-431000-000000
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STAFF COMMENTS AND BACKGROUND INFORMATION:

Moss Adams LLP entered into an agreement with the City of North Las Vegas on January 9, 2024 to create the Citywide Strategic Plan. Moss Adams LLP has provided their services as budgeted, which included all fees for time and labor, overhead materials, equipment, insurance, licenses, and other costs. The total not-to-exceed amount of the Agreement was Forty-Eight Thousand Dollars and 00/100 (\$48,000.00). Travel expenses in the amount of \$3,280.02 have been invoiced for approved travel, which exceeds the original agreement amount. Under the proposal, travel expenses are billed separately, not to exceed 10% of the overall project cost.

Staff recommends to increase the not-to-exceed amount in the agreement with Moss Adams LLP to include \$3,280.02 in travel expenses. This will increase FY 2024 not to exceed amount from \$48,000 to \$51,280.02.

CIP No.	Related Item:
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LIST CITY COUNCIL GOAL(S): Responsible Fiscal Management, Achieving North Las Vegas Vision 2025

PREPARED BY: Micaela R. Moore, City Manager	Respectfully Submitted Micaela R. Moore, City Manager	MEETING DATE: October 16, 2024
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