



## City Council Regular Meeting AGENDA ITEM

NUMBER: 2

**SUBJECT:**

Designation of City Manager or Her Designee as Authorized Representative to Award Bids and Enter into Agreements up to \$100,000 Per Agreement for Maintenance or Repair Work Needed for City Property Located at 1737 Hunkins Drive. (Ward 1 - Barron) (For Possible Action; Recommendation – Approve and Authorize)

**REQUESTED BY:**

Sally Moore, Assistant City Manager

**WARD:**

(Ward 1 - Barron)

**RECOMMENDATION OR RECOMMEND MOTION:**

Approve designation of City Manager or her designee as the City's authorized representative to award bids and enter into agreements up to \$100,000 per agreement for maintenance or repair work needed for City property located at 1737 Hunkins Drive.

**FISCAL IMPACT:**

Unknown (dependent on number of contracts)

**ACCOUNT NUMBER:**

N/A

**STAFF COMMENTS AND BACKGROUND INFORMATION:**

The City purchased the property located at 1737 Hunkins Drive, North Las Vegas, NV 89030 in November of 2024. The building is unoccupied and requires maintenance and repair work before occupancy. Consistent with NRS 338, approval of this item will allow the City Manager to be the City's designated authorized representative to award bids and enter into agreements for maintenance and repair work for this City asset in order to expedite the award and agreement process for the required work. Any agreements related to maintenance and repair work for the property in excess of \$100,000 will be brought before City Council for approval or ratification.

CIP No.

Related Item:

LIST CITY COUNCIL GOAL(S): Safe and Livable Community, Responsible Fiscal Management

**PREPARED BY:**

Sally Moore, Assistant City Manager

Respectfully Submitted

Micaela R. Moore,  
City Manager

**MEETING DATE:**

December 18,  
2024