



## **Art Exhibit Policy and Application**

The North Las Vegas Library District (NLVLD) offers public space dedicated for art exhibits. Applications will be accepted from artists, interested persons, or organizations that would like to curate an exhibit for the community.

### ***Proposals***

Applications for exhibits must be made in writing and submitted to the Aliante Library Branch Manager. Exhibits will normally be limited to a period of 60 days, with definite display dates established in advance.

### ***Selection***

The Library encourages exhibits of painting, photography, sculpture, crafts or other media for civic, cultural, educational, and recreational purposes. All exhibits are free and open to the public during regular library hours. Space is made available on an equitable basis to individuals or groups, and exhibits should reflect the library's role as an educational and cultural institution presenting a balanced program of exhibits in all suitable media. The Library reserves the right to reject any exhibit in full, or in part, that is deemed inappropriate, offensive, or controversial by the library staff or the library director.

### ***Library Use of Display Areas***

Library use of all display space takes precedence over any other use, and the library reserves the right, without notice, to cancel the use of the display area by exhibits if the library determines the display space is needed for library purposes.

### ***Setup and Takedown***

Wall hanging hardware is supplied by the Library in the art gallery display space. The library provides no display materials or storage space. Hanging putty, where appropriate, is permitted but not provided. No puncturing of the walls is

permitted, and no other method of hanging (tape, glue, tacks, nails, command hooks, etc.) may be used.

It is the responsibility of the exhibitor to make appointments during regular library hours to set up and remove the exhibit as scheduled, under the supervision of the library staff. If assistance is required, it is the exhibitor's responsibility to provide such assistance.

The library cannot be held responsible for artwork not picked up by the designated date after the exhibition.

### ***Sales and Promotion***

Sales of art will not take place in the library, nor will pricing be displayed. Artists may choose to make their contact information available to interested parties. Art receptions may be booked in advance on an agreed upon date at no cost. Food or drink may be provided by the exhibitor, however as per Library Meeting Room Policy, no alcohol is permitted.

The Library shall have the right to take photos or video of the exhibit for promotional purposes.

### ***Release of Liability***

The Library is not responsible for any loss or damage incurred while the exhibited items are in the Library. All items placed in the Library are placed there at the owner's risk.

All exhibitors are required to sign a section of the application form that releases the library from responsibility for any items in the exhibit.

## **NLVLD Art Exhibit Application Form**

Please review the policy, fill out and submit the application below.

**Name\***

**Date Range Requested for Art Exhibit (max 60 days)\***

**Title of Exhibit\***

**Art Medium\***

**Dimensions of Art Medium (Number of pieces if applicable)\***

**Biography (100-250 words)**

**Description of Exhibit\***

**Website**

**Street Address\***

**Street Address Line 2**

**City\***

**State\***

**Postal/Zip Code\***

**Phone Number\***

**Email\***

By signing this application, you affirm that you have read, understood, and agreed to comply with the Art Exhibit Policy ([insert Art Exhibit Policy link here](#)), and that you have legal authority to display the artwork. Your signature also confirms your commitment to send three to five high-resolution samples of your artwork as email attachments (in JPEG or PNG format) to the [Aliante Branch Manager](#) for review. Additionally, your signature acknowledges that neither the library or the City of North Las Vegas can be held accountable for any loss or damage that may occur to the exhibited items while they are in the library.

**Signature**