



**Library District Board of Trustees
Regular Meeting
AGENDA ITEM**

NUMBER: 4

SUBJECT:

Proposal to Add an In-Service Training Day for All Library Staff. (For Possible Action; Recommendation – Approve)

REQUESTED BY:

Forrest Lewis, Director of Library

WARD:

(Citywide)

RECOMMENDATION OR RECOMMEND MOTION:

That the Board approve April 4, 2024 as an in-service training day for all library staff.

FISCAL IMPACT:

ACCOUNT NUMBER:

N/A

STAFF COMMENTS AND BACKGROUND INFORMATION:

Due to staffing shortages and the constant demands of front-line service, library staff has little opportunity for development training. Furthermore, it is difficult for management to hold meaningful meetings with staff given the limited preparation time allotted before opening to the public. A one in-service day annually is a reasonable request to provide staff with much needed district-wide training.

CIP No.

Related Item:

LIST CITY COUNCIL GOAL(S): Community Services and Cultural Amenities

PREPARED BY:

Forrest Lewis, Director of Library

Respectfully Submitted

Micaela R. Moore,
City Manager

MEETING DATE:

November 26,
2024