

RESOLUTION NO. 2717

A RESOLUTION OF THE NORTH LAS VEGAS CITY COUNCIL ADOPTING BYLAWS FOR THE PARKS, ARTS, CULTURE, AND RECREATION ADVISORY BOARD, AND REPEALING RESOLUTION NO. 2635

WHEREAS, the City Council created the North Las Vegas Library, Parks and Recreation Advisory Board pursuant to Resolution No. 1272 on November 2, 1983; and

WHEREAS, on January 5, 1994 the City Council redesignated the North Las Vegas Library, Parks and Recreation Advisory Board as the North Las Vegas Parks and Recreation Advisory Board ("PRAB") pursuant to Resolution No. 1716;

WHEREAS, on June 4, 2014 the City Council adopted Resolution No. 2519 updating rules for appointment, terms, and removal of members of the PRAB;

WHEREAS, on February 7, 2018 the City Council adopted Resolution No. 2597 establishing residency requirements for appointed members, and standardizing limitations on citizen service, removal from office, advisory body bylaws, and the conduct of PRAB meetings; and

WHEREAS, on August 7, 2019 the City Council adopted Resolution No. 2629 to include provisions for adjusting terms lengths for members of the PRAB; and

WHEREAS, on October 16, 2019, the City Council adopted Resolution No. 2635, renaming the Parks and Recreation Advisory Board to the "Parks, Arts, Culture, and Recreation Advisory Board ("PACRAB") and adopting amended bylaws;

WHEREAS, the City desires to supersede, repeal, and replace Resolution No. 2635 to remove the provision prohibiting PACRAB members from simultaneously serving on another City board, commission, or committee (Article I, Section 6); and

NOW, THEREFORE, BE IT RESOLVED by the North Las Vegas City Council that the Bylaws of the PACRAB shall be:

ARTICLE I – BOARD

SECTION 1 – Name of the Board:

The name of the board shall be the North Las Vegas Parks, Arts, Culture and Recreation Advisory Board ("PACRAB").

SECTION 2 – Office of the Board:

The Office of the PACRAB shall be at the City Hall of the City of North Las Vegas or at such other place as the City Council may designate and is properly noticed and posted as required by NRS 241.

SECTION 3 – Duties of the Board:

- A. Act as an advisory board to the Neighborhood and Leisure Services Department Director, City Manager, and the City Council.
- B. Represent the people of the City of North Las Vegas (the “City”) in all matters concerning the worthy use of leisure time and on matters related to arts and culture in the City of North Las Vegas.
- C. Present accurately and unbiased the ideas, philosophies, and policies to the people directly in an effort to give greater prestige to the Neighborhood and Leisure Services Department and promote a more complete understanding of the principles of leisure time activities.
- D. Meet regularly with the Neighborhood and Leisure Services Department Director.
- E. Present at these meetings the general feelings and wants of the people who reside in the community regarding parks and leisure time activities.
- F. Determine from these presentations a need priority and, by a majority vote, agree to the order of recommendations to be sent through the Neighborhood and Leisure Services Department Director to the City Manager for the consideration of the City Council.
- G. Identify key stakeholders related to establishing, expanding, and/or enhancing arts and culture programs serving City residents;
- H. Pinpoint existing cultural and artistic assets in or near the City;
- I. Address fundamental gaps in arts and culture in the City;
- J. Engage artists in all fields and mediums to create, display, and perform their works in the City; and
- K. Recruit and coordinate volunteers to support the Stone Soup Arts Center, and other cultural events throughout the City.

SECTION 4 – Membership of the Board:

- A. The PACRAB shall consist of no more than eleven (11) members appointed by the City Council.
 - i. The Mayor and each member of the City Council shall each be entitled to recommend one person for appointment to the PACRAB with specialties in parks and recreation, subject to the approval of the City Council. Should the City Council not approve a recommended person, the Mayor or member of the City Council who made such recommendation shall be entitled to make successive recommendations until a recommended person is approved. The term of service for each PACRAB member

recommended by the Mayor or a member of the City Council shall be coterminous with the term of the Mayor or City Council member who recommended his or her appointment. These members shall be residents of the City.

- i. The City Council shall appoint two members to the PACRAB to serve as at-large members with specialties in parks and recreation. These members shall be residents of the City.
- ii. The City Council shall appoint up to four members to the PACRAB to serve as at-large members with specialties in arts and culture. These members do not have to be residents of the City.

SECTION 5 – Board Terms:

- A. PACRAB member appointments are for a four (4) year term, or as specified to fill an unexpired term, or as specified to align term end dates. A member whose term has expired may continue to serve until a new member has been recommended and approved by City Council for that member's position on the PACRAB.
- B. Terms of service shall be at a maximum of three (3) consecutive terms. A partial term of less than one (1) half of the full term shall not count toward the three terms.
- C. If the recommending member of the City Council or the Mayor resigns his or her office before the expiration of his or her term, the corresponding member of the PACRAB may continue to serve until the vacant City Council or Mayor position is next filled by election.
- D. If the office of the recommending member of the City Council or the Mayor becomes vacant before the expiration of the term for any other reason, the corresponding member of the PACRAB may continue to serve for the duration of the original term.

ARTICLE II – OFFICERS

SECTION 1 – Designation of Officers:

The Officers of the PACRAB shall be members of the PACRAB and shall consist of a Chairman and Vice Chairman.

SECTION 2 – Chairman:

The Chairman of the PACRAB shall preside at all meetings of the PACRAB and shall sign all instruments and correspondence of the PACRAB. The Chairman shall have general supervision over the business and affairs of the PACRAB.

SECTION 3 – Vice Chairman:

- A. The Vice Chairman shall perform the duties of the Chairman in the absence of or incapacity of the Chairman.

- B. In the case of death or resignation of the Chairman, the Vice Chairman shall perform such duties as are imposed upon the Chairman until such time, as the PACRAB shall elect a new Chairman.

SECTION 4 – Election of Officers:

- A. Officers shall be elected from among the members of PACRAB at the first regular PACRAB meeting after the beginning of the City's fiscal year which starts on July 1st.
- B. Officers of the PACRAB shall be elected by a simple majority vote of the PACRAB and shall serve for a term of one year.
- C. Officers may be re-elected for another term but may not serve more than two consecutive terms in a single office.

SECTION 5 – Vacancies:

- A. In the event of any vacancy on the PACRAB, a new member shall be appointed by the City Council at the next regular City Council meeting.
- B. Vacancies of PACRAB members who were recommended by the Mayor or a City Council member occurring otherwise than through the expiration of a term must be filled for the unexpired term by the Mayor or City Council member who recommended the PACRAB member for appointment or the Mayor's or City Council member's replacement. When an at-large member's position is vacant other than through the expiration of a term, the vacancy must be filled for the unexpired term by appointment and approval by the City Council as a whole.
- C. When any vacancy occurs in the office of the Chairman or Vice Chairman, it shall be filled by the PACRAB at its next regular meeting and election to the office shall be for the unexpired portion of the regular term.

SECTION 6 – Administration Assistance:

- A. The City shall provide the services of an Administrative Assistant who shall keep the records, record all the minutes and votes, and provide other clerical duties as are required by the PACRAB.
- B. The Neighborhood and Leisure Services Department Director or his designee shall be the Staff Advisor to the PACRAB and shall appoint a Recording Secretary to the PACRAB.

ARTICLE III – MEETINGS

SECTION 1 – Meetings:

- A. PACRAB shall hold one meeting each month on the second Tuesday of the

month with meeting times and locations to be determined by the Chairman of the PACRAB. If a PACRAB meeting date falls upon a legal holiday, PACRAB shall meet the next succeeding judicial day unless PACRAB, by a majority vote, decides at a prior meeting to either reschedule the meeting to a day other than the next succeeding judicial day or decides to cancel the meeting altogether. If it appears to PACRAB that a majority of the members will not be available for a meeting, PACRAB, by a majority vote, may decide at a prior meeting to either reschedule or cancel the meeting. If PACRAB decides to reschedule a meeting, the date for the rescheduled PACRAB meeting may fall either before or after the meeting which was not held pursuant to this section.

- B. Members of the PACRAB shall be notified at least three business days prior to meetings in accordance with Nevada's Open Meeting Law, NRS 241.
- C. Special meetings may be called by the Chairman of the PACRAB, the Staff Advisor, or by a simple majority of the PACRAB when deemed expedient.
- D. Meetings shall be presided over by the Chairman, Vice Chairman, or in the absence of both, a member chosen by the quorum present.

SECTION 2 – Quorum:

A quorum shall consist of a simple majority of the existing membership as set forth in Article I, Section 4 and shall be empowered to conduct Board business.

SECTION 3 – Removal from Office:

- A. Members may be removed from office for inefficiency, neglect of duty, malfeasance of office, or for excessive absences.
- B. Two unexcused or three excused absences in a twelve month period shall constitute excessive absences.
- C. Members may be removed after a public hearing by a majority vote of the City Council.

SECTION 4 – Resolutions and Recommendations:

All resolutions or recommendations of PACRAB shall be in writing and noted in the minutes for the PACRAB meeting.

SECTION 5 – Voting:

All voting shall be by 'Aye' or 'Nay' unless a PACRAB Member requests a roll call vote.

SECTION 6 – Robert's Rules:

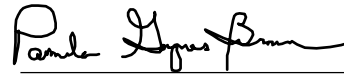
All rules of order not herein provided for shall be determined in accordance with "Robert's Rules of Order Newly Revised."

BE IT FURTHER RESOLVED THAT Resolution No. 2635 is repealed.

PASSED AND ADOPTED BY THE COUNCIL OF THE CITY OF NORTH LAS VEGAS this 7th day of June, 2023 by the following vote:

AYES: Mayor Goynes-Brown, Mayor Pro Tempore Black, Councilmembers Barron, Cherchio and Garcia-Anderson
NAYS: None
ABSTAIN: None
ABSENT: None

APPROVED:



Pamela A. Goynes-Brown,
Mayor

ATTEST:



Jackie Rodgers
City Clerk