



**CITY OF NORTH LAS VEGAS  
CHARTER COMMITTEE  
SUMMARY MINUTES**

December 18, 2023  
4:00 p.m., Council Chambers,  
2250 Las Vegas Boulevard North,  
North Las Vegas, Nevada 89030

**CALL TO ORDER**

**City Clerk Jackie Rodgers** called the meeting to order at 4:03 P.M.

**VERIFICATION OF COMPLIANCE WITH OPEN MEETING LAW**

**City Clerk Jackie Rodgers** confirmed compliance with Open Meeting Law

**ROLL CALL**

**COMMISSIONERS PRESENT**

Member Ken Kraft  
Member Melvin King  
Member Eva Simmons (Absent)  
Member Steve Swaney (Excused)  
Member Kathy Hendricks (Excused)  
Member Esmeralda Villeda  
Member Crystal Hunsaker  
Member Jimmy Vega  
Member Tyrone Jones (Absent)  
Member Dee Golightly  
Member Patricia Armstrong

## **STAFF PRESENT**

Government Affairs Manager Leonardo Benavides  
Deputy City Attorney II Adrian Viesca  
City Clerk Jackie Rodgers  
Chief Deputy City Clerk Cherry Lawson  
Deputy City Clerk II Daisy Rivera

## **PLEDGE OF ALLEGIANCE - BY INVITATION**

Led by **City Clerk Jackie Rodgers**

## **PRESENTATIONS**

1. Presentation by City Staff on the Nevada Open Meeting Law. (For Discussion Only)

**Deputy City Attorney II Adrian Viesca** presented the Nevada Open Meeting Law to the Committee and responded to questions posed. *(The full video presentation may be viewed on the city's website at <https://northlasvegashv.new.swagit.com/videos/291597>).*

### ***ACTION: DISCUSSION ONLY***

2. Oath of Office for the Newly Appointed North Las Vegas Charter Committee Members. (Receive)

**Ms. Rodgers** provided the Oath of Office to Newly Appointed Charter Committee Members.

### ***ACTION: RECEIVE***

## **PUBLIC FORUM**

**Ms. Rodgers** opened the meeting to receive public comments. No comments were received from the public.

## **ELECTION OF OFFICER**

3. North Las Vegas Charter Committee to Elect from its Membership a Chairperson. (For Possible Action; Recommendation – Appoint)

**MOTION: Committee Member Kraft moved and Committee Member Villeda seconded the motion to nominate Committee Member Melvin King as Chairperson**

**ACTION: APPROVED**  
AYES: 7  
NAYS: 0  
ABSTAIN: 0

### **AGENDA**

4. North Las Vegas Charter Committee Regular Meeting Agenda of December 18, 2023. (For Possible Action; Recommendation - Approve)

**MOTION:** *Committee Member Villeda moved and Committee Member Armstrong second the motion approving the agenda as presented.*

**ACTION: APPROVED**  
AYES: 7  
NAYS: 0  
ABSTAIN: 0

### **CONSENT AGENDA**

5. North Las Vegas Charter Committee Regular Meeting Minutes of June 27, 2022. (For Possible Action; Recommendation - Approve)

**MOTION:** *Committee Member Kraft moved and Committee Member Golightly second the motion approving the Consent Agenda as presented.*

**ACTION: APPROVED**  
AYES: 7  
NAYS: 0  
ABSTAIN: 0

### **BUSINESS**

6. Presentation by City Staff on the North Las Vegas City Charter and the Formation, Purpose, and Function of the City's Charter Committee. (For Discussion Only)

**Government Affairs Manager Leonardo Benavides** provided a presentation on the City Charter and the Formation, Purpose and the Function of the City's Charter Committee. (The full video presentation may be viewed on the city's website at <https://northlasvegasn.v.new.swagit.com/videos/291597>).

**ACTION: DISCUSSION ONLY**

7. Set the Date and Time for the next Regular Meeting of the North Las Vegas Charter Committee. (For Possible Action; Recommendation – Approve)

**MOTION:** *Committee Member Villeda moved and Committee Member Armstrong second the motion tentatively approve February 12, 2024; March 25, 2024; April, 29, 2024, May 13, 2024, and June 24, 2024 at 4:00 P.M.*

**ACTION:** **APPROVED**

AYES: 7

NAYS: 0

ABSTAIN: 0

#### **STAFF COMMENTS**

**Mr. Benavides** provided his contact information to Committee Members.

#### **COMMITTEE COMMENTS**

**Member Craft** stated that he was just looking forward to the work. **Chairman King** stated that he second that statement.

#### **PUBLIC FORUM**

**Chairman King** opened the meeting to receive public comment. No comments were received.

#### **ADJOURNMENT**

**Chairman King** adjourned the meeting. The meeting was adjourned at 4:39 P.M.

#### **CERTIFICATION**

I certify that the foregoing are true and correct minutes of the City of North Las Vegas Charter Committee Regular Meeting held on December 18, 2023. I further certify that a quorum was present.

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Jackie Rodgers, City Clerk

DRAFT