

### **SCHEDULE 3: ADDITIONAL SERVICES AND FEES**

The Las Vegas-Clark County Library District (LVCCLD) lists the following *additional* services and charges for services not listed in SCHEDULE 1 or SCHEDULE 2 (Note: a Contract Library is responsible for maintaining its own network, Internet access, patron cards, barcodes and materials processing):

- Any required added licenses will be billed at the rate of \$1,055.00 per license; installation of any additional licenses is subject to LVCCLD's discretion and ability to provide and support increased licenses.
- Network and System consulting and troubleshooting will be provided at the discretion of LVCCLD at the rate of \$120.00 per hour, subject to the availability of LVCCLD staff.
- Any special reports not covered in SCHEDULE 1 will require a \$90.00 per hour evaluation and set-up consulting fee in addition to a time (\$90.00/hr) + materials cost, and additional third party software/licensing fees for the actual report generation. Special report services will be provided at the discretion of LVCCLD and the availability of staff.
- Additional training outside of Innovative initial training will be conducted at the rate of \$1,000.00 per day.
- Any MARC-record supplied by a Contract Library for inclusion into the LVCCLD System database must be in machine-readable form or via FTP protocol in format(s) specified by LVCCLD.
- For any MARC record supplied by a Contract Library for inclusion into the System database, LVCCLD will assess a \$.75/record loading fee.
- LVCCLD will charge a \$1.00/record fee for authority control verification. This fee will be waived for all records that comply with the authority control standards and cataloging standards set forth in Article IX of this Agreement.
- MARC records supplied by a Contract Library that do not meet the cataloging standards set forth in Article IX of this Agreement will be returned to the originating library for correction and resubmission, or at the Contract Library's option and at LVCCLD discretion and subject to the availability of staff, LVCCLD will make the corrections at the following costs:
  - \$10.00/record for copy cataloging
  - \$25.00/record for original cataloging
- For all titles that LVCCLD agrees to catalog for a Contract Library, at the discretion of LVCCLD and subject to staff availability, the Contract Library must provide LVCCLD with the complete physical material to be cataloged. The transfer of this material will take place on a schedule determined by LVCCLD after consultation with the Contract Library. LVCCLD will assess the following charges for creating catalog records for a Contract Library:
  - \$10.00/record for copy cataloging
  - \$25.00/record for original cataloging

### **Provisions for Additional Innovative Modules**

- Any additional Innovative Modules may be made available at an additional charge, at the discretion of LVCCLD.
- Once LVCCLD has operated the Innovative System for a sufficient time to determine how it might be provided to a Contract Library, LVCCLD may extend the opportunity for the Contract Library to choose to add that module to their contract services for an additional charge.
- LVCCLD will provide a Contract Library with a basic web catalog at no charge. Development of a custom web catalog will be provided by LVCCLD staff for a fee of \$240.00 per hour, subject to the availability of LVCCLD staff.

### **Transfer of Bibliographic Holdings**

- LVCCLD will cooperate with a Contract Library by allowing the Contract Library's holdings in the database to be copied for use by the Contract Library provided that all costs associated by the transfer, including overhead, will be borne by the Contract Library. LVCCLD will not provide services for the conversion of bibliographic records to another vendor's format.
- If a Contract Library determines to withdraw from LVCCLD, the Contract Library must agree to compensate LVCCLD for purging the Contract Library's items and holdings from the LVCCLD database.

### **Flat Fee for Cataloging**

- To assist with budget planning, the option to pay a flat fee for cataloging services is available. The fees will reflect the previous year activity for cataloging services.